



Moore County Airport Authority

April 8, 2026

Public Meeting – 08:00AM

The Moore County Airport Authority Meeting for Wednesday April 8, 2026, was held in-person at The Holly Inn Evergreen Room, Pinehurst, North Carolina. A quorum was present.

Authority Members Present:

Adam Kiker, Chairman
Gene Horne, Vice Chairman
Dr. Mike Jones, Secretary
Ken Haenlein, Treasurer
Randy Saunders, Board Member

Staff Present:

Rick Cloutier, Airport Director
Eric Billowitz, Operations Manager
Marcuss Baker, FBO Manager
Keiko Brantley, Administrative Assistant

Guests Present:

Peter Stillwell - Tarheel Communications
Stephen Bright- Talbert & Bright
Steve Bright – Talbert & Bright
Lance Hufham – Public Member

To Note: *Action Items*****

CALLED TO ORDER: Chairman Adam Kiker called the meeting to order at 09:00 a.m.

A. Pledge of Allegiance

The Pledge of Allegiance was omitted due to the absence of a visible flag.

B. Public Comments

The Chair called for any public comments from individuals wishing to address the Authority who were not otherwise on the agenda. No public comments were made.

C. Request for Additional Agenda Items

None.

D. Additional Agenda Item(s) Added:

None.

E. Conflict of Interest

Chairman Kiker asked if there were any conflicts of interest. There were none.

F. Approval of Agenda

The Moore County Airport Authority Meeting Agenda for Wednesday April 8th 2026, was presented.

Chairman Kiker asked for a motion to approve the agenda.

M/- Horne and S/-Jones

All voted in favor: Chairman Kiker, Vice Chairman Horne, Secretary Jones, Board Member Saunders, and Treasurer Ken Haenlein

G. Approval of Previous Meeting Minutes

Chairman Kiker asked for a motion to approve the minutes for the March 11th, 2026, Moore County Airport Authority meeting.

M/- Saunders and S/-Horne

All voted in favor: Chairman Kiker, Vice Chairman Horne, Secretary Jones, Board Member Saunders, and Treasurer Ken Haenlein

H. Consent

None

I. New Business:

1. Approval of Amended Resolution Authorizing the Acceptance of Funds for Construct Hangar Taxilane (Design & Bidding) Project #36237.67.14.3

Airport Director Rick Cloutier presented a grant in the amount of \$272,616 for the project, requiring a 5% local match of \$14,349, for a total project cost of \$286,965. The local match was previously included in the FY26 budget. He noted this item is for formal acceptance of the

grant funds. Brief discussion was held regarding funding sources and match percentages.

2. Approval of Amended Project Budget Ordinance Construct Hangar Taxilane (Design/Bid) WBS #36237.67.14.3

Mr. Cloutier presented the amended project budget ordinance establishing the total project budget of \$286,965. He explained the ordinance allows for acceptance of funds and reimbursement of previously incurred expenses. It was clarified that final approval of the ordinance will be completed by the County.

Chairman Kiker asked for a motion to approve both items 1 & 2.

M/Horne and S/Jones

All voted in favor: Chairman Kiker, Vice Chairman Horne, Secretary Jones, Board Member Saunders, and Treasurer Ken Haenlein

3. Approval of Resolution for Approving an Increase in the Employer 401(k) Match Contribution for Moore County Airport Employees

Airport Director Rick Cloutier presented a resolution to increase the employer 401(k) match from 3% to up to 5%, effective July 1. The estimated annual impact is approximately \$20,000 and is included in the budget.

Board discussion supported offer competitive benefits, with some interest in higher future increases. Staff recommended implementing 5% and reevaluating later.

Chairman Kiker requested a motion to approve a 5% match, with consideration for future increases.

