



**REQUEST FOR PROPOSAL FOR
AIRCRAFT MAINTENANCE SERVICES FOR
THE MOORE COUNTY AIRPORT**

Description

The Moore County Airport Authority is seeking a qualified firm to provide aircraft maintenance and repair services primarily for piston-powered general aviation aircraft. This Request for a Proposal is designed to invite interested parties to express their statement of qualifications, interest and capabilities regarding providing such services, and to propose the terms under which they would be willing and able to accomplish the task.

Proposals must be received by close of business on March 15, 2020.

Overview

The Moore County Airport (KSOP) is a regional general aviation airport serving Pinehurst and Southern Pines, NC and the surrounding area. It is operated by the Moore County Airport Authority. The Airport is located in the center of North Carolina about one hour southwest of Raleigh and two hours east of Charlotte by car. The Airport handles local and visitor traffic totaling about 10,000 operations annually from one 6,502-foot runway. Approximately one hundred general aviation aircraft are based locally and more hangars are planned. Fuel sales and aircraft storage are exclusively run by the Airport Authority. The Airport enjoys a vibrant aviation business with very high customer satisfaction ratings.

The current maintenance provider will terminate service February 28.

Moore County Airport

7825 Aviation Drive, Carthage, NC 28327

Mailing Address: P.O. Drawer 5809, Pinehurst, NC 28374

Telephone: 910-692-3212 Fax: 910-692-8216 Email: csr@moorecountyairport.com

Maintenance Resources Available to Service Providers

The aircraft maintenance provider will operate independently of the airport as a tenant and non-exclusive Specialized Aviation Service Operator.

The airport has a modern, clean, weather-proof 110 foot x 100 foot (11,000 square feet) hangar available to lease for this function. The hangar includes two offices, a parts storage room and an enclosed workshop space. 220 volt, three-phase electrical power is available. A land lease based proposal will also be considered.

This hangar is adjacent to the main terminal building and provides convenient waiting rooms, lavatories, coffee bar, and other customer amenities of the FBO.

Criteria

A successful submission to this Request will meet the following requirements:

- The company should have both a strong financial position and an excellent reputation for serving customers.
- The company's staff must be certified by the Federal Aviation Administration in accordance with 14 CFR parts 43, 65 and 145, as applicable.
- The company shall operate, at a minimum, during normal business hours, five days per week, eight hours per day, and be available on weekends and holidays in the event of an airplane-on-the-ground emergency.
- The company should have substantial experience in General Aviation piston aircraft maintenance including airframe work, engine repairs, component repairs, annual and 100-hour inspections.
- The company should have all the necessary experience, equipment, fluids and tools for popular GA aircraft and engines.
- The company must be ready to comply with the Moore County Airport Rules, Regulations and Minimum Standards, which are available on-line.

- In selecting the firm, the Authority will weigh Firm Qualifications, Management Qualifications, Prior Experience, Capabilities, Resources and References.
- The Moore County Airport Authority will review the Proposals submitted by committee in order to select the top ranked firm based on the above criteria.

Technical Proposal

A successful submission to this Request should involve describing, in some level of detail, the company's business plans for the service at Moore County and the likely approach the company will take to fulfill the requirements of this Request. The proposal should at a minimum contain the following:

1. A brief history of the company, it's legal structure and ownership, and a brief description of the aeronautical services it provides, including the type and location of such services.
2. A description of the services envisioned to be provided at Moore County Airport
3. A brief description of how the maintenance services would be marketed and advertised.
4. A timeline for establishing the business.
5. A description of the firm's business processes and customer satisfaction methodology.

General Instructions

The Airport is pleased to make the facilities available for inspection upon request; simply contact the Airport Manager and schedule an appointment.

Each company submitting a response has wide latitude in the degree of detail offered regarding plans, processes and procedures. The Airport is not responsible for any expenses incurred in preparing and submitting proposals in response to this Request.

The Airport may request formal presentations from the responders to this Request prior to making a final selection.

Companies responding to this Request may be asked to provide proof of financial strength and be subject to credit checks.

After all the proposals have been screened and ranked by the Authority, the top ranked firm will be invited to negotiate a renewable Commercial Agreement, including a lease, with the Moore County Airport.

Terms

Rents and other terms are negotiable. The Airport Authority will entertain all good-faith proposals and options. Proposals should emphasize a long term relationship and substantiate customer satisfaction claims.

Any company providing maintenance on the Airport will need to comply with the insurance requirements established in the Airport Minimum Standards.

Submissions and Contact Person

Proposals may be submitted by email (secure pdf), physically delivered or mailed to the Airport as listed below:

US Mail address: Moore County Airport
Attn: Airport Manager
PO Drawer 5809
Pinehurst, NC 28374

The Airport physical address is: 7825 Aviation Drive
Carthage, NC 28327

Contact: Ron Maness
Airport Manager
Moore County Airport
Telephone: 910-692-3212
Email: rmaness@moorecountyairport.com