



Moore County Airport Authority

September 9th, 2026

Public Meeting – 09:00AM

The Moore County Airport Authority Meeting for Wednesday September 9th, 2026, was held in-person at The Moore County Airport Conference Room, Carthage, North Carolina. A quorum was present.

Authority Members Present:

Adam Kiker, Chairman
Gene Horne, Vice Chairman
Ken Haenlein, Treasurer

Authority Members Not Present:

Randy Saunders, Board Member

Staff Present:

Rick Cloutier, Airport Director
Eric Billowitz, Operations Manager
Marcuss Baker, FBO Manager
Carol Oakley, Finance Manager
Keiko Brantley- Administrative Asst.

Guests Present:

Jackson Harbin- TB&E
Jeff McSwain- TB&E
Stephen Bright TB&E
Anthony Laws- TB&E
Jeff Carlson - TB&E
Mike Cameron- SPFD
Matt Wilson – Bobbit
Adam Sanders- - Presbyterian Church
Paul Puszynski- Guest
John Lewis- Guest
Perry R. Bolding - Presbyterian Church
Bo Collins- Presbyterian Church

To Note: **Action Items**

CALLED TO ORDER: Chairman Adam Kiker called the meeting to order at 09:00 a.m.

A. Pledge of Allegiance

Chairman Kiker led The Pledge of Allegiance.

B. Public Comments

Chairman Kiker opened the floor for public comments.

John Lewis – brought to the attention of the board, hangar rent prices. He expressed concern about the increase in hangar rental rates and encouraged the Authority to review the factors contributing to the increase.

Perry Bolding and Bo Collins introduced themselves and other members of the church in attendance. They informed the Board that construction had begun on their church property adjacent to Airport property along Aviation Road and expressed their desire to maintain a positive relationship as neighboring property owners. Chairman Kiker welcomed the group and expressed appreciation for their attendance.

C. Request for Additional Agenda Items

None-

D. Additional Agenda Item(s) Added:

E. Conflict of Interest

Chairman Kiker asked if there were any conflicts of interest. There were none.

F. Approval of Agenda

The Moore County Airport Authority Meeting Agenda for Wednesday September 9, 2026, was presented.

Chairman Kiker asked for a motion to approve the Agenda.

M/- Jones and S/- Haenlein

All voted in favor: Chairman Kiker, Secretary Jones, and Treasurer Haenlein

G. Approval of Previous Meeting Minutes

Chairman Kiker asked for a motion to approve the Moore County Airport Authority meeting minutes for the August 12, 2026, and the Special Meeting Minutes from August 20th, 2026.

M/- Haenlein and S/- Jones

All voted in favor: Chairman Kiker, Secretary Jones, and Treasurer Haenlein

H. Consent
-None

I. New Business:

1. Aircraft Rescue and Firefighting Services

Airport Director Rick Cloutier introduced Chief Mike Cameron of the Southern Pines Fire Department to discuss a proposed agreement for Aircraft Rescue and Firefighting services. Chief Cameron reviewed the specialized staffing, training, equipment, and response requirements associated with aircraft incidents. Discussion included initial and recurring FAA-required training, the anticipated participation of approximately 12 firefighters, personnel and equipment rates, acquisition or leasing of an appropriate response vehicle, possible grant assistance, contract commencement and termination provisions, and the need for approval by the Town of Southern Pines. Initial training costs were estimated at approximately \$30,000.

Chairman Kiker asked for a motion to authorize continued progress on the proposed agreement, subject to final review and the required approvals.

M/- Haenlein and S/- Jones

All voted in favor: Chairman Kiker, Secretary Jones, and Treasurer Haenlein

2. North Taxilane Design and Bid Grant

The Board reviewed the NCDOT grant for the North Taxilane design and bidding project. Staff noted that the required local share was included in the Airport budget and clarified that this project concerns the taxilane connection near the existing hangar area, separate from the Northwest Corporate Area project.

Chairman Kiker requested a motion to accept the NCDOT grant funding for the North Taxilane design and bidding project.

M/- Jones and S/- Haenlein

All voted in favor: Chairman Kiker, Secretary Jones, and Treasurer Haenlein

3. Apron Reconstruction Design and Bid Grant

The Board reviewed NCDOT grant funding for the design and bidding phase of the apron

reconstruction project. Staff explained that the design would address the full project area and allow the work to be completed in phases.

Chairman Kiker requested a motion to accept the NCDOT grant funding for the Apron Reconstruction design and bidding project.

M/- Haenlein and S/- Jones

All voted in favor: Chairman Kiker, Secretary Jones, and Treasurer Haenlein

4. Northwest Corporate Area Economic Development Grant

The Board reviewed the \$2.5 million NCDOT Economic Development grant for the Northwest Corporate Area. The funding will support construction of the reconfigured taxilane serving the three corporate hangars and related infrastructure improvements, including relocation of a water line. No local match is required.

