



Moore County Airport Authority
Tuesday, August 11th, 2020
Public Meeting – 9:30 a.m.
Minutes

The Moore County Airport Authority Meeting began at 9:30 a.m. on Tuesday, August 11th, 2020 through Cisco WebEx Virtual Meeting Program, with concessions made for the public to attend telephonically or by video, due to the COVID-19 (Coronavirus) Pandemic. Airport Authority quorum was present.

Authority Members Present: (None)

Authority Members Absent: Mike Jones, Secretary/Treasurer
Pat Corso, Member

Authority/Staff Present
Participating Electronically: Barry Lerman, Vice Chairman
Tom McPherson, Chairman
Don Delauter, Member

Staff Present: Scott Malta, Airport Manager
Participating Electronically: Crystal Meyers, Administrative Assistant
Paul Puszynski, Line Service Supervisor
Carol Oakley, Finance Clerk

Others Present:

CALLED TO ORDER

A. Opened Session

1. Airport Authority Chairman, Tom McPherson, opened public session.

B. Closed Session (9:30 a.m.)

1. *I hereby move that, pursuant to [N.C.G.S. 143-318.11(a)(1)] the Authority meet in closed session to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes:*

- A. Discuss & Consider 2020 Festival D'Avion Event Contract Terms*
- B. Discuss & Consider submitted Bid Packages – Main Hangar Door*
- C. Discuss & Consider Contract Details with Tango-Sierra*

- Upon motion made by Vice Chairman, Barry Lerman, and seconded by member, Don Delauter, the Authority voted 3 to 0 to enter Closed Session.

C. Pledge of Allegiance was led by Chairman, Tom McPherson.

D. Additional Agenda Items Requested

1. Requested formal vote to postpone the Festival D'Avion Event until April 2021 & accept the current 2020 Event Contract Terms and Fees.

E. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.

(None)

F. Approval of Agenda

1. Upon motion made by member, Don Delauter, and seconded by Chairman, Tom McPherson, the Authority voted 3 to 0 approve the Agenda presented, to include requested addition(s) listed in Item D.

G. Approval of Previous Meeting Minutes

1. Moore County Airport Authority Meeting Minutes Presented:
July 14th, 2020

- Upon motion made by Chairman, Tom McPherson, and seconded by Vice Chairman, Barry Lerman, the Authority voted 3 to 0 to approve the July 14th, 2020 Meeting Minutes.

H. Public comments

(None)

I. Presentations/Guest Speakers

(None)

J. Public Hearing

(None)

K. Minimum Standards

1. Status of Grass Runway Strip Inquiry.
 - Airport Manager, Scott Malta, advised the project would be a significant undertaking and the FAA indicated it would be that of the Authority to make the decision to move forward; however the FAA would be involved in identifying any safety issues a Grass Runway may impose.
 - Mr. Malta also informed the Authority of a draft Advisory Circular that covers said project is underway by the FAA. More information will be provided as it is received from the FAA in the future meetings.

L. Report Inquiries/Comments/Action Items

1. The Authority members reviewed/heard the following reports listed below:
 - Airport Manager, Scotty Malta, Reported:
 - Covid-19 – Continuing
 - Governor Cooper's Executive Order, Phase 2 was extended until September 11, 2020. Face Masks/Coverings are still required.

- Pinehurst Aviation Services is currently moving in and conducting business. The Insurance Coverage is still under discussion.
- No update on the Water Well by Roundabout currently.
- Damage to a customer's Hawker 800XP as it was being moved from a Hangar.
 - There has been no claim at-this-time.
 - Line Supervisor, Paul Puszyński will be conducting refresher training on aircraft towing, specifically in and out of hangars.
- Runway Threshold Lights
 - Of 16 lights, only 3 are operating.
 - NOTAMs have been issued.
 - Trying to find contractor to repair.
- Inquiries from Pope AFB indicates assets may be moving to SOP during Runway Closures.
 - Anticipated to take place February through October 2021.
 - Equipment mentioned includes 4 or 5 C-12s, 2 to 3 C-130s, possibly some C-27s, and Helicopters.
- Department of Environmental Quality (DEQ) – Notice of Residual Petroleum:
 - We must file and register Land Use Restrictions related to fuel tanks that were removed.
 - Soil & Water exemptions must be filed on this property.
- Cares Act Application has been submitted is being completed for approximately \$69K that has been appropriated for KSOP. Requests were made for receipts and those are being scanned and will be sent ASAP.
- Legislative Contacts:
 - Spoke with Kyle Sander, Transportation Manager for Senator Tillis, and requested support for Bipartisan Senate Bill 2898 for Contract Tower Manning Changes.
 - Senator Burr is a co-sponsor on the bill and Congressmen Murphy and Hudson are co-sponsors on the same bill in the House – H.R. 5287.
 - Heals Act (Cares 2) is to encourage and protect \$10 Million for Airports.
- Financial Report was summarized by Airport Manager, Scott Malta.
 - End-of-Year outcome is positive; however due to COVID-19 (CORONAVIRUS) down significantly from last year. End-of-Year entries are still underway and more detailed reporting will be given in September.
 - The Authority had no further inquiries/comments/action items.
- Operations Report was summarized by Line Tech Supervisor, Paul Puszyński, Reporting:
 - Repairs were completed on a door cable in Hangar #68 and a roof leak in Hangar #8.
 - Bi-annual Maintenance on our HVAC systems have been completed.
 - The Airport Van maintenance services were conducted.
 - Repairs on Hangar #8 Door were needed and completed.
 - The Authority had no further inquiries/comments/action items.

