



**Moore County Airport Authority**  
*Wednesday, June 9<sup>th</sup>, 2021*  
**Public Meeting – 9:00 a.m.**  
**Minutes**

The Moore County Airport Authority Meeting began at 9:00 a.m. on Wednesday, June 9<sup>th</sup>, 2021, via Zoom, with concessions made for the public to attend telephonically or by Zoom, due to the COVID-19 (Coronavirus) Pandemic. Airport Authority quorum was present.

**Authority Members Present:** Tom McPherson, Chairman  
Barry Lerman, Vice Chairman, via Zoom  
Mike Jones, Secretary/Treasurer  
John Boesch, Member  
Pat Corso, Member, via Zoom

**Staff Present:** Scott Malta, Airport Manager, via Zoom  
Crystal Meyers, Administrative Assistant  
Bobbie Cox, Operations Director

**Guests Present:** Steve Bright, Talbert & Bright Inc., via Zoom  
Stephen Bright, Talbert & Bright, Inc., viz Zoom

**CALLED TO ORDER: Chairman, Tom McPherson**

- A. Pledge of Allegiance was led by Chairman, Tom McPherson.**
- B. Additional Agenda Items Requested**
  - 1. County Contract
  - 2. Master Plan
- C. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.**  
*(None)*
- D. Approval of Agenda**
  - 1. Upon motion made by Chairman, Tom McPherson, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the Agenda, including the additional item requests listed in Item B.
- E. Approval of Previous Meeting Minutes**
  - 1. Moore County Airport Authority Meeting Minutes Presented:  
May 9<sup>th</sup>, 2021, Minutes (Closed) & May 26<sup>th</sup>, 2021, Special Meeting Minutes

Upon motion made by \_\_, and seconded by \_\_, the Authority voted \_\_ to \_\_ to approve the May 9<sup>th</sup>, 2021, Minutes (Closed) & May 26<sup>th</sup>, 2021, Special Meeting Minutes.

**F. Public comments**

*(None)*

**G. Presentations/Guest Speakers**

*(None)*

**H. Public Hearing**

*(None)*

**I. Projects Summaries & Updates provided by Airport Manager:**

1. Grant Projects:

- Runway 5 RPZ Land Acquisition, 185 Storage Drive, WBS #: 36244.57.14.1
  - Request formal approval for the 10% Local Match for the Professional Services of Runway 5 RPZ Land Acquisition, 185 Storage Drive, Project WBS # 36244.57.14.1, in the amount of \$4,784; to be funded from the Airport Grant Match Fund (640).
    - Upon motion made by Chairman, Tom McPherson, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve the 10% Local Match for the Professional Services of Runway 5 RPZ Land Acquisition, 185 Storage Drive, Project WBS # 36244.57.14.1, in the amount of \$4,784; to be funded from the Airport Grant Match Fund (640).
  - Request formal approval to submit the Budget Ordinance & Resolution for Professional Services of Runway 5 RPZ Land Acquisition, 185 Storage Drive, Project WBS # 36244.57.14.1, to the Moore County Board of Commissioners for approval.
    - Upon motion made by Vice Chairman, Tom McPherson, and seconded by member, John Boesch, the Authority voted 5 to 0 to approve sending the Budget Ordinance & Resolution for Professional Services of Runway 5 RPZ Land Acquisition, 185 Storage Drive, Project WBS # 36244.57.14.1, to the Moore County Board of Commissioners for approval.
- Master Plan:
  - Awaiting FAA formal acceptance of Master Plan and to approve the ALP. The Strategic Plan will be included with the Master Plan and Talbert & Bright will then begin completion of the Project.
    - Upon motion made by Vice Chairman, Barry Lerman, and seconded by member, Pat Corso, the Authority voted 5 to 0 to accept the completed Airport Master Plan and ALP.
- Airfield Lighting Rehabilitation Project:
  - Construction funding has been awarded.

