



**Moore County Airport Authority**  
*Wednesday, July 14<sup>th</sup>, 2021*  
**Public Meeting – 9:00 a.m.**  
**Minutes**

The Moore County Airport Authority Meeting began at 9:00 a.m. on Wednesday, July 14<sup>th</sup>, 2021, in the Moore County Airport Terminal Conference Room.

**In Attendance:**

**Airport Authority Members:**

Tom McPherson, Chairman  
Barry Lerman, Vice Chairman, via Zoom  
Mike Jones, Secretary/Treasurer  
John Boesch, Member  
Pat Corso, Member, via Zoom

**Airport Staff:**

Scott Malta, Airport Manager  
Crystal Meyers, Administrative Assistant  
Bobbie Cox, Operations Director

**Guests:**

Stephen Bright, Talbert & Bright, Inc., via Zoom  
John May, Attorney  
Dave Droschak, Festival D'Avion, via Zoom  
J.T. Stilwell, Festival D'Avion, via Zoom  
Natalie Hawkins, Partners in Progress

**CALLED TO ORDER: Chairman, Tom McPherson**

- A. Pledge of Allegiance was led by Chairman, Tom McPherson.**
- B. Additional Agenda Items Requested**  
*(None)*
- C. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.**  
*(None)*
- D. Approval of Agenda**
  - 1. Upon motion made by Chairman, Tom McPherson, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the Meeting Agenda, as presented.
- E. Approval of Previous Meeting Minutes**
  - 1. Moore County Airport Authority Meeting Minutes Presented:  
May 9<sup>th</sup>, 2021, Minutes & May 9<sup>th</sup>, 2021, Closed Session Minutes

- Upon motion made by Secretary, Mike Jones, and seconded by member, John Boesch, the Authority voted 5 to 0 to approve the May 9<sup>th</sup>, 2021, Regular Meeting & Closed Session Minutes and the May 26<sup>th</sup>, 2021, Special Meeting Minutes.

**F. Public comments**

*(None)*

**G. Closed Session**

1. *Pursuant to N.C. G. S. § 143-318.11(a)(3), the Authority will meet in Closed Session for the purpose of consulting with its Attorney to preserve the Attorney-Client privilege between the Attorney and the Authority, which privilege is hereby acknowledged, and;*
2. *to establish or instruct the Staff or Agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property, pursuant to N.C.G.S. 143-318.11(a)(5).*
  - Upon motion made by Chairman, Tom McPherson, and seconded by member, John Boesch, the Authority voted 5 to 0 to enter closed session.
  - Upon motion made by Secretary, Mike Jones, and seconded by John Boesch, the Authority voted 5 to 0 to return to open session.
  - No other administrative actions taken.

**H. Presentations/Guest Speakers**

1. Festival D'Avion – J.T. Stilwell and Dave Droschak provided an Event update.

**I. Public Hearing**

*(None)*

**J. Projects Summaries & Updates provided by Airport Manager:**

1. Grant Projects:
  - Runway 5 RPZ Land Acquisition, 8036 Aviation Drive, WBS #: 36237.67.11.1
    - Requested formal approval of the Runway 5 RPZ Land Acquisition, 8036 Aviation Drive, WBS #: 36237.67.11.1 Grant Agreement.
      - Upon motion made by Chairman, Tom McPherson, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve the Runway 5 RPZ Land Acquisition, 8036 Aviation Drive, WBS #: 36237.67.11.1 Grant Agreement.
  - Runway 5 RPZ Land Acquisition, 185 Storage Drive, WBS #: 36244.57.14.1
    - Requested formal approval of the Runway 5 RPZ Land Acquisition, 185 Storage Drive, WBS #: 36244.57.14.1 Grant Agreement.
      - Upon motion made by Chairman, Tom McPherson, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve the Runway 5 RPZ Land Acquisition, 185 Storage Drive, WBS #: 36244.57.14.1 Grant Agreement.

- The Airport Master Plan is complete and now available.
- Talbert and Bright will begin the Project Development to clear wooded area surrounding AWOS.

2. Local Projects:

- Main Hangar Door installment is complete.

3. Exploratory Project Summaries:

- Status report was given on the Restaurant Interest Request.
- A request to build a facility for the purpose of Aviation Educational Programs was brought to the Authority for consideration.

**K. Strategic Action Plan**

1. Monthly Action Plan Matrix Status Reports were provided by Task Force Leaders.

**L. Rules & Regulations & Minimum Standards**

1. All Hangar Inspections have been completed. Follow up actions for base customers are being implemented.

**M. Staff Reports**

1. Airport Manager, Scotty Malta, Reported:

- Hertz counter at the Airport is temporarily closed.
- Central Security camera replacement cost is competitive, and the updating project will move forward as approved.
- The Authority had no further inquiries/comments/action items.

2. Financial Report was summarized by Airport Manager, Scott Malta.

- The Authority had no further inquiries/comments/action items.

3. Operations Report was summarized by Operations Director, Bobbie Cox.

- Provided the quote to replace the secondary roll-up doors on the Main Hangar.
  - Upon motion made by Chairman, Tom McPherson, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve the project to replace the secondary roll-up doors on Main Hangar.
- The Authority had no further inquiries/comments/action items.

**N. Additional Agenda Items**

*(None)*

**O. Unfinished Business**

1. Requested the Authority to reschedule the August 11<sup>th</sup>, 2021, Airport Authority Meeting due to the conflict with the Annual NCAA Conference being held in Pinehurst August 10<sup>th</sup>, 2021, through August 12<sup>th</sup>, 2021.

- By consensus, the Authority agreed to reschedule the next regular Airport Authority Meeting for August 17<sup>th</sup>, 2021, at 9:00 a.m. to be held in the Moore County Airport Terminal Conference Room.

**P. New Business**

1. Requested formal approval to adopt the Endurance Leave Policy for Airport employees hired on or before May 7<sup>th</sup>, 2021.
  - Upon motion made by Chairman, Tom McPherson, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to adopt the Endurance Leave Policy.

**Q. Announcements/Comments**

1. A memorial will be held at the Airport for based customer, Donn McGinnis on Saturday, July 17<sup>th</sup>, 2021, at 1:00p.m.
2. Authority Chairman, Tom McPherson, announced the Moore County Airport Authority Monthly Meeting will be held at the Moore County Airport in the Terminal Conference Room at 9:00 a.m., August 17<sup>th</sup>, 2021.

**R. Adjournment**

1. Chairman, Tom McPherson, adjourned at 11:21 a.m.

---

Tom McPherson, Authority Chairman

---

Mike Jones, Authority Secretary