



Moore County Airport Authority
Tuesday, July 14th, 2020
Public Meeting - 10:00 a.m.
Minutes

The Moore County Airport Authority Meeting began at 10:00 a.m. on Tuesday, July 14th, 2020 through Cisco WebEx Virtual Meeting Program, with concessions made for the public to attend telephonically or by video, due to the COVID-19 (Coronavirus) Pandemic. Airport Authority quorum was present.

Authority Members Present: (None)

Authority Members Absent: (None)

Authority/Staff Present

Participating Electronically: Barry Lerman, Vice Chairman
Tom McPherson, Chairman
Mike Jones, Secretary/Treasurer
Don Delauter, Member
Pat Corso, Member

Staff Present: Scott Malta, Airport Manager
Participating Electronically: Crystal Meyers, Administrative Assistant
Paul Puszynski, Line Service Supervisor
Carol Oakley, Finance Clerk

Others Present: Charles Hayes, Hayes Group
Dan Parks, Hayes Group
Jennifer St. Clair, Hayes Group
Steve Bright, Talbert & Bright, Inc.
Amy McLane, Talbert & Bright, Inc.
Phillip Thompson, Pinehurst Aviation Services

CALLED TO ORDER

- A. Opened Session**
1. Airport Authority Chairman, Tom McPherson, opened public session.
- B. Closed Session (9:30 a.m.)**
(None)

- C. Pledge of Allegiance was led by Chairman, Tom McPherson.**
- D. Additional Agenda Items Requested**
1. Discuss Senator McInnis visit to KSOP.
- E. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.**
(None)
- F. Approval of Agenda**
1. Upon motion made by Vice Chairman, Barry Lerman, and seconded by member, Don Delauter, the Authority voted 5 to 0 approve the Agenda presented, to include requested additions listed in Item D.
- G. Approval of Previous Meeting Minutes**
1. Moore County Airport Authority Meeting Minutes Presented:
June 9th, 2020
 - Upon motion made by Secretary, Mike Jones, and seconded by member, Don Delauder, the Authority voted 5 to 0 to approve the June 9th, 2020 Meeting Minutes.
- H. Public comments**
(None)
- I. Presentations/Guest Speakers**
(None)
- J. Public Hearing**
(None)
- K. Minimum Standards**
1. Grass Aircraft Landings near Runway.
 - Airport Manager, Scott Malta, conveyed liability issues for the Airport Authority with Aircraft landing on a grassy area adjacent to the current Runway and presented an update to Airport Rules & Regulations to prohibit Grass Landings.
 - Airport Manager, Scott Malta, requested formal approval of the presented Modified Rules and Regulations, Paragraph 3.10.
 - Upon motion made by member, Don Delauter, and seconded by Vice Chairman, Barry Lerman, the Authority voted 4 to 1 to approve the presented Modified Rules and Regulations, Paragraph 3.10. Secretary, Mike Jones, voted against the modification.
 - By consensus, the Authority has directed Airport Manager, Scott Malta, to further investigate the possibility of an official Turf Runway with assistance and/or guidance from Talbert & Bright, Inc. A report on the investigation findings was requested at the next Authority Meeting.
- L. Report Inquiries/Comments/Action Items**
1. The Authority members reviewed/heard the following reports listed below:
 - Airport Manager, Scotty Malta, Reported:

- Airport Manager, Scott Malta, provided the Authority with a Covid-19 status report:
 - Governor Cooper’s Executive Order requires mandatory face coverings, Stage 2 expires July 17th, and measures are being implemented at KSOP to remain in compliance with the Governor’s Order.
 - Hertz Issues are improving and have not received any complaints/concerns recently.
 - JSX, a California based Part 135 Charter Carrier, visited KSOP on two occasions with good reviews.
 - JSX stated future visits are currently on hold until further notice.
 - The Maintenance Service Provider agreement is out for final review by the Attorney. An agreement is expected by the next business day.
 - The Well closure is still underway with no progress at this time.
 - NCDOA preformed a Safety Inspection on July 3rd with a positive outcome. Good reviews were expressed on the Airport Manager’s Engagement and the Outstanding “Welcoming” and pleasant “Farewell” given by the CSR on duty, Kathy Cardona.
- Financial Report was summarized by Airport Manager, Scott Malta.
 - Airport Manager, Scott Malta, informed the Authority of a better-than-expected financial outcome for the end-of-the-year.
 - The Authority had no further inquiries/comments/action items.
 - Operations Report was summarized by Line Supervisor, Paul Puszynski, Reporting:
 - The Authority had no further inquiries/comments/action items.
2. Committed/Exploratory Project Summaries was provided by Airport Manager, Scott Malta:

