



Moore County Airport Authority
Wednesday, April 14th, 2021
Public Meeting – 9:00 a.m.
Minutes

The Moore County Airport Authority Meeting began at 9:00 a.m. on Wednesday, April 14th, 2021 via Zoom, with concessions made for the public to attend telephonically or by Zoom, due to the COVID-19 (Coronavirus) Pandemic. Airport Authority quorum was present.

Authority Members Present: (None)

Authority Members Absent: (None)

Authority Present

Participating Electronically: Tom McPherson, Chairman
Barry Lerman, Vice Chairman
Mike Jones, Secretary/Treasurer
John Boesch, Member
Pat Corso, Member

Staff Present

Participating Electronically: Scott Malta, Airport Manager
Crystal Meyers, Administrative Assistant
Bobbie Cox, Operations Director
Carol Oakley, Finance Administrator

Others Present

Participating Electronically: Steve Bright, Talbert & Bright, Inc.
Stephen Bright, Talbert & Bright, Inc.
Ken Hadaway, Sovereign Aerospace
Jeff Adams, Central Security

CALLED TO ORDER: Chairman, Tom McPherson

A. Pledge of Allegiance was led by Chairman, Tom McPherson.

B. Additional Agenda Items Requested

1. Secretary, Mike Jones, requested Customer Service Training be discussed.

2. Vice Chairman, Barry Lerman, requested review/discussion of Agenda Preparation and Distribution Protocols.

C. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.

(None)

D. Approval of Agenda

1. Upon motion made by Chairman, Tom McPherson, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the Agenda, including the additional item requests listed in Item B.

E. Approval of Previous Meeting Minutes

1. Moore County Airport Authority Meeting Minutes Presented:
March 10th, 2021 Minutes & March 10th, 2021 Closed Minutes
 - Upon motion made by Chairman, Tom McPherson, and seconded by member, John Boesch, the Authority voted 4 to 0 to approve the March 10th, 2021 Minutes & March 10th, 2021 Closed Minutes. Note: Vice Chairman, Barry Lerman, abstained from voting, citing the limited time given to review.

F. Public comments

(None)

G. Presentations/Guest Speakers

1. Ken Hadaway, CFO & Director of Operations, provided an overview of Sovereign Aerospace, LLC's (SA/PAS) business plan.
 - Sovereign Aerospace is an umbrella Organization operating at the Moore County Airport providing Aviation services, training, and resources. Pinehurst Aviation Services & the Sandhills Fliers Club are actively operating, with other entities under development, to include 107 Drone Operations, NOAA assistance, and Pinehurst Air Medical.
 - Chairman, Tom McPherson, requested Ken Hadaway report to the Authority on the process and procedures of the Sandhills Fliers Club, and to provide their compliance measures at an Airport Authority Meeting within the next couple of months. Mr. Hadaway agreed to do so.

Note: Ken Hadaway departed the meeting at 9:56.

H. Public Hearing

(None)

I. Projects Summaries & Updates provided by Airport Manager:

1. Grant Projects:
 - Runway 5 RPZ Land Acquisition
 - Requested formal approval (ratification) of the Work Authorization No. 20-02; TBI# 3201-2002; WBS# 36237.67.11.1, and to approve the 10% local match for the project.
 - Upon motion made by Chairman, Tom McPherson, and seconded by member, John Boesch, the Authority voted 5 to 0 to approve Work Authorization No. 20-02 and the 10% Local Match.

- Master Plan:
 - All requirements have been met for the Project.
 - Awaiting FAA response/approval.
- Lighting Project:
 - Grant has been awarded.
 - Work Authorization has been completed for the requested design changes. Project plans will be updated. Anticipated project to begin in October, with an estimated 90-Days for construction completion.
 - ILS will be shut off during this time and arrangements will be made to notify customers.
- Hangars Taxi Lane & Service Road and New Hangar Construction:
 - This is an STI Project. STI is backlogged.
 - Still awaiting funding.
 - Request sent to NCDOA to begin the bid process. Once approved by the NCDOA, advertisements for bids are anticipated to begin approximately May 2021.
 - Still working issues of the Maintenance of the Sewer Lines with the Town of Southern Pines.
 - Hangar Construction Funding is still to be determined.

2. Local Projects:

- Main Hangar Door Replacement:
 - The contractor, Southeast Power Hydraulic Door Company, is expected next week to speak with Airport Management & PAS and determine a detailed plan of execution for the project. It is estimated the Hangar will be open 5 to 7 days, with 1-1 ½ days of no access.

3. Exploratory Project Summaries:

- Wooded Area Tree Clearing:
 - The wooded area of the Airport near the Taxiway/Runway is interfering with the Airport AWOS system. Tree clearing is necessary for wildlife control and to allow the AWOS to continue to function properly.
 - Wildlife protection measures will be determined prior to any removal of trees.
- Offering Ethanol Free Fuel (MoGas) at KSOP:
 - Airport Manager, Scotty Malta, after surveying other Airports and Suppliers of MoGas, recommended the Authority not opt to offer this service, stating reasons of quality control, short shelf life of the fuel, and the liability issues that will accompany such services.
 - Mr. Malta recommended an option for Base Customers that utilize MoGas be allowed to store the fuel on-site, with the condition all safety and compliance measures are adhered to.
 - Chairman, Tom McPherson, directed Airport Manager, Scotty Malta, to update the Airport Rules & Regulations to reflect required measures for compliance and the process & procedure to store MoGas on-site, and to communicate this information to the Base Customers.