- Formal approval was requested for the Grant Modification to bring the approved Work Authorization 19-01, Amendment 1, under grant for the additional Design and Administration Services required to complete the Design & Bid Phase of the Project. (Additional Agenda Item B1 Requested & Approved)
    - Upon motion made by Chairman, Tom McPherson, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve the Grant Modification to the Airfield Lighting and Rehabilitation Project.
  - Request for Bids is scheduled to be advertised May 23<sup>rd</sup> and the Bid Opening on July 8<sup>th</sup>, 2021.
  - Projected start date to begin construction is early October 2021.
- Hangars, Taxi Lane & Service Road/New Hangar Construction:
    - STI project is 100% funded by the State.
    - Request for Bids is scheduled for Advertisement on May 16<sup>th</sup> and Bid Opening scheduled for June 17<sup>th</sup>, with a projected construction start date of September 2021.
    - Funding for Construction of Hangars is still to be determined.
    - Chairman, Tom McPherson, stated the bank had advised him to return once the Bid Package had been completed for the bank's consideration for funding.
    - Talbert & Bright Inc., Steve Bright, informed the Authority the NCDOT has approved the Project, and NCDOA has authorized to Bid the Project. The Project has been recommended for funding to be included in the June NCDOT Board Meeting.
  - Runway 5 RPZ Land Acquisition (Residential & Storage Units)
    - Appraisals and the Environment assessments are underway.
    - The Residential Property is being funded with NPE funds and the Storage Units will be grant funded.
    - Surveys are anticipated before the next Authority Meeting.
  - Ramp Rehabilitation Project
    - Talbert & Bright (TBI), Steve Bright, stated the justification for the Ramp Project is under review by the NCDOA staff and Talbert & Bright will be requesting a follow-up on the determination and will provide any additional information necessary. TBI will advise on further actions.

## 2. Local Projects:

- Main Hangar Door Replacement will be completed by Southeast Power Hydraulic Door Company.
  - The contractor was anticipated to arrive at the Airport on May 10<sup>th</sup>. They have not arrived at this time. Security services will be contracted for this project before commencement. Once provided with an update, the revised schedule will be shared with the Authority.
- The Sink Hole is under review by Talbert & Bright and Storm Drain Video has been requested from the organization that previously performed a camera inspection of the pipes.

## 3. Exploratory Project Summaries:

○ Airport Manager reported on the projects still under consideration:

- A Historical Designation and Relocation of Knollwood Hangar; with the intent to possibly convert it into a museum and to move the Hangar.
- Tree removal in the wooded area of the Airport.
- Construction of a Maintenance Facility.
- There are currently no actions on the above-mentioned Exploratory Projects.

**J. Strategic Action Plan**

1. Monthly Action Plan Matrix Reports were presented by Task Force Leads.

○ Each Authority Member (Task Force Leads) reported on their assigned tasks.

▪ Chairman, Tom McPherson Reported:

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▪ Vice Chairman, Barry Lerman, Reported:

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▪ Secretary, Mike Jones Reported:

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▪ Member, Pat Corso, Reported:

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**K. Rules & Regulations & Minimum Standards**

1. Airport Manager, Scott Malta, reported hangar inspections completed and follow-up compliance requests are underway.

**L. Staff Reports**

1. Airport Manager, Scotty Malta, Reported:

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2. Financial Report was summarized by Airport Manager, Scott Malta.

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3. Operations Report was summarized by Operations Director, Bobbie Cox.

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**M. Additional Agenda Items**

1. Contract with Moore County.

**N. Unfinished Business**

1.

**O. New Business**

1.

**P. Closed Session**

1. *Pursuant to N.C.G.S. 143-318.11(a)(5)(ii), the Authority met in closed session to establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract: EMS Building: Aviation Business Lease Negotiations; and*

2. Pursuant to **N.C.G.S. 143-318.11(a)(1)**, the Authority will meet in closed session to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132-1.7 of the General Statutes; Sensitive Public Security Information

- No other administrative actions taken.

**Q. Announcements/Comments**

1. Authority Chairman, Tom McPherson, announced the Moore County Airport Authority Monthly Meeting will be held, via Zoom, at 9:00 a.m. Wednesday, July 14<sup>th</sup>, 2021.

**R. Adjournment**

1. Chairman, Tom McPherson, adjourned at 11:07 a.m.

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Tom McPherson, Authority Chairman

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Mike Jones, Authority Secretary