○ **Grant Projects:**

- **Master Plan Project**
 - Was submitted to State, which resulted in a few minor corrections and returned with a satisfied review.
 - Submitted to FAA/Memphis – Bernard Green, Planner
 - Expected 3-month turnaround/approval
- **Airfield Lighting Rehabilitation Project**
 - Design (funded via the State)
 - 90% design expected next Friday, July 17
 - Phasing discussion scheduled for next week with Talbert & Bright, Ron Maness, Paul Puszynski, Scott Malta, and the Fayetteville FAA.
 - Construction Funds (State – not yet identified) are on hold.
- **Hangar Taxi Lane, Access Road & Parking, and Utilities Project.**
 - Design (State STI Funding)
 - 90% Designed
 - Bidding/Construction – State Funding on hold

○ **Local Projects:**

- **Replacement of Main Hangar #1 Door**
 - Bid package out and advertised
 - Due to close 5:00pm, July 31
 - Will present at the August Authority meeting for Award.

- **Grant Funding Discussion, Reconsideration, and Determination**
 - Hangar Design estimated @ \$92,000
 - Hangar-1 Door estimated @ \$150,000-\$200,000
 - Chairman, Tom McPherson, reminded the Authority of the initial approval of NPE for both projects. With current situations in State Funding, NPE vs Local Funds were discussed for current Projects.
 - Airport Manager, Scott Malta, advised of a vulnerability of NPE Funds, if utilized, that would restrict FAA funding in the future, and recommended the Authority utilize local funding for these projects.
 - Upon motion made by Chairman, Tom McPherson, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the utilization of local funds for the Hangar Design Project.
 - Further funding options for the Hangar Door will be discussed at the next Authority Meeting.

- **Replacing Aviation Drive Lighting with LED Lights**
 - Areas impacted are Aviation Drive & Along Airfield Perimeter.
 - Awaiting on final contract questions from Duke Energy engineer.

- **Strategic Plan Project**
 - A Strategic Planning Committee was developed. Members include Charles Hayes, Dan Parks, Jennifer St. Clair, Ron Maness, Pat Corso, and Scotty Malta.
 - Mr. Hayes & Mr. Parks provided a status report to the Authority.
 - Chairman, Tom McPherson, directed Airport Manager, Scott Malta to provide the Authority members with the ITRE Market Analysis.

○ Exploratory Project Summaries:

- *(None)*

M. Unfinished Business

(None)

N. New Business

1. Requested formal approval of Resolutions to Recognize Moore County Airport Employees.

- Upon motion made by member, Don Delauter, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the Resolution to Recognize Employee, Franklin Trayer, Jr.

O. Additional Agenda Items

1. Senator, Tom McInnis, is scheduled to visit KSOP.

- In an earlier discussion, Senator McInnis informed the Airport Manager the Legacy Airport Designation for KSOP is up for vote.
- Airport Manager, Scott Malta, indicated to the Authority he planned to have a discussion with the Senator regarding the potential of relocating, restoring, and obtaining a Historical Designation for the Old Knollwood Hangar.

P. Announcements/Comments

1. Authority Chairman, Tom McPherson, announced the Moore County Airport Authority Monthly Meeting will be conducted via WebEx at 10:00 a.m. on Tuesday, August 11th, 2020.

Q. Adjournment

1. Chairman, Tom McPherson adjourned at 11:31 a.m.



Tom McPherson Chairman
Moore County Airport Authority



Mike Jones, Secretary
Moore County Airport Authority