



Moore County Airport Authority Meeting

Wednesday, January 11, 2023

Public Meeting – 9:00 a.m.

Minutes

The Moore County Airport Authority Meeting for Wednesday, January 11, 2023, was in-person and via Zoom. A quorum was present.

Authority Members Present: Mike Jones, Chairman
Tom McPherson, Treasurer
Gene Horne, Secretary
Roland Gilliam, Member

Absent: Adam Kiker, Vice Chairman

Staff Present: Ron Maness, Airport Director
Carol Oakley, Finance Administrator
Joy Cheechov, Administrative Manager

Guests Present: Chris Smith, Convergent Systems
Peter and J.T. Stilwell, Tarheel Communications
John Lewis
Steve and Stephen Bright, Talbert & Bright (Zoom)
Brian Wilson, The Wilson Group (Zoom)
Ken Haenlein, Tango Sierra
Brandon Davis (Zoom)

CALL TO ORDER: Chairman Jones called the meeting to order at 9:03 a.m.

A. Pledge of Allegiance

Chairman Jones led the Pledge of Allegiance.

B. Public Comments

None.

C. Additional Agenda Item(s) Requested

1. ADK Contract – Review of job description

D. Conflict of Interest Inquiry

Chairman Jones asked if there were any conflicts of interest. There were none.

E. Approval of Agenda

The revised agenda for Wednesday, January 11, 2023 was presented.

M/S - Horne/McPherson— That the revised Moore County Airport Authority Meeting Agenda was approved for January 11, 2023.

The motion passed by the following vote:

*Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Chairman Jones
Absent: Vice Chairman Kiker*

F. Approval of Previous Meeting Minutes

Moore County Airport Authority Meeting Minutes Presented: December 14, 2022.

M/S Horne/McPherson— That the Moore County Airport Authority approve the Meeting Minutes of December 14, 2022.

The motion passed by the following vote:

*Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Chairman Jones
Absent: Vice Chairman Kiker*

G. Consent Approval

1. Revised Grant 36244.57.13.1 Taxiway, Apron Lights and Airfield Signage
2. Grant 36237.67.12.2 Terminal Building Concept Design
3. Aviation Fuels Agreement with Eastern Aviation Fuels, Inc., dba Titan Aviation Fuels
4. Airport Policy: Operations During Utility Outages Policy

M/S- McPherson/Horne– That the Moore County Airport Authority approve: Revised Grant 36244.57.13.1 “Taxiway, Apron Lights and Airfield Signage”, Grant 36237.67.12.2 “Terminal Building Concept Design”, Aviation Fuels Agreement with Eastern Aviation Fuels, Inc., dba Titan Aviation Fuels, and the Airport Policy: Operations During Utility Outages Policy.

The motion passed by the following vote:

*Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Chairman Jones
Absent: Vice Chairman Kiker*

H. New Business

1. DOT Visit in February – The DOT is visiting Sanford in early February. Mr. Stilwell will provide additional information as it becomes available.
2. Annual Strategic Meeting in February – Airport Director Maness requested the Authority to set the date and time for the Annual Strategic Meeting in February. The purpose of this meeting is to develop goals for the coming year. Chairman Jones and Airport Director Maness will develop an agenda for the day. The Authority agreed to hold this meeting during the Authority meeting on February 8, 2023. This will be an all-day event.

I. Old Business

1. Marketing/Website/Community Outreach Presentation and Update-Tarheel Communications and Convergent Systems LLC – Mr. Peter Stilwell introduced Mr. Chris Smith, of Convergent Systems, LLC. Mr. Smith reviewed the changes to the Airport’s website, and upcoming changes. Mr. Smith also introduced Moore County Airport’s presence on LinkedIn. The fee will be \$1,000/month for social media including website updates.

The Authority approved the plans for the website and LinkedIn; and agreed to keep working with Convergent Systems LLC, by consensus.

