



**Moore County Airport Authority Meeting**

*Wednesday, December 14, 2022*

*Public Meeting – 9:00 a.m.*

**Minutes**

The Moore County Airport Authority Meeting for Wednesday, December 14, 2022, was in-person and via Zoom. A quorum was present.

**Authority Members Present:** Mike Jones, Chairman  
Adam Kiker, Vice Chairman  
Tom McPherson, Treasurer  
Gene Horne, Secretary  
Roland Gilliam, Member

**Staff Present:** Ron Maness, Airport Director  
Carol Oakley, Finance Administrator  
Paul Puszyński, Operations Manager

**Guests Present:** Peter Stilwell, Tarheel Communications  
Steve and Stephen Bright, Talbert and Bright (Via Zoom)  
Donnie Goins  
Bob Ellithorpe, Archer Aviation (via Zoom)

**CALL TO ORDER:** Chairman Jones called the meeting to order at 9:00 a.m.

**A. Pledge of Allegiance**

Chairman Jones led the Pledge of Allegiance.

**B. Public Comments**

None.

**C. Additional Agenda Item(s) Requested**

None.

**D. Conflict of Interest**

Chairman Jones asked if there were any conflicts of interest. There were none.

**E. Approval of Agenda**

The agenda for Wednesday, December 12, 2022, was presented.

M/S - Horne/McPherson— That the Moore County Airport Authority Meeting Agenda was approved for December 12, 2022.

The motion passed by the following vote:

*Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones*

**F. Approval of Previous Meeting Minutes**

Moore County Airport Authority Meeting Minutes Presented: November 9, 2022.

M/S - Gilliam/Horne— That the Moore County Airport Authority approve the Meeting Minutes of November 9, 2022.

The motion passed by the following vote:

*Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones*

**G. Consent Approval**

1. Approval of the 2023 Moore County Airport Authority Meetings Calendar

M/S - Horne/Kiker— That the Moore County Airport Authority approve the 2023 Moore County Airport Authority Meeting Calendar.

The motion passed by the following vote:

*Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones*

**H. New Business**

1. Presentation and discussion by Donnie Goins regarding conversion of Airport Land to Handicap-Accessible Golf Course

M/S – Gilliam/Horne – That the Moore County Airport Authority support the concept of converting airport land to a handicap-accessible golf course.

The motion passed by the following vote:

*Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones*

2. Emergency Response (Debrief Report) – Airport Director Maness updated the Authority about the Airport’s response to the blackout that lasted for several days. A formal policy/plan will be presented at the next Authority meeting for review and approval.

3. Acceptance of the Aviation Fuel Supplier RFP Pre-Award Results – Airport Director Maness reported three proposals were received by the Airport; and provided a comparison.

M/S – Horne/Kiker – That the Moore County Airport Authority approve the proposal from Titan Fuel.

The motion passed by the following vote:

*Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones*

4. Use of Knollwood Hangar by the Civil Air Patrol – Airport Director Maness requested direction from the Authority about having the Civil Air Patrol use Knollwood Hangar as a meeting place. The Authority approved the use of Knollwood Hangar by consensus.
5. ADK Contract for the Resumption of an Airport Director Search – Chairman Jones proposed reactivating the agreement with ADK to help with the Airport Director search.

M/S – Kiker/Gilliam – That the Moore County Airport Authority approve the reactivation of the agreement with ADK for an Airport Director search.

The motion passed by the following vote:

*Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones*

6. Discussion with Bob Ellithorpe, Vice President, Customer Programs for Archer Aviation. There will be some preliminary work required to collaborate with Archer Aviation on VTOL flights to and from RDU.

**I. Old Business**

1. Approval of Storage Units Appraisal – Airport Director Maness

M/S – Horne/Gilliam – That the Moore County Airport Authority approve the compensation appraisal; and authorize the Airport’s Attorney to make an offer for the property.

The motion passed by the following vote:

*Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones*

2. Website Redesign Proposals – The Authority agreed by consensus to continue the agreement with Convergent Systems, LLC for website hosting and redesign services.
3. Wilson Group – Review of Comprehensive Land Use Plan, Select Terminal Refresh Options – The final report will be due at the January meeting; and The Wilson Group will provide a Design/Build for the short-term terminal improvements.
4. Approval to proceed with a bid package for construction of a new F16 Hangar – Airport Director Maness requested approval to have Talbert & Bright proceed with a Design-Build RFQ.

M/S – Gilliam/Horne – That the Moore County Airport Authority approve Talbert & Bright to proceed with a Design-Build RFQ for the new hangar; and Chairman Jones and Airport Director Maness will approve costs.

The motion passed by the following vote:

*Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones*

**J. Projects Reports, Summaries and Updates**

**1. Activities New and Noteworthy:**

- Taxilane Site Prep – Cost and Financing: Airport Director Manes provided an update on the Taxilane Site Prep. He requested approval to proceed with the Change Order from Talbert & Bright, with an amount not to exceed \$700,000.

M/S – Horne/McPherson – That the Moore County Airport Authority approve the Change Order from Talbert & Bright for the Taxilane Site Prep, with an amount not to exceed \$700,000.

The motion passed by the following vote:

*Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Chairman Jones*

*Abstain: Vice Chairman Kiker*

- Ace Land Swap Appraisals – Status: Airport Director Maness received two appraisals. Airport Director requested approval to execute two extra appraisals.

M/S – McPherson/Jones – That the Moore County Airport Authority approve the request to execute two extra appraisals with the Department of Aviation’s consent.

The motion passed by the following vote:

*Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Chairman Jones*

*Abstain: Vice Chairman Kiker*

- Runway Rehab – Status (DOA): Airport Director Maness stated that this project is on schedule.
- Airfield LED Lighting Award: Airport Director Maness notified the Authority that Precision Approach, LLC was accepted as the Airfield LED Lighting project contractor.

M/S – Gilliam/Horne – That the Moore County Airport Authority accept Precision Approach LLC, as the awarded bidder for the Airfield LED Lighting project.

The motion passed by the following vote:

*Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Chairman Jones*

*Abstain: Vice Chairman Kiker*

- 2. Financials and Other Key Performance Indicators – Airport Director Maness provided a brief summary of financial outcomes for the month.**

**K. Announcements/Comments**

Base Customer Appreciation Day is December 21, from 12:00 p.m. – 4:00 p.m.

**L. Adjournment**

The next MCA Authority meeting will be held in-person and via Zoom at 9:00 a.m. Wednesday, January 11, 2023.

The Airport Authority Meeting was adjourned by Chairman Jones at 12:00 p.m.

  
Mike Jones, Authority Chairman

  
Gene Horne, Authority Secretary

