



**Moore County Airport Authority**  
*Tuesday, November 10<sup>th</sup>, 2020*  
**Public Meeting – 10:00 a.m.**  
**Minutes**

The Moore County Airport Authority Meeting began at 10:00 a.m. on Tuesday, November 10<sup>th</sup>, 2020 through WebEx Virtual Meeting Program, with concessions made for the public to attend telephonically or by video, due to the COVID-19 (Coronavirus) Pandemic. Airport Authority quorum was present.

**Authority Members Present:** (None)

**Authority Members Absent:** (None)

**Authority Present**

**Participating Electronically:** Tom McPherson, Chairman  
Barry Lerman, Vice Chairman  
Mike Jones, Secretary/Treasurer  
Don Delauter, Member  
Pat Corso, Member

**Staff Present**

**Participating Electronically:** Scott Malta, Airport Manager  
Crystal Meyers, Administrative Assistant  
Paul Puszynski, Line Service Supervisor  
Carol Oakley, Finance Clerk  
Bobbie Cox, Operations Director

**Others Present**

**Participating Electronically:** Stephen Bright, Talbert & Bright, Inc.  
Charles Hayes, The Hayes Group  
Dan Parks, The Hays Group  
Phillip Thompson, Pinehurst Aviation Service  
Ron Maness

**CALLED TO ORDER**

**A. Opened Session**

1. Airport Authority Chairman, Tom McPherson, opened public session.

**B. Pledge of Allegiance was led by Chairman, Tom McPherson.**

**C. Additional Agenda Items Requested**

1. Discuss the Airport Authority criteria to be seated as an Authority member by the Moore County Board of Commissioners.

**D. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.**

*(None)*

**E. Approval of Agenda**

1. Upon motion made by member, Don Delauter, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 approve the Agenda presented, to include requested addition(s) listed in Item C.

**F. Approval of Previous Meeting Minutes**

1. Moore County Airport Authority Meeting Minutes Presented:  
October 20<sup>th</sup>, 2020

- Upon motion made by Secretary, Mike Jones, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve the October 20<sup>th</sup>, 2020 Meeting Minutes.

**G. Public comments**

*(None)*

**H. Presentations/Guest Speakers**

1. The Hayes Group presented Economic Development & Impact Strategic Action Plan and Summary.
  - Charles Hayes introduced the Economic Development & Impact Strategic Action Plan presentation.
  - Dan Parks, The Hayes Group, summarized the report for the Authority, provided a draft of a Vision Statement, and recommended the Authority implement a Vision & Mission Statement.
  - The Hayes Group recommended the Strategic Committee complete the Action Matrix and Timetable while the Authority determines and develops an Action Plan.
  - The Authority directed Airport Manager, Scott Malta, to schedule a Special Meeting, Monday, November 30<sup>th</sup>, 2020 at 9:00 a.m., to review the Action Matrix & develop a Strategic Action Plan.

**I. Public Hearing**

*(None)*

**J. Rules & Regulations & Minimum Standards**

1. Requested formal approval of the Moore County Airport Hangar Use Policy, as presented, to be included in the Airport Rules & Regulations and Minimum Standards.
  - Upon motion made by Secretary, Mike Jones, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve the Hangar Use Policy, as an Exhibit, included in the Airport Rules & Regulations and Minimum Standards.

**K. Staff Reports**

1. Airport Manager, Scotty Malta, Reported:

- COVID-19 Measures continue to be in place.
- Pope AFB staging assets at the Moore County Airport from approximately February 2021 through October 2021 is anticipated. A proposal was provided to the Commander with no response at this time. More updates to follow.
- The final documents from the Department of Environmental Quality, regarding the Notice of Residual Petroleum, are pending.
- Base Customer have been notified of the upcoming Hangar Inspections to take place during the last quarter of 2020 and first quarter of 2021.
- The Rental Car Agency liability waiver has been sent to Hertz and Enterprise and are awaiting response.
- Airport Authority Meeting in March of 2021 conflicts with the NCAA Annual Conference. Requested the Authority consider rescheduling.
  - By consensus, the Authority agreed to schedule the March 2021 Regular Meeting for Wednesday, March 17<sup>th</sup>, 2021 at 9:00 a.m.
- Captain Darren Cital, with the Army Airborne has indicated a visit to KSOP is scheduled with Leaders sometime around November 16<sup>th</sup> through November 23<sup>rd</sup>.
- Authority Member, Don Delauter, has indicated his resignation to take place at the end of year 2020. The Moore County Board of Commissioners will appoint a replacement from the selection of applicants.
- A few noise complaints have been received lately and it tends to be a trend across the Country.
- A military group made contact; indicating their desire to have a Control Tower at the Airport for Training, beginning approximately June 2021.
- Construction of a Maintenance Facility is being reviewed and more details will follow.
- The Authority had no further inquiries/comments/action items.