2. Grant/Local/Exploratory Project Summaries:

○ **Grant Projects:**

- Master Plan:
 - Submitted to FAA/Memphis, Bernard Green, has given no response at-this-time.
 - Expected 60+ day turnaround for approval.
 - Covid-19 may affect timing.
 - After working with Talbert & Bright, the Airport Layout Plan (ALP) now indicates a location to construct Airport Maintenance Facility.
- Lighting Project:
 - Design is State funded.
 - Electrical drawings expected by Talbert & Bright this Friday & 90% set of Plans & Electrical Drawings within a week thereafter.
 1. Phasing discussion was held with Talbert & Bright, Ron Maness, Paul Puszynski, Scott Malta, & Fayetteville FAA.
 2. Consideration is...while lights are being replaced, will shut off NAVAIDS for approximately 4-6 weeks during overnight hours.
 - Construction Funds are not yet identified and on hold by State.
- Hangars Taxi Lane & Service Road and New Hangars
 - Design is State STI Funded.
 - 90% design completed.
 - Work is in progress for New Hangars. The Work Authorization has been submitted.
 1. Funding was re-allocated from Grants Match Line to Professional Services.
 - Combined Plans & Specs to be delivered by Talbert & Bright by the first week in October.
 - Bidding/Construction is on hold and no funding has been made available by State.

○ **Local Projects:**

- Hangar #1 Main Door Repair RFP
 - RFP closed July 31, 2020 at 5pm.
 - One submission was received; however, the amount was well above what was anticipated.
 - Mr. Malta requested an extension to the submission deadline and to broaden advertising of the RFP.
 - By consensus, the Authority agreed and instructed Mr. Malta to proceed with the Bid process on the Main Hangar Door.

○ **Exploratory Project Summaries:**

- Lighting Conversion – Aviation Drive & Along Airfield Perimeter
 - Contract signed for the Airfield Perimeter, and a cost savings is anticipated.

○ **Strategic Plan Update:**

- A Strategic Planning Committee is in place that includes Charles Hayes; Dan Parks; Jennifer St. Clair; Ron Maness; Pat Corso and Scotty Malta.
- Survey has been prepared and is ready to be launched.

- Email was sent to Airport Chairman, Tom McPherson, for review.
- The launch date is scheduled for August 14th, 2020, with a closing date of August 21st, 2020.
- Strategic Interviews, via Zoom, are scheduled to begin next week.
- A draft of interview questions will be sent to Pat Corso, Ron Maness, & Scott Malta before the end of the week.
- Interviews will be scheduled for the renaming & rebranding. A short Word document will be provided for review by Scott Malta, Pat Corso, & Ron Maness.
- Mr. Malta is to provide a list of additional Peer/Similar Airports for analysis.

M. Unfinished Business

(None)

N. New Business

(None)

O. Additional Agenda Items

1. Festival D'Avion, Peter Stilwell, requested the Event be postponed until April 9th & 10th, 2021, due to COVID-19 (CORONAVIRUS).
 - By consensus, the Authority agreed to postpone the Festival D'Avion until April 9th & 10th, 2021. Airport Manager, Scott Malta, on behalf of Festival D'Avion, requested formal approval to extend the 2020 Contract Terms and Fees to the April 2021 Event.
 - Upon motion made by member, Don Delauter, and seconded by Vice Chairman, Barry Lerman, the Authority voted 3 to 0 to extend 2020 Contract Terms and Fees to the April 2021 Event.

P. Announcements/Comments

1. Authority Chairman, Tom McPherson, announced the Moore County Airport Authority Monthly Meeting will be conducted via WebEx at 10:00 a.m. on Tuesday, September 8th, 2020.

Q. Return to Closed Session

1. Upon motion made by Vice Chairman, Barry Lerman, and seconded by member, Don Delauter, the Authority voted 3 to 0 to re-enter Closed Session.

R. Return to Open Session

1. Upon motion made by member, Don Deluater, and seconded by Vice Chairman, Barry Lerman, the Authority voted 3 to 0 to re-enter Open Session.

Continuation of Additional Agenda Item O No. 2:

2. Discussion continued regarding the contract terms presented by Tango-Sierra pertaining to customers being placed in Tango-Sierra's Hangar when the Airport cannot accommodate.
 - Upon motion made by Chairman, Tom McPherson, and seconded by Vice Chairman, Barry Lerman, the Authority voted 3 to 0 to authorize the Airport Manager discretion to work with Tango-Sierra on accommodations to Hangar


Airport Customers on a needed basis and to include an addendum to the contract, exhibit D, with Tango-Sierra.

S. Adjournment

1. Chairman, Tom McPherson adjourned at 11:06 a.m.



Tom McPherson Chairman
Moore County Airport Authority



Barry Lerman, Vice Chairman
Moore County Airport Authority