



Moore County Airport Authority
Tuesday, October 10th, 2017
Board Meeting – 10:00 a.m.
Minutes

The Moore County Airport Authority Meeting was held on October 10th, 2017 at 10:00 a.m. at the Moore County Airport Terminal Conference Room.