J.T. Stilwell provided updates on upcoming events, including but not limited to: American Red Cross Blood Drive – February 14; Motor & Moore Car Show – February 18; EAA Young Eagles Day and Moore County Airport Community Open House – April 15; Sandhills Motoring Festival – May 27

2. Steve Bright of Talbert & Bright introduced a land optimization plan. The Authority requested another view of what the Authority could do with the land Northwest of the hangars; and with land that is owned already. Airport Director Maness will work with Talbert & Bright.

There was a discussion about the terminal renovations. The consensus was to bring the project in-house to complete. Airport Director Maness will locate an architect and construction company to complete the agreed upon work.

3. Enterprise Rental Car Discussion – Airport Director Manes is continuing to discuss compensation for the work Airport Staff does on behalf of Enterprise. Details will be available soon.
4. ADK – Chairman Jones presented the tentative plan to screen applicants for the Airport Director position. There may be some candidate interviews in February or March, 2023.

J. Projects Reports, Summaries and Updates

1. Business Advisory Committee Report – None.
2. Activities New and Noteworthy – Airport Director Maness notified the Authority that the Runway Rehabilitation project will begin on Monday, January 16. An engineer will be onsite for the duration of the project. Communications with Base Customers will be ongoing as the project ramps up.

On Thursday, January 19, the Runway and Taxiway Lighting project will start ramping up too. Supplies for the project will be staged at the Airport.

Airport Director Maness requested approval for the Talbert & Bright Work Authorization to proceed with the Solicitation, Design-Build RFQ.

M/S – McPherson/Horne – That the Moore County Airport Authority approve the Work Authorization from Talbert & Bright to continue with the Solicitation, Design-Build RFQ for a new corporate hangar at F16.

The motion passed by the following vote:

Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Chairman Jones

Absent: Vice Chairman Kiker

Both Fred Smith and Daniels and Daniels requested extensions through February due to supply chain issues, and weather. Both were approved by consensus.

The Airport is waiting for CAD files and reappraisals for the land swap.

The Authority requested Airport Staff to start assigning hangars.

The Authority also requested Mr. John May to proceed with the offer for the storage property.

There has been no update from Gattis about the Storage Building.

Airport Director Maness gave an update on the issue with ultralights at the Airport. He spoke with the FAA about the safety issues associated with having ultralight at the Airport. The FAA will investigate the issue.

Airport Director Maness met with Slim Thompson about an apprenticeship program at Sandhills Community College. Plans are being coordinated with Sandhills Community College and Sovereign Aerospace to establish a program.

Related to the program, Airport Director Maness re-introduced an incentive for students. One option is for students at the College to receive a discount on the first 10 hours of flight school. Airport Director Manes will work on a plan and present it to the Authority at the next meeting.

Airport Director Maness reported that with the new Titan agreement, the Airport will receive three brand new fuel trucks. The Airport will also switch from Total FBO to Atlas.

3. Financials and Other Key Performance Indicators

L. **Announcements/Comments:**

February 14, 2023 – American Red Cross Blood Drive (10:00 a.m. – 2:30 p.m.)

February 18, 2023 – Motor & Moore Car Show

April 15, 2023 – Moore County Airport Community Open House (EAA Young Eagles Day)

May 27, 2023 – Sandhills Motoring Festival

August 19, 2023 – Motors & Moore Car Show

September 15, 2023 – American Red Cross Blood Drive (10:00 a.m. – 2:30 p.m.)

October TBD, 2023 – EAA Young Eagles Day

October 27-28, 2023 – Festival D’Avion/Trunk or Treat

M. Adjournment

The next MCA Authority meeting will be held in-person and via Zoom at 9:00 a.m. Wednesday, February 8, 2023.

The Airport Authority Meeting was adjourned by Chairman Jones at 11:30 a.m.


Mike Jones, Authority Chairman


Gene Horne, Authority Secretary

