



Moore County Airport Authority
Wednesday, January 13th, 2021
Public Meeting – 9:00 a.m.
Minutes

The Moore County Airport Authority Meeting began at 9:00 a.m. on Wednesday, January 13th, 2021 via Zoom, with concessions made for the public to attend telephonically or by Zoom, due to the COVID-19 (Coronavirus) Pandemic. Airport Authority quorum was present.

Authority Members Present: (None)

Authority Members Absent: (None)

Authority Present

Participating Electronically: Tom McPherson, Chairman
Barry Lerman, Vice Chairman
Mike Jones, Secretary/Treasurer (late arrival)
John Boesch, Member
Pat Corso, Member

Staff Present

Participating Electronically: Scott Malta, Airport Manager
Crystal Meyers, Administrative Assistant
Bobbie Cox, Operations Director

Others Present

Participating Electronically: Amy McLane, Talbert & Bright, Inc.
Stephen Bright, Talbert & Bright, Inc.
Steve Bright, Talbert & Bright, Inc.

CALLED TO ORDER

A. Opened Session

1. Airport Authority Chairman, Tom McPherson, opened public session.

B. Pledge of Allegiance was led by Chairman, Tom McPherson.

C. Additional Agenda Items Requested

(None)

D. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.

(None)

E. Approval of Agenda

1. Upon motion made by Chairman, Tom McPherson, and seconded by Vice Chairman, Barry Lerman, the Authority voted 4 to 0 approve the Agenda as presented.

F. Approval of Previous Meeting Minutes

1. Moore County Airport Authority Meeting Minutes Presented:
December 8th, 2020.

- Upon motion made by member, Pat Corso, and seconded by Vice Chairman, Barry Lerman, the Authority voted 4 to 0 to approve the December 8th, 2020 Meeting Minutes.

G. Public comments

(None)

H. Presentations/Guest Speakers

(None)

I. Public Hearing

(None)

J. Rules & Regulations & Minimum Standards

(None)

K. Staff Reports

1. Airport Manager, Scotty Malta, Reported:

- The COVID-19 restrictions remain in Phase II, to include the mandatory wearing of Face Masks.
- Pope Army Airfield has provided no response at this time on their intent to stage at KSOP during their Airfield closure.
- Hangar inspections are scheduled, and the Base Customers have been notified of the upcoming inspection. The inspections will be conducted by the Airport Manager and the County Fire Marshall.
- The Rental Car Agency waivers that were sent to Hertz and Enterprise have yet to be returned. Attempts to contact will continue.
- The Airport Conference Room TV was replaced. The previous TV was non-repairable.
- Toys for Tots did well for such short notice, and this will be an on-going effort at the Airport each year.
- The Authority had no further inquiries/comments/action items.

2. Financial Report was summarized by Airport Manager, Scott Malta.

- Chairman, Tom McPherson, requested the Operation Expenses for TBI be moved to a Non-Operational Expense on the Financial Report moving forward.
- The Authority suggested a review of staffing needs take place during the Annual Authority Meeting to determine if changes could be made to be more efficient and less cost prohibited.
- Member, John Boesch, recommended incorporating more events at the Airport to attract more traffic to KSOP.

- Mr. Malta explained COVID-19 has hindered Airport Events as of the last 12 Months.
 - The Authority had no further inquiries/comments/action items.
- 3. Operations Report was summarized by Operations Director, Bobbie Cox.
 - The Authority suggested inviting Phillip Thompson (PAS/Sandhills Fliers) to an Authority Meeting for an update on current business endeavors at the Airport and to discuss any additional planned endeavors.
 - Chairman, Tom McPherson, inquired if preventative maintenance checks are being conducted.
 - Mr. Cox indicated preventative maintenance checks are conducted bi-annually on all Hangars.
 - The Authority had no further inquiries/comments/action items.