2. Financial Report was summarized by Airport Manager, Scott Malta.

- The Authority had no inquiries/comments/action items.

3. Operations Report was summarized by Operations Director, Bobbie Cox.

- The Authority had no inquiries/comments/action items.

**L. Projects Summaries & Updates:**

1. Grant Projects:

- Master Plan:
  - Submitted to FAA/Memphis – Bernard Green, Planner – Responded with several items requiring clarification
    - DOA and FAA accepted TBI's response
  - Currently in Airspace Review
- Lighting Project:
  - Design (funded via the State)
    - 90% set of Plans & Electrical Drawings reviewed locally and reviewed by DOA – a lot of questions/comments
    - TBI promptly responded and DOA is satisfied
  - Phasing
    - Will shut off NavAids for approximately 4-6 weeks
  - Construction Funds (State – not yet identified) – On Hold

- Ready to go
  - Hangars Taxi Lane & Service Road and New Hangars
    - Design (State STI Funding)
      - 90% design and holding
      - New Hangars – Reviewing 90% set of plans
      - Combined Plans & Specs delivered by T&B
    - Cost estimate for hangars coming soon.
    - Bidding/Construction – on hold... no funding yet available from State
    - Authority needs to secure funding for hangar construction.
2. Local Projects:

- Hangar-1 Main Door
  - Three Bid packages received
    - Closed Session for discussion
  - During contract phase, will discuss timing and security
- Grass Runway Consideration
  - Small group of volunteers – meeting before end of Nov.

3. Exploratory Project Summaries:

- Restaurant consideration is being postponed until further notice.

**M. Additional Agenda Items**

1. Discussed the Moore County Board of Commissioners Criteria to seat an Airport Authority Member upon the resignation of current member, Don Delauter.
  - Nothing further.

**N. Unfinished Business**

*(None)*

**O. New Business**

*(None)*

**P. Closed Session**

1. Pursuant to **[N.C.G.S. 143-318.11(a)(5)]** the Authority met in closed session to establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of a contract.
  - Tango Sierra Contract Amendment;
  - Pinehurst Aviation Service Contract;
  - Hangar Door Bid Review;
2. And to establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property, pursuant to **[N.C.G.S. 143-318.11(a)(5)]**: Potential sale of property within the Airport RPZ;
3. And, to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee, pursuant to **[N.C.G.S. 143-318.11(a)(6)]**: Airport Manager, Scotty Malta.

**Upon motion made by member, Don Delauter, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to enter Closed Session.**

*Upon motion made by \_\_\_ and seconded by \_\_\_, the Authority voted \_\_\_ to \_\_\_ to return to Open Session.*

**4. Close Session Actions**

- An amended Rental Rate Exhibit was proposed.
  - Upon motion made by Vice Chairman, Barry Lerman, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the contract as presented between the Moore County Airport and Tango Sierra, LLC, to include the amended Rental Rates Exhibit for Transient Aircraft & Military.
  
- Pinehurst Aviation Services
  - No action taken.
  
- Hangar Door Bid
  - No action taken.

**Q. Announcements/Comments**

1. Authority Chairman, Tom McPherson, announced the Moore County Airport Authority Monthly Meeting will be conducted via Zoom at 9:00 a.m. on Tuesday, December 8<sup>th</sup>, 2020.

**R. Adjournment**

1. Chairman, Tom McPherson adjourned at 12:54 p.m.

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Tom McPherson, Chairman  
Moore County Airport Authority

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Mike Jones, Secretary  
Moore County Airport Authority