



**Moore County Airport Authority**  
**Tuesday, September 10<sup>th</sup>, 2019**  
**Public Meeting – 10:00 a.m.**  
**Minutes**

The Moore County Airport Authority Meeting began at 9:30 a.m. on Tuesday, September 10<sup>th</sup>, 2019 in the Moore County Airport Terminal Conference Room. Airport Authority quorum is present.

**Authority Members Present:** Tom McPherson, Chairman  
Mike Jones, Secretary/Treasurer  
Don Delauter, Member  
Pat Corso, Member

**Authority Members Absent:** Vice Chairman, Barry Lerman

**Authority/Staff Present**  
**Participating Electronically:** (None)

**Staff Present:** Ron Maness, Airport Manager  
Bobbie Cox, Operations Director  
Jane Long, Finance Administrator  
Crystal Meyers, Administrative Assistant

**Others Present:** Steve Bright, Talbert & Bright, Inc.  
Amy McLane, Talbert & Bright, Inc.  
Phil Greene, Total Flight Solutions  
Jack Stevens  
Slim Thompson  
Jim Epting  
Charles Mirman  
Ken Haenlein  
Ted Owen

**CALLED TO ORDER**

**A. Opened Session**

1. Airport Authority Chairman, Tom McPherson, opened public session.

**B. Closed Session (9:30 a.m.)**

1. Pursuant to [N.C.G.S. 143-318.11(a)(6)] the Authority met in closed session to consider the qualifications, competence, performance, condition of appointment of a public officer

*or employee or prospective public officer or employee.  
(Subject: Airport Manager Recruitment)*

- *Staff excused from Meeting.*
- *Nothing Follows.*

**C. Pledge of Allegiance was led by Chairman, Tom McPherson.**

**D. Officer Elections**

1. Chairman, Tom McPherson, proposed the Airport Authority By-Laws, Section 7, be amended to hold Officer Elections annually in the Month of September, or near thereafter, or as needed to fill a vacancy.
  - Upon motion made by Chairman, Tom McPherson, and seconded by Secretary, Mike Jones, the Authority voted 4 to 0 to approve the amendment to the By-Laws, Section 7.
  - No nominations for elections were made.
  - Authority member, Mike Jones, made a motion to re-appoint the Airport Authority Officers as follows:
    - Chairman, Thomas McPherson
    - Vice Chairman, Barry Lerman
    - Secretary/Treasurer, Mike Jones
    - Upon motion made by Secretary, Mike Jones, the Authority voted 4 to 0 to approve the appointments.

**E. Additional Agenda Items Requested**

1. Secretary, Mike Jones, requested a discussion regarding a restaurant at the Airport.

**F. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.**

*(None)*

**G. Approval of Agenda**

1. By consensus, the Authority approved the Agenda as presented, to include the additional item(s) listed above in Item E.

**H. Approval of Previous Meeting Minutes**

1. Moore County Airport Authority Meeting Minutes Presented: August 13<sup>th</sup>, 2019.
  - Upon motion made by member, Don Delauter, and seconded by Secretary, Mike Jones, the Authority voted 4 to 0 to approve the August 13<sup>th</sup>, 2019 Authority Meeting Minutes.

**I. Public comments**

*(None)*

**J. Presentations/Guest Speakers**

1. Amy McLane, Talbert & Bright, Inc., presented the next phase of the Master Plan Grant Project.
  - Ms. McLane provided the Master Plan Alternative Analysis to the Authority, outlining the details of each Alternative.
    - Alternative 1: "Status Quo" – maintain current length/DD's, improve

#### ROFA

- Alternative 1A: "Improve Operating Lengths" - Alt. 1 + extend ROFA/RSA to 1,000' at each runway end
  - Alternative 2: "Existing Runway Unconstrained" Remove displaced thresholds and DD's, provide 1,000' ROFA/RSA beyond each runway end
  - Alternative 3A: "Extend Runway to 7,120', Runway 5 End" – unconstrained condition
  - Alternative 3B: "Extend Runway to 7,120', Runway 23 End" – unconstrained condition
- TBI requested input on which alternative(s) to move forward with. The Authority requested alternative 3A and 3B defined in the presentation be included in the scope. Ms. McLane explained a stakeholders meeting will be scheduled and the finalized Alternative Analysis is expected to be presented to the Authority in November.
  - Ms. McLane advised the Authority of the new FAA concept "Hot Spots": taxiways should not be designed to lead directly from an apron to a runway without requiring a turn." By consensus, the Authority agreed with the removal of taxiway B2 to be in compliance with the FAA concept.
  - Ms. McLane informed the Authority a draft of their approved Master Plan Facilities Requirements was sent to the NCDOA. The NCDOA concurred with the findings in July 2019.

#### **K. Public Hearing**

*(None)*

#### **L. Minimum Standards**

##### **1. Minimum Standards Status Report.**

- Airport Manager, Ron Maness, provided the Authority with report:
  - The final draft was presented to the Authority for review and feedback to the Airport Manager within the next week.

#### **M. Report Inquiries/Comments/Action Items**

##### **1. The Authority members reviewed/heard the following reports listed below:**

- Manager's Report was summarized by the Airport Manager, Ron Maness.
  - Mr. Maness updated the Authority on the meeting with Senator, Tom McInnis, regarding the Taxiway & Service Road STI Grant Project. There have been new developments with the NCDOT Budget halting the design phase of the project. The Authority requested the approval to continue the design phase to completion. Senator McInnis indicated he would look into it and would advise of the decision. Those in attendance included:
    - NC Senator, Tom McInnis
    - Airport Manager, Ron Maness
    - Airport Chairman, Thomas McPherson
    - Airport Vice Chairman, Barry Lerman
    - Moore County Commissioner, Catherine Graham
    - Moore County Commissioner, Louis Gregory
    - Moore County Manager, Wayne Vest



- Mr. Maness announced CSR employee, Gale Vencill, retired and a Part-Time CSR position has been posted.
- Mr. Maness informed the Authority of the receipt of the quote for the main hangar door. Due to the excessive cost, at this time, the project will be placed on hold and reconsidered in the future.
- Mr. Maness announced Total Flight Solutions hired Mechanic, Mark Jordan, and a new Helicopter Flight Instructor, Makayla Biggers.
- The Authority had no inquiries/comments/action items.
- Financial Report was summarized by the Airport Manager, Ron Maness.
  - The Authority had no inquiries/comments/action items.
- Operations Report was summarized by Operations Director, Bobbie Cox.
  - The Authority had no inquiries/comments/action items.

**N. Unfinished Business**

*(None)*

**O. New Business**

*(None)*

**P. Additional Agenda Items**

1. Secretary, Mike Jones, informed the Authority of his conversations with Commercial Realtor, Blake Webb, to research the potential of a restaurant at the Airport and to solicit potential operators. Mr. Jones explained he had asked Mr. Webb to report his findings the Authority at the next Authority meeting.

**Q. Announcements/Comments**

1. The Moore County Airport Authority meeting will be held Tuesday, October 8<sup>th</sup>, 2019 10:00 a.m. in the Terminal Conference Room at the Moore County Airport.

**R. Adjournment**

1. Chairman, Tom McPherson, announced adjournment at 11:26 a.m.
  - Upon motion made by member, Don Delauter, and seconded by Secretary, Mike Jones, the Authority approved 4 to 0 to adjourn.



Tom McPherson Chairman  
Moore County Airport Authority



Mike Jones, Secretary  
Moore County Airport Authority