



Moore County Airport Authority
Tuesday, December 8th, 2020
Public Meeting – 9:00 a.m.
Minutes

The Moore County Airport Authority Meeting began at 9:00 a.m. on Tuesday, December 8th, 2020 through WebEx Virtual Meeting Program, with concessions made for the public to attend telephonically or by video, due to the COVID-19 (Coronavirus) Pandemic. Airport Authority quorum was present.

Authority Members Present: (None)

Authority Members Absent: (None)

Authority Present

Participating Electronically: Tom McPherson, Chairman
Barry Lerman, Vice Chairman
Mike Jones, Secretary/Treasurer
Don Delauter, Member
Pat Corso, Member

Staff Present

Participating Electronically: Scott Malta, Airport Manager
Crystal Meyers, Administrative Assistant
Paul Puszynski, Line Service Supervisor
Carol Oakley, Finance Clerk
Bobbie Cox, Operations Director

Others Present

Participating Electronically: Amy McLane, Talbert & Bright, Inc.
Stephen Bright, Talbert & Bright, Inc.
Ron Maness

CALLED TO ORDER

A. Opened Session

1. Airport Authority Chairman, Tom McPherson, opened public session.

B. Pledge of Allegiance was led by Chairman, Tom McPherson.

C. Additional Agenda Items Requested

1. Grant Extension Request.

D. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.

(None)

E. Approval of Agenda

1. Upon motion made by Vice Chairman, Barry Lerman, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 approve the Agenda presented, to include requested addition(s) listed in Item C.

F. Approval of Previous Meeting Minutes

1. Moore County Airport Authority Meeting Minutes Presented:
November 10th, 2020

- Upon motion made by Secretary, Mike Jones, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve the November 10th, 2020 Meeting Minutes.

G. Public comments

(None)

H. Presentations/Guest Speakers

(None)

I. Public Hearing

(None)

J. Rules & Regulations & Minimum Standards

(None)

K. Staff Reports

1. Airport Manager, Scotty Malta, Reported:

- Due to Covid-19 the Airport is operating under Phase II, requiring face coverings and limited staffing.
- Pope AFB Assets Moving to SOP anticipated sometime between February and October 2021:
 - C-12 Proposal was sent to Commander.
 - Golden Knights have also inquired into parking Aircraft at KSOP during Pope closure in 2021.
- Department of Environmental Quality (DEQ): Notice of Residual Petroleum is now closed.
- Hangar Inspections are scheduled in the First Quarter of 2021.
- Rental Car Waiver was sent to Hertz & Enterprise with no response.
 - Follow up sent 12-7-2020.
- New wide-screen TV in Large Conference Room has been replaced.
- Toys for Tots Drop Box located in the KSOP Lobby until December 15th and Annually thereafter.
- The Authority had no further inquiries/comments/action items.

2. Financial Report was summarized by Airport Manager, Scott Malta.

○ The Authority had no further inquiries/comments/action items.

3. Operations Report was summarized by Operations Director, Bobbie Cox.

○ The Authority had no further inquiries/comments/action items.

L. Projects Summaries & Updates provided by Airport Manager:

1. Grant Projects:

○ Master Plan:

- Submitted to FAA/Memphis. Bernard Green, Planner, responded with several items requiring clarification.
 - DOA and FAA accepted TBI's response.
- Currently in Airspace Review.
- RWY 05 Declared Reduced Landing Distances be modified, per FAA, by 250'.
- Estimated completion February 2021.

○ Lighting Project:

- Project ready to move forward, however on-hold awaiting State Funding.

○ Hangars Taxi Lane & Service Road and New Hangar Construction

- Project ready to move forward.
- New Hangars are under review.
- Combined Plans & Specs delivered by Talbert & Bright, Inc.
- Cost estimate for Hangars to be determined.
- Bidding/Construction on hold awaiting State Funding.
- Authority needs to secure funding for Hangar Construction.
- Anticipated timeline to advertise for bids is mid to late January 2021.

2. Local Projects:

○ Hangar-1 Main Door Replacement

- Three Bid packages were received.
 - Will be reviewed in Closed Session.

○ Grass Runway Consideration

- Small group of volunteers plan to meet within the next two weeks.

○ Strategic Plan Action Matrix Finalization & Implementation will be discussed during the Authority Annual Meeting.

3. Exploratory Project Summaries:

○ Airport Manager, Scotty Malta, requested further discussion be placed on the Authority's Annual Meeting Agenda for the following topics:

- Restaurant
- Relocating & Rehabilitating Knollwood Hangar – Museum
- Maintenance Facility

M. Additional Agenda Items

1. Airport Manager, Scotty Malta, requested approval to extend the Hangar Taxi Lane & Service Road Grant Project to June 30th, 2021 and extend the Master Plan Project to April 30th, 2021.

- Upon motion made by Chairman, Tom McPherson, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve the extensions for the Hangar Taxi Lane & Service Road Grant & Master Plan Projects.

N. Unfinished Business

(None)

O. New Business

(None)

P. Closed Session

1. Pursuant to **[N.C.G.S. 143-318.11(a)(5)]**, the Authority met in closed session to establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of a contract.

- Upon motion made by Chairman, Tom McPherson, and seconded by member, Pat Corso, the Authority voted 5 to 0 to enter Closed Session.

- Discussion ensued regarding Pinehurst Aviation Service Contract & Hangar Door Bid Review.
- No further action required at this time.

- Upon motion made by Chairman, Tom McPherson, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to return to Open Session.

Q. Announcements/Comments

1. Airport Authority members, Airport Manager, and former Airport Manager recognized Airport Authority Member, Don Delauter for his tenure on the Moore County Airport Authority and extended their appreciation and gratitude. The December 2020 Airport Authority Meeting is the last meeting for Mr. Delauter.
2. Authority Chairman, Tom McPherson, announced the Moore County Airport Authority Monthly Meeting will be conducted via Zoom at 9:00 a.m. on Wednesday, January 13th, 2021.

R. Adjournment

1. Chairman, Tom McPherson, adjourned at 10:34 a.m.

Tom McPherson, Chairman
Moore County Airport Authority

Mike Jones, Secretary
Moore County Airport Authority