L. Projects Summaries & Updates provided by Airport Manager:

1. Grant Projects:

- Master Plan is stalled at the FAA due to further inquiries.
 - FAA reduced declared distance by 250” at the end of Runway 5. KSOP has complied.
 - FAA requested the RSA Study Determination, that was originally removed from the Master Plan due to issues the FAA and NCDOA had with the cost of Service, now be conducted.
 - TBI provided the FAA with the Scope of Work and are awaiting further directive.
 - The funding source for the RSA Study is currently under discussion.
- Lighting Project is 99% complete and has submitted to NCDOA for funding and approval to move forward with the bid requests.
 - ILS will be shut off during construction.
 - Airport closures are anticipated, and construction phases have been implemented to have the least impact as possible on the Airport.
 - Signage and Lighting will incorporate the upcoming Taxiway assignment.
- The suspended Airfield Maintenance Program is being revived by NCDOA. Will potentially be an option to get the KSOP Airfield repainted.
- Hangars Taxi Lane & Service Road and New Hangar Construction
 - Awaiting funding to move forward with bid requests.
- Southern Pines has requested an easement over the newly planned water and sewer lines from the Airport Authority for the purpose of preparing and maintaining the systems.
 - The request was sent to TBI. The easement requires Airport Authority and FAA approval.

2. Local Projects:

- The Southeast Power Hydraulic Door Company bid was selected to replace the Main Hangar Door.
 - Discussions with PAS and the Door Company are planned to determine when and how to best move forward with the least amount of disruption.
- A meeting with volunteers to discuss other potential options for a Grass Runway at KSOP was held.
 - Assistance from TBI was requested. Other potential location options on the Airfield are being reviewed.
 - Safety is a major concern.

- The cost to the Airport would be exorbitant.

3. Exploratory Project Summaries:

- Under consideration:
 - To establish a restaurant at KSOP.
 - To seek a historical designation and to relocate the Knollwood Hangar; with the intent to possibly convert it into a Museum.
 - Mr. Malta indicated his intent to clear the Airfield trees between the Taxiway and Housing Area. A TBD buffer will remain. Purpose is for wildlife control and The Airport expansion potential.
 - To construct a new Airport Maintenance Facility.

M. Additional Agenda Items

(None)

N. Unfinished Business

1. The Authority requested an update on the Spring 2021 Festival D'Avion Event.
 - The Authority has concerns sponsoring an event with the on-going COVID-19 pandemic.
 - The Authority requested a conversation with Tarheel Communication to determine his intent to host or to postpone the event until the Fall.

O. New Business

1. The Authority reviewed the proposed 2021 Airport Authority Annual Meeting Agenda.
 - Chairman, Tom McPherson, requested the Project Listing (TIP) be provided to the Authority Members for prior perusal.
 - TBI stated they would provide the Airport Manager with a more detailed preview of their Agenda to be certain they are covering all areas the Airport Authority has intended.
 - The Airport Authority determined the Airport Annual Meeting will be held via Zoom due to COVID-19 restrictions.
2. NCDOA produced an Airport Information/Marketing Toolkit.
 - Airport Manager, Scotty Malta, indicated he would share the video presented in the Toolkit with the Authority for their review and consideration to develop a similar video for KSOP.
 - Secretary, Mike Jones, requested a conversation be scheduled at the Annual Meeting to consider the potential of Boutique Airline(s) at KSOP.

P. Closed Session

1. Pursuant to **[N.C.G.S. 143-318.11(a)(5)]**, the Authority met in closed session to establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of a contract.
 - Pinehurst Aviation Services Contract
 - Land Acquisition
 - Upon motion made by Chairman, Tom McPherson, and seconded by member, John Boesch, the Authority voted 5 to 0 to enter Closed Session.
 - Upon motion made by Chairman, Tom McPherson, and seconded by

member, Pat Corso, the Authority voted 5 to 0 to return to Open Session.

- No needed action items.

Q. Announcements/Comments

1. Authority Chairman, Tom McPherson, announced the Moore County Airport Authority Monthly Meeting will be conducted via Zoom at 9:00 a.m. on Monday & Tuesday, January 25th, & 26th, 2021.
2. Authority Chairman, Tom McPherson, announced the Moore County Airport Authority Monthly Meeting will be conducted via Zoom at 9:00 a.m. on Wednesday, February 10th, 2021.

R. Adjournment

1. Chairman, Tom McPherson, adjourned at 11:04 a.m.

Tom McPherson, Chairman
Moore County Airport Authority

Mike Jones, Secretary
Moore County Airport Authority