



Moore County Airport Authority Meeting

Wednesday November 9, 2022

Public Meeting – 9:00 a.m.

Minutes

The Moore County Airport Authority Meeting for Wednesday, November 9, 2022, was in-person and via Zoom. A quorum was present.

Authority Members Present: Mike Jones, Chairman
Adam Kiker, Vice Chairman
Tom McPherson, Treasurer
Gene Horne, Secretary
Roland Gilliam, Member

Staff Present: Ron Maness, Airport Director
Carol Oakley, Finance Administrator
Paul Puszynski, Operations Manager
Joy Cheechov, Administrative Manager

Guests Present: Steve and Stephen Bright, Talbert & Bright (via Zoom)
Peter Stilwell, JT Stillwell, David Droschak, Tarheel Communications
Travis Pence and Brian Wilson, The Wilson Group (via Zoom)
Kit McKinley and Keith Borshak, First Flight Agency
Ken Haenlein (Zoom)

CALL TO ORDER: Chairman Jones called the meeting to order at 9:00 a.m.

A. Pledge of Allegiance

Chairman Jones led the Pledge of Allegiance.

B. Public Comments

None.

C. Conflict of Interest

Chairman Jones asked if there were any conflicts of interest. There were none.

D. Additional Agenda Item(s) Requested

None.

E. Approval of Agenda

The agenda for Wednesday, November 9, 2022, was presented.

M/S –Horne/Gilliam – That the Moore County Airport Authority Meeting Agenda was approved for November 9, 2022.

The motion passed by the following vote:

Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones

F. Approval of Previous Meeting Minutes

Moore County Airport Authority Meeting Minutes Presented: October 12, 2022.

M/S –Kiker/McPherson– That the Moore County Airport Authority approve the Meeting Minutes of October 12, 2022

The motion passed by the following vote:

Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones

G. Consent Approval

1. Approve Grant Modification – Grant Project #47208.3.1 Construct Hangar and TWY/Internal Airfield Road (Increase the funding allocated to the project).

M/S- Kiker/Horne – That the Moore County Airport Authority approve the Grant Modification for Project #47208.3.1 – Construct Hangar and TWY/Internal Airfield Road.

The motion passed by the following vote:

Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones

2. (Added as new Item) Approve Grant Award for Grant Project #36237.67.12.1 Taxilane and Hangar Site Prep in the amount of \$75,355.

M/S- McPherson/Horne – That the Moore County Airport Authority approve the Grant Award for Project #36237.67.12.1 Taxilane and Hangar Site Prep in the amount of \$75,335.

The motion passed by the following vote:

Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones

H. New Business

1. New Corporate Hangar Discussion

Moved to Closed Session.

I. Old Business

1. Compensation Policy/Bonuses – Airport Director Maness provided the amount to be used for bonuses.

2. Travis Pence and Brian Wilson of The Wilson Group provided an update on the Terminal Renovation design project.

Priorities for next steps:

- Paint building white.
- Construct canopy and door installation on terminal airside.
- Install new awnings
- Convert the baggage claim area to turn it into an employee break room.

Next step is to have a Work Order drafted and a schedule for design drawings.

Mr. McPherson abstained from voting.

Mr. Maness will provide The Wilson Group with detailed information to move forward.

J. Analysis and Discussion

1. Website Revamp/Social Media Discussion – Kit McKinley and Keith Borshak, of First Flight Agency, gave a presentation
2. Festival D’Avion Video and Recap (Approval of the 2023 Festival Dates October 27, 2023 and October 28, 2023. Peter Stilwell and David Droschak, of Tarheel Communications, gave a presentation.

M/S- Horne/Gilliam – That the Moore County Airport approve Tarheel Communications to manage the next Festival D’Avion for October 27 and October 28, 2023.

Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones

K. Projects Reports, Summaries and Updates

1. Spreadsheet Tracking: Management Projects, Capital Projects, and Grants Reviewed

Airport Director Maness provided updates. The status of the storage facility project and the budget impact, rebuilding the website, Enterprise presence at the airport, Mr. Maness will meet with the DOA. The Fuel RFP was released last week. Atlas FBO software will be considered as a future option.

2. Financials and Other Key Performance Indicators – Airport Director Maness said that 84,000 gallons of fuel were sold last month.

L. Closed Session

1. Pursuant to N.C.G.S 143-318.11 (a)(5), the Airport Authority met to establish negotiating positions or to instruct its staff/agents about negotiating positions to be taken on certain types of contracts.

M/S-Gilliam/Horne– To enter into Closed Session.

Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones

M/S-Horne/Kiker-To return to Open Session

The motion passed by the following vote:

Yes: Member Gilliam, Secretary Horne, Treasurer McPherson, Vice Chairman Kiker, Chairman Jones

M. Announcements/Comments

None.

N. Adjournment

The next MCA Authority meeting will be held in-person and via Zoom at 9:00 a.m. Wednesday, December 14, 2022.

The Airport Authority Meeting was adjourned by Chairman Jones at 12:16 p.m.



Mike Jones, Authority Chairman



Gene Horne, Authority Secretary