



Moore County Airport Authority

June 11, 2025

Public Meeting – 09:00

Meeting Minutes

The Moore County Airport Authority Meeting for Wednesday, June 11, 2025, was held in-person and via zoom. A quorum was present.

Authority Members Present: Adam Kiker, Chairman via Zoom
Gene Horne, Secretary
Ken Haenlein, Treasurer
Roland Gilliam, Board Member

Staff Present: Rick Cloutier, Airport Director
Paul Puszyński, Operations Manager
Carol Oakley, Finance Administrator
Keiko Brantley, Administrative Assistant

Guests Present: Steve Bright – Talbert & Bright via Zoom
Mike Jones – Guest
Peter Stillwell – Tarheel Communications
John Lewis – Guest
Pete Wartena - DST
Benjamin Baumann – AVA Technologies

To Note: ***Action Items***

CALLED TO ORDER: Treasurer Haenlein called the meeting to order at 8:58 a.m.

- A. Pledge of Allegiance**
Treasurer Haenlein led the Pledge of Allegiance.
- B. Public Comments**
None

C. Request for Additional Agenda Items

None

D. Additional Agenda Item(s) Added:

Work Authorization 24.02 Talbert and Bright

E. Conflict of Interest

Treasurer Haenlein asked if there were any conflicts of interest. There were none.

F. Approval of Agenda

The draft Moore County Airport Authority Meeting Agenda for Wednesday June 11 ,2025, was presented.

Treasurer Haenlein asked for a motion to approve the agenda.

M/- Gilliam and S/- Haenlein

All voted in favor: Chairman Kiker, Secretary Horne, Treasurer Haenlein, Board Member Gilliam

G. Approval of Previous Meeting Minutes

Treasurer Haenlein asked for a motion to approve the Minutes of Moore County Airport Authority Meeting presented on May 21,2025.

M/- Horne and S/- Haenlein

All voted in favor: Chairman Kiker, Secretary Horne, Treasurer Haenlein, Board Member Gilliam

H. Consent

I. New Business

1. Acceptance of RFQ for Maintenance Building Corporate Hangar Design/Build

The Authority reviewed two Statements of Qualifications for hangar construction, submitted by Sanford Contractors and Sandhill Building Systems. Both firms received equal scores from the review committee. Based on their qualifications and experience, the Authority agreed to pre-qualify both contractors for future hangar construction projects. Secretary Horne called for a motion to approve Sanford Contractors and Sandhill Building Systems as pre-qualified building partners for hangar construction.

M/- Gilliam and S/- Horne

Adam Kiker requested to amend the motion include speaking with Sandhill Building Systems (SBS) prior to proceeding with the maintenance building project. Secretary Horne asked for the motion to be formally amended to reflect this exception, allowing for discussion with the contractors before moving forward.

M/-Kiker and S/ - Haenlein

All voted in favor: Chairman Kiker, Secretary Horne, Treasurer Haenlein, Board Member Gilliam

2. Work Authorization for Talbert and Bright RW 5 ROFA/RPZ Design & Environmental

The board discussed the work authorization for runway object free area and RPZ project, budgeted at a 90/10 split between state/FAA and the airport starting July 1 for budget FY26. This is the clearing, compliance, design and bidding phase of runway object free area and RPZ project. This will bring our ROFA and RPZ back to standard.

Treasurer Haenlein requested a motion to approve the work authorization for next year's budget.

M/-Haenlein and S/ - Gilliam

All voted in favor: Chairman Kiker, Secretary Horne, Treasurer Haenlein, Board Member Gilliam

J. Old Business:

1. Hangar Development

Review potential executive hangar projects, with four different companies expressing interest. Charles' Company, Titan Echelon, AVA Technologies and DST, want a larger hangar with office space. Discussed funding option for hangar construction, with two main possibilities presented issuing bonds or working with Truist bank's program. Taxiway work would be required, potentially requiring additional grant funding, 2027 being mentioned as the possible end point.

The board discussed the urgent need to expand executive hangar facilities at the airport due to the growing demand, emphasizing the importance of quickly executing projects, but to carefully consider the timing and sequence of building the hangars. Discussion with the finance team will determine the borrowing amount and hangar construction priorities.

Chairman Kiker left the board meeting to take care of some personal matters.

K. Projects, Summaries and Updates

1. Air Service Development Funding Discussion

The airport authority discussed progress on air service development, including a proposal from an airline for daily service to D.C. with a minimum revenue guarantee of \$1.5 million per year over a two-year contract. They presented the proposal to business leaders and county commissioners, who showed interest but emphasized the need for funding, estimated at \$3 million. The authority is exploring various funding options, including state and federal grant for air service development.

2. Project Progress and Infrastructure Updates

The meeting discussed the progress and challenges of obtaining a temporary 139 certificate

for a project, including necessary inspections, infrastructure improvements, and potential grants.

Updates were provided to ongoing projects, including environmental surveys, taxi land hangar pad sites, and the rehabilitation of a ramp, with final designs and contracts expected to move forward soon.

3. Airport Financial Performance Review

The meeting discussed the airport's financial performance for May, noting that while jet fuel gallons were down 30% compared to last year, overall year-to-date fuel sales exceeded projections at 638,000 gallons. The airport generated \$450,000 in revenue for May but had expenses of \$471,008, resulting in a net loss of \$21,007, largely due to hangar loan payments. The unrestricted enterprise fund balance stood at over \$2 million, with total year-to-date expenses of \$5,416,000 and revenue of \$4,570,136, resulting in a net loss of \$846,096, though this was partially due to an unexpected \$1 million hangar payment that should have been booked in the previous fiscal year.

4. FBO System Transition and Updates

The board discussed the implementation of a new FBO system starting July 1st, including the transition from Atlas and the inclusion of Titan fuel, which will be provided free for two years.

Treasurer Haenlien requested a motion to accept the financial statements presented.

M/- Gilliam and S/- Horne

All voted in favor: Secretary Horne, Treasurer Haenlein, Board Member Gilliam

L. Announcements/Comments

- Blood Drive- August and September.
- Motors in Moore event in August.
- Festival de Avion on October 25th and parking lot requests

N. Adjournment

The Airport Authority Meeting was adjourned at 9:52 A.M. by Treasurer Haenlein.

M/- Haenlien and S/- Gilliam

All voted in favor: Secretary Horne, Treasurer Haenlein, Board Member Gilliam

The next MCA Authority Meeting will be held at **09:00 on Wednesday, July 9th, 2025.**


Adam Kiker, Authority Chairman

A handwritten signature in cursive script, reading "Gene Horne". The signature is written in black ink and is positioned above a horizontal line.

Gene Horne, Authority Secretary