M/- Saunders and S/-Jones

All voted in favor: Chairman Kiker, Vice Chairman Horne, Secretary Jones, Board Member Saunders, and Treasurer Ken Haenlein

J. Old Business:

1. Approval of Revised Airport Fee Schedule

Airport Director Rick Cloutier presented the revised fee schedule, reflecting minor updates discussed at the previous meeting. He noted the adjustments align the Airport with comparable facilities and are expected to increase revenue, particularly through hangar and user fees.

Board discussion included projected revenue impacts, implementation of aircraft categories, and updated fuel minimums.

2. Approval of FY-27 Airport Budget

Mr. Cloutier presented the FY27 Airport Budget, noting updates to fuel cost assumptions and inclusion of the proposed 401(k) match increase. Total revenues and expenditures were presented, with an estimated operating surplus.

Board discussion focused on fuel pricing, market comparisons, and revenue trends.

Chairman Kiker requests a motion for the approval of the FY27 Airport Budget, inclusive of the revised fee schedule and associated budget ordinance, effective July 1.

M/Horne and S/Jones

All voted in favor: Chairman Kiker, Vice Chairman Horne, Secretary Jones, Board Member Saunders, and Treasurer Ken Haenlein

K. Projects Reports, Summaries, and Updates:

1. Project Updates:

Airport Director Rick Cloutier provided updates on ongoing projects. The Maintenance Storage Facility nearing completion, pending installation of electrical equipment by Duke Energy, after which a Certificate of Occupancy is expected. The project is anticipated to be completed slightly under budget. Additional updates included progress on the Hangar Taxilane project and coordination with NCDOT on upcoming work authorizations. The ROFA clearing project is expected to go out to bid soon, with completion anticipation later this year.

Air Service Development efforts continue, including progress on the SCASD grant application and ongoing engagement with state officials and airline partners.

2. Financial and other Key Performance Indicators:

Mr. Cloutier reported that fuel sales are up approximately 5% year-to-date, with expectations to exceed prior peak years. Monthly revenues totaled approximately \$580,266 against expenses of \$421,000, reflecting a positive operating margin.

Year-to-date revenues exceed \$4 million with expenditures slightly below that amount. Staff noted that timing of grant reimbursements may impact financial reporting across fiscal years. Board discussion included fuel pricing strategies, revenue trends, and long-term financial planning considerations.

L. Announcements/Comments

Peter Stilwell from Tarheel Communications reported that the Festival D'Avion was highly successful, with an estimated attendance of approximately 8,000 attendees. Recognition was given to event organizers and staff for their efforts. It was also noted that Ms. Natalie Hawkins

received a community service award during the event. Board members shared positive feedback and discussed opportunities for future event enhancements and continued community engagement.

Chairman Kiker asked for a motion to enter closed session in Pursuant to N.C.G.S. 143 318.II(a)(S).

M/Jones and S/Saunders

All voted in favor: Chairman Kiker, Vice Chairman Horne, Secretary Jones, Board Member Saunders, and Treasurer Ken Haenlein

M. Closed Session:

Pursuant to N.C.G.S. 143-318.II(a)(S), the Airport Authority will meet to consider and to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiation (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease.

N. Adjournment:

Chairman Kiker asked for a motion to exit closed session and adjourn.

M/-Saunders and S/- Jones

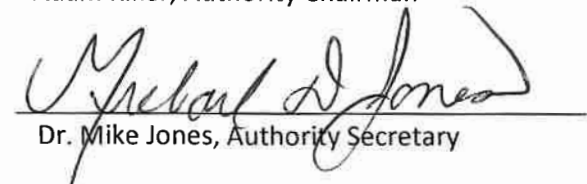
All voted in favor: Chairman Kiker, Vice Chairman Horne, Secretary Jones, Board Member Saunders, and Treasurer Ken Haenlein

Meeting adjourned at 09:10 AM

The next MCA Authority Meeting will be held at **9:00 AM on Wednesday May 13th 2026 at The Moore County Airport.**



Adam Kiker, Authority Chairman



Dr. Mike Jones, Authority Secretary