J. Strategic Action Plan

1. Monthly Action Plan Matrix updates were reported by Task Force Leads.

- Each Authority Member (Task Force Leads) provided a status report on their assigned tasks, how they plan to move forward, and strategies they plan to implement to meet their goals.
 - It was reported that a Financial Consultant was contracted to assist with the re-development of the Airport's Financial Reporting Protocols; and
 - Customer Service Training Coordinators have been solicited for discussions on the development and implementation of Customer Service Training Programs for Airport employees.
- No actionable items assigned at-this-time.

K. Rules & Regulations & Minimum Standards

1. Hangar/Storage Inspection Update: Airport Manager, Scotty Malta reported:

- Preliminary Hangar Inspections are in process, with common findings of plastic fuel containers, loose/uncovered oil containers, excessive storage items, and stored motorcycles. Findings have been left in writing for Base Customers where issues have been found.
- Electrical issues found and have identified the need for new lighting.
- The Fire Marshall and Building Inspector have been requested to accompany Airport Management with the on-going inspections and those identified to re-visit.

L. Staff Reports

1. Airport Manager, Scotty Malta, Reported:

- Pope Air Force Base timeline to move assets to KSOP is yet to be determined.
 - The hangar anticipated to house assets from Pope may no longer be available due to the purchase of two large Aircraft that is planned to be stored in that hangar. This may prevent the AFB from coming to KSOP.
- The anticipated NATA – NFPA 407 requirement is still under debate however; it can be modified to waive existing equipment and only apply to new equipment, saving the Airport from the costly upgrades.
- Mr. Malta informed the Authority of his appointment as the SEC-AAAE Chairman of the GA Committee and his appointment as the AAAE GA Committee Liaison to the NATA.
- The EMS Building has been evaluated for mold and was reported there is no mold. The roof was also evaluated and was quoted an exorbitant amount to repair. Potential sources for funding are being investigated. Concurrently, the Lease Agreement is being drafted and will be sent the Attorney for review.
- The Sandhills Motoring Club will be hosting an event at the Airport on May 29th, 2021.
- The Festival D'Avion is planned for October 29th & 30th. More details will follow.

- The Airport plans to host a Trunk-or-Treat on October 31st, 2021. Base Customer participation will be solicited for the Event.
 - A request was made from a few based Flight School employees and Flight Examiner to implement a Control Tower at KSOP. For consideration of the request, the feasibility of a Tower at the Airport is being researched.
 - The Authority had no further inquiries/comments/action items.
2. Financial Report was summarized by Airport Manager, Scott Malta.
 - The Authority had no further inquiries/comments/action items.
 3. Operations Report was summarized by Operations Director, Bobbie Cox.
 - The Authority had no further inquiries/comments/action items.

M. Additional Agenda Items

1. Vice Chairman, Barry Lerman, expressed his dissatisfaction in receiving the Agenda materials in such short time prior to the meetings.
 - Airport Manager, Scotty Malta, apologized for the lateness of the documents and indicated the deficiencies would be corrected moving forward.
2. Member, John Boesch, reported working with Secretary, Mike Jones, to have a 6-week Customer Service Training Program developed for Airport Employees and will provide more details at the next Authority meeting.
3. Aircraft taxes based at KSOP were reported by Airport Manager, Scotty Malta, per the request from Chairman, Tom McPherson.

N. Unfinished Business

1. Requested formal adoption of the FY22 Airport Budget Ordinance, in accordance with the N.C.G.S 159-12, Article 3: Local Government Budget & Fiscal Control Act.
 - Upon motion made by Vice Chairman, Barry Lerman, and seconded by member, John Boesch, the Authority voted 5 to 0 to approve the FY22 Airport Budget Ordinance.

O. New Business

1. Requested formal approval of Resolution of Appreciation for Moore County Airport Employee, Christian Fleming.
 - Upon motion made by member, John Boesch, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the Resolution of Appreciation for Moore County Airport Employee, Christian Fleming.

P. Closed Session

1. *Pursuant to N.C.G.S. 143-318.11(a)(1), the Authority met in closed session to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of **Chapter 132-1.7** of the General Statutes; Sensitive Public Security Information.*

- *Upon motion made by Chairman, Tom McPherson, and seconded by member, John Boesch, the Authority voted 5 to 0 to enter closed session.*
- *Upon motion made by Chairman, Tom McPherson, and seconded by member, John Boesch, the Authority voted 5 to 0 to return to open session.*
- No administrative actions taken.

Q. Announcements/Comments

1. Authority Chairman, Tom McPherson, announced the Moore County Airport Authority Monthly Meeting will be conducted via Zoom at 9:00 a.m. on Wednesday, May 12th, 2021.

R. Adjournment

1. Chairman, Tom McPherson, adjourned at 11:26 a.m.

Tom McPherson, Authority Chairman

Mike Jones, Authority Secretary