



Moore County Airport Authority Meeting

Wednesday, February 8, 2023

Public Meeting – 9:00 a.m.

Minutes

The Moore County Airport Authority Meeting for Wednesday, February 8, 2023, was in-person and via Zoom. A quorum was present.

Authority Members Present: Mike Jones, Chairman
Adam Kiker, Vice Chairman
Tom McPherson, Treasurer
Gene Horne, Secretary
Roland Gilliam, Member

Staff Present: Ron Maness, Airport Director
Paul Puszynski, Operations Manager
Joy Cheechov, Administrative Manager

Guests Present: Steve and Stephen Bright, Talbert & Bright
Colin Webster and Neil Salmon, Ascot Corporation
Ken Haenlein
Mike Bryan
Jimmy Ballard, D & D Construction

CALL TO ORDER: Chairman Jones called the meeting to order at 9:00 a.m.

A. Pledge of Allegiance

Chairman Jones led the Pledge of Allegiance.

B. Public Comments

None.

C. Additional Agenda Item(s) Requested

Business Advisory Committee update
Baseball Lights
Clearing AWOS

D. Conflict of Interest

Chairman Jones asked if there were any conflicts of interest. There were none.

E. Approval of Agenda

The revised agenda for Wednesday, February 8, 2023, was presented.

M/S – McPherson/Horne— That the modified Moore County Airport Authority Meeting Agenda was approved for February 8, 2023.

The motion passed by the following vote:

Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones

F. Approval of Previous Meeting Minutes

Moore County Airport Authority Meeting Minutes Presented: January 11, 2023.

M/S – Horne/Gilliam— That the Moore County Airport Authority approve the Meeting Minutes of January 11, 2023.

The motion passed by the following vote:

Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones

G. Consent Approval

1. Funds transfer for Grant 36237.67.12.1 Revision #1 – Taxilane Extension and Hangar Site Prep
2. Funds transfer for Grant 47208.3.1 Revision #3 – Construct Hangar Taxiways and Internal Airfield Service Road
3. Work Authorization No 23-01 Design-Assistance for Corporate Hangar RFQ design bid assistance (3201-2301): Approve the Work Order for the RFQ; There was a discussion on the process and how long it takes to do things.

Motion: M/S- McPherson/Horne– That the Moore County Airport Authority approve:

- The funds transfer for Grant 36237.67.12.1 Revision #1 “Taxilane Extension and Hangar Site Prep (**Resolution 2023-1013**); and
- The funds transfer for Grant 47208.3.1 Revision #3 “Construct Hangar Taxiways and Internal Airfield Service Road" (**Resolution 2023-1014**); and
- The Work Authorization No. 23-01 for the Design-Bid Assistance for Corporate Hanger RFQ (**Resolution 2023-1015**).

The motion passed by the following vote:

Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones

H. New Business

1. Colin Webster, Managing Owner of The Ascot Corporation, LLC – Terminal Rehabilitation: Colin Webster and Neil Salmon gave an oral presentation.
2. 2022 Audit Results – Airport Director Maness introduced the audit results. Treasurer McPherson highlighted some areas that show the health of the Airport’s financial standing.
3. ADK Progress and Visit - Chairman Jones provided an update about the visit from ADK, and the process ADK will go through to narrow the candidates for the Airport Director position. Airport Director Maness to work with Peter Stilwell to make an announcement about the recruitment.
4. Budget Discussion with Treasurer McPherson: Treasurer McPherson provided an update on the budget preparations. The Authority determined which date

to hold a planning session. February 28, 2023 at 9:00 a.m. was determined to be the planning session.

5. Baseball Lights at Sandhills Community College: Airport Director Maness presented the issues regarding to the lighting issues for the Sandhills Community College baseball field.

I. Old Business

1. Airport Support for Sandhills Community College Students Flight Training: Airport Director requested approval to reinstate flight training costs for attendees at Sandhills Community College. The stipulation would be that they are current students at Sandhills Community College. The process would be to have the Airport allocate \$1,000 to supplement flights. Vice Chair Kiker requested checks and balances for current students, and not graduated.

Motion – M/S Kiker - That the Moore County Airport provide a cap of \$1,000 to current students of Sandhills Community College; and the Airport pay by being invoiced; and Airport Director Maness to develop checks and balances to ensure current students of Sandhills Community College are eligible.

Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones

2. Fowler Electric Quote for an Emergency Power Generator for the Main Gate and Hangars: Operations Manager Puszynski introduced a quote for main gate and main hangar door to be connected to the main generator.

A second quote was presented to connect the fuel farm to a generator, but the cost is cost prohibitive. The Authority asked for additional information and additional quotes. Member Gilliam volunteered to help obtain an additional quote.

3. Wilson Group Final Report: Mr. Steve and Mr. Stephen Bright gave an oral presentation on land use possibilities for airport expansion.

Motion – M / S – Gilliam/Kiker – That the Moore County Airport Authority accepts the Airport Terminal Alternative 5C – Business Area.

Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones

J. Projects Reports, Summaries and Updates

1. Activities New and Noteworthy
Chairman Jones gave an update on the Business Advisory Committee, including the remodel, name branding. Pat Molamphy is stepping down due to a conflict of interest.

Airport Director gave an update on the Ace Hardware land swap. Discussions about appraisals are in progress. A formal offer for the Self-Storage property has been submitted to Mr. Frye. No response has been received yet. Progress on the bid package RFQ – the runway project is ongoing. NOTAMs have been changed to reflect closures ending at 6:30 p.m. Operations Manager Puszynski provided an update on the runway closures and the resurfacing project. The new hangars should be ready by the end of the month. The asphalt may not be

ready by the end of February. He also provided an update on the Hangar Waitlist. Airport Director provided an update on the site prep F16 RFQ.

Member Gilliam provided an update on the Cochman property building movement. Talbert & Bright suggested putting an advertisement in the newspaper to have a company remove the remnants of the building.

2. Financials and Other Key Performance Indicators: Airport Maness provided an update on the financials. The Airport is comparing FY 23 to FY 21. Margins are solid. Atlas Software is being implemented at the Airport. Hangar rents to be discussed at the strategic meeting.

K. Announcements/Comments

The blood drive is on February 14.
A Commissioners Orientation meeting is being planned.

L. Adjournment

A special Moore County Airport Authority meeting will be held on Tuesday, February 28, 2023, at 9:00 a.m., in the

The next regular MCA Authority meeting will be held in-person and via Zoom at 9:00 a.m. Wednesday, March 8, 2023.

The Airport Authority Meeting was adjourned by Chairman Jones at 12:21 p.m.


Mike Jones, Authority Chairman


Gene Horne, Authority Secretary