Airport Director Rick Cloutier explained that N.C.G.S. 143-129 permits formal bid advertisements to be published electronically when authorized by the governing body at a regular meeting. Electronic advertising would avoid delays if the Northwest Corporate Area Taxilane project required rebidding because fewer than three bids were received. The Board discussed using the Airport website and distributing notices through the Airport's consultants and industry channels.

Chairman Kiker requested a motion to accept the NCDOT Economic Development grant funding for the Northwest Corporate Area and for authorization of electronic only advertising for formal bid projects when appropriate including any required rebid of the Northwest Corporate Area Taxilane project.

M/- Haenlein and S/- Jones

All voted in favor: Chairman Kiker, Secretary Jones, and Treasurer Haenlein

J. Old Business: Revised Moore County Airport Authority Bylaws

The Board reviewed the revised bylaws previously circulated to members. The revisions included grammatical and organizational updates, annual attendance reporting to the Moore County Board of Commissioners, and financial provisions addressing minimum fund balance and debt-service limitations. During discussion of Article II, Section 2, the Board agreed to retain the prior language by establishing five members while allowing expansion to seven members upon action by the Moore County Board of Commissioners at the Authority's request.

Chairman Kiker requested a motion to approve the revised bylaws with the Article II, Section 2 language restored as discussed.

M/- Haenlein and S/- Jones

All voted in favor: Chairman Kiker, Secretary Jones, and Treasurer Haenlein

K. Projects Reports, Summaries, and Updates:

1. Part 139 Certification:

Staff reported that the FAA initial certification inspection is scheduled for December 4, 2026. Preparations include completion of the Airport Certification Manual, training, inspection procedures, and recordkeeping. A pre-inspection is anticipated before the formal inspection, followed by annual inspections after certification.

2. GA and FBO Building

Moore County Airport staff is working with Alliance to revise the scope to an approximately 8,000-square-foot GA/FBO facility focused on transient aircraft operations. The revised approach is intended to provide a more manageable project budget, with design and delivery options to be evaluated after the scope is refined.

3. Commercial Building

Two contractors have reviewed the existing commercial building to develop preliminary scopes and order-of-magnitude cost estimates for renovating the space. Rick will also continue to evaluate potential future commercial terminal locations. Environmental review of the possible sites will include wetlands and other site impacts.

4. Hangars

Site development for the corporate hangars was reported as nearly complete, with concrete placement expected the following week. Building materials were anticipated in early October and doors in November. Completion of the first two hangars was projected for December 2026 and January 2027. Staff continue to discuss prospective tenants, financing, and lease terms for the third hangar.

5. Northwest Corporate Area Taxilane

The Northwest Corporate Area Taxilane project was addressed under New Business in connection with the \$2.5 million Economic Development grant and formal bid advertising.

6. Runway Object Free Area and Runway Protection Zone

Contracts for the ROFA/RPZ project were approved at the prior meeting. Staff were awaiting the contractor's bond and anticipated receiving the remaining documentation by the end of the week. An October start was planned for demolition and related construction activities.

7. Financial and Key Performance Indicators

Staff reviewed the financial statements and operating indicators. Fuel activity was reported at approximately 10 percent above the comparable prior-year period. The Board also discussed operating balances and upcoming project-related expenditures.

L. Announcements/Comments

Staff reported that the selected Administrative Assistant candidate had accepted the conditional offer and was completing the background and onboarding process, with a start date anticipated near the end of September. The recruitment produced more than 60 applicants, eight interviews, and three finalists.

The Board received an update on Airfield Logic. Staff are expanding use of the platform from pilot service requests to fuel inventory, tank and truck tracking, and digital logs. Approximately 20 of the Airport's more than 100 based aircraft customers were using the service-request feature at the time of the meeting. Additional customer communication and demonstrations were planned.

A customer appreciation event with Titan Aviation Fuels was planned to include food, giveaways, and information about Titan's contract fuel programs. Staff also reported continuing discussions with Titan regarding incorrect Atlas statements and the possible addition of the Vector system.

The Vector platform is being used to support airfield inspections, discrepancy tracking, maintenance work orders, and Part 139 recordkeeping. Staff also continue to plan security improvements, including upgrades to camera and badging systems.

Chairman Kiker asked for a motion to enter closed session at 10:05 AM in Pursuant to N.C.G.S. 143-318.11(a)(S).

M/- Haenlein and S/- Jones

All voted in favor: Chairman Kiker, Secretary Jones, and Treasurer Haenlein

M. Closed Session:

Pursuant to N.C.G.S. 143-318.11(a)(S), the Airport Authority will meet to consider and to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiation (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option,

exchange or lease.

Chairman Kiker ask for a motion to end executive session.

All voted in favor: Chairman Kiker, Secretary Jones, and Treasurer Haenlein

N. Adjournment:

Chairman Kiker asked for a motion to adjourn.

M/- Haenlein and S/- Jones

All voted in favor: Chairman Kiker, Secretary Jones, and Treasurer Haenlein

Meeting adjourned at 10:32 AM

The next MCA Authority Meeting will be held at **9:00 AM on Wednesday October 14th, 2026 at The Moore County Airport.**



Adam Kiker, Authority Chairman



Dr. Mike Jones, Authority Secretary