



Moore County Airport Authority
Wednesday, March 10th, 2021
Public Meeting – 9:00 a.m.
Minutes

The Moore County Airport Authority Meeting began at 9:00 a.m. on Wednesday, March 10th, 2021 via Zoom, with concessions made for the public to attend telephonically or by Zoom, due to the COVID-19 (Coronavirus) Pandemic. Airport Authority quorum was present.

Authority Members Present: (None)

Authority Members Absent: (None)

Authority Present

Participating Electronically: Tom McPherson, Chairman
Barry Lerman, Vice Chairman
Mike Jones, Secretary/Treasurer
John Boesch, Member
Pat Corso, Member

Staff Present

Participating Electronically: Scott Malta, Airport Manager
Crystal Meyers, Administrative Assistant
Bobbie Cox, Operations Director
Carol Oakley, Finance Administrator

Others Present

Participating Electronically: Stephen Bright, Talbert & Bright, Inc.

CALLED TO ORDER: Chairman, Tom McPherson

A. Pledge of Allegiance was led by Chairman, Tom McPherson.

B. Additional Agenda Items Requested

1. Airport Manager, Scotty Malta, requested the Authority's consideration of his nomination to the Board of Directors of the South East AAAE Chapter.

C. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.

(None)

D. Approval of Agenda

1. Upon motion made by Chairman, Tom McPherson, and seconded by member, John Boesch, the Authority voted 5 to 0 to approve the Agenda, including the additional item requests listed in Item B.

E. Approval of Previous Meeting Minutes

1. Moore County Airport Authority Meeting Minutes Presented: February 10th, 2021 & February 17th, 2021.
 - Upon motion made by Vice Chairman, Barry Lerman, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the February 10th, 2021 & February 17th, 2021 Meeting Minutes.

F. Public comments

(None)

G. Presentations/Guest Speakers

1. Airport Manager, Scotty Malta, presented the Proposed FY2021/FY2022 Airport Budget.
 - The Authority had no further inquiries/comments/action items at-this-time.

H. Public Hearing

1. Moore County Airport Chairman, Tom McPherson; in accordance with the *N.C.G.S 159-12, Article 3: Local Government Budget & Fiscal Control Act*, opened the **Public Hearing** on the **FY 22 Airport Budget**.
 - No public in attendance.

I. Strategic Action Plan

1. Monthly Action Plan Matrix Reports were presented by Task Force Leads.
 - Each Authority Member (Task Force Leads) reported on their assigned tasks.
 - No actionable items assigned at-this-time.

J. Rules & Regulations & Minimum Standards

1. Hangar/Storage Inspection Update:
 - Preliminary Hangar Inspections are underway. Inspection notices are being left in the Hangars after inspection with follow up requests, if any.
 - Mr. Malta reported on the overall state of the hangers and some issues have been found. Mr. Malta requested support from the Authority should there be any customers with issues on the findings and actions requested.
 - The Authority indicated they would support and be available to the Airport Manager should it become necessary.

K. Staff Reports

1. Airport Manager, Scotty Malta, Reported:

- Covid-19 Phase II modified Stay at Home order has been extended through the month of March, to still include mandatory face coverings. Social distancing and the recommended measures are being taken to maintain a safe and sanitary working environment at the Airport.
 - Awaiting response from the Commander of the Army Corps of Engineers regarding the potential move of assets to KSOP during their runway closure. There are talks the runway closure may have been placed on hold. More information will follow as its provided.
 - Rental Car Waivers have yet to be returned.
 - Due to the Hertz Bankruptcy, offers have been received regarding buy-out options. Attorney, John May, advised to ignore them and not accept.
 - Hertz has since paid up in full the accounts in arrears.
 - Contact was made with Hertz District Manager, Christina Farr, from Myrtle Beach. She indicated an additional employee is being trained and assigned to KSOP. They do expect to continue the lease agreement past its expiration date of April 2021.
 - A transient customer who visited the Airport the previous weekend has reported damage to his Aircraft that he states occurred while at KSOP. It is currently under investigation. The findings and outcomes will be provided to the Authority upon conclusion.
 - The new fuel supplier, Titan, implemented their logos at the Airport.
 - The current security system/cameras are currently under review by staff to determine if the system is adequate for the Airport needs. The Authority requested a resolution from the Airport Manager to resolve the issues with security services/equipment.
 - NFPA 407 was revised, incorporating an over-flow prevention mechanism on certain fuel trucks to be required. This could affect KSOP Fuel Trucks, at an exorbitant cost. The requirement is under review and a final determination has not been resolved at this time. It may impact the Airport should it be enforced.
 - The Authority had no further inquiries/comments/action items.
2. Financial Report was summarized by Airport Manager, Scott Malta.
- The Authority had no further inquiries/comments/action items.
3. Operations Report was summarized by Operations Director, Bobbie Cox.
- The Authority had no further inquiries/comments/action items.

NOTE: Secretary, Mike Jones, departed the meeting at 11:19 a.m.

L. Projects Summaries & Updates provided by Airport Manager:

1. Grant Projects:

- Master Plan:
 - Awaiting FAA approval.

- Lighting Project:
 - Funding has been awarded.
 - NCDOA and Talbert & Bright, Inc. are working on resolving marking issues.
- Hangars Taxi Lane & Service Road and New Hangar Construction:
 - STI is backlogged. This is an STI Project.
 - Still awaiting funding and authorization to begin bid process.
 - TBI to follow-up with Caleb at NCDOA on funding.

2. Local Projects:

- Main Hangar Door Replacement will be completed by Southeast Power Hydraulic Door Company.
 - The equipment is anticipated to be site in April 2021. It is estimated the Hangar will be open 5 to 7 days, with 1-1 ½ days of no access. PAS has been advised.
- Grass Runway options are under evaluation from TBI.
 - Talbert & Bright, Inc. is researching viable options. Findings will be provided at the April 2021 Authority Meeting.
- A sink hole has been located and TBI has been asked to determine the extent of the damage and what repairs will be needed.

3. Exploratory Project Summaries:

- Airport Manager reported on the projects under consideration:
 - Information on the establishment of a Restaurant is expected within the next week and will be provided to the Authority.
 - A Historical Designation and Relocation of Knollwood Hangar; with the intent to possibly convert it into a Museum and to move the Hangar is still being researched.
 - The tree removal in the wood area of the Airport planning process is currently underway.
 - Considering requesting quotes to Construct a Maintenance Facility. No action at-this-time.
- Conversations are underway relating to the potential offering of Ethanol Free Fuel (MoGas) at the Airport. A report will be provided at the April 2021 Authority Meeting.

M. Additional Agenda Items

1. Airport Manager, Scotty Malta, requested the Authority's consideration on his nomination package to the Board of Directors of the South East AAAE Chapter.
 - By consensus, the Authority agreed to provide a letter of support to accompany Mr. Malta's nomination package for the Board of Directors of the Southeast AAAE Chapter.

N. Unfinished Business

(None)

O. New Business

(None)

P. Closed Session

1. Pursuant to **[N.C.G.S. 143-318.11(a)(5)(ii)]**, the Authority will meet in closed session to establish or instruct the staff or agent concerning the negotiations of the price and terms of a contract. *EMS Building: Business Lease Negotiations*

○ *Upon motion made by Chairman, Tom McPherson, and seconded by member, John Boesch, the Authority voted 4 to 0 to enter closed session.*

○ *Upon motion made by Chairman, Tom McPherson, and seconded by member, John Boesch, the Authority voted 4 to 0 to return to open session.*

○ No administrative actions taken.

Q. Announcements/Comments

1. Authority Chairman, Tom McPherson, announced the Moore County Airport Authority Monthly Meeting will be conducted via Zoom at 9:00 a.m. on Wednesday, April 14th, 2021.

R. Adjournment

1. Chairman, Tom McPherson, adjourned at 11:38 a.m.

Tom McPherson, Authority Chairman

Mike Jones, Authority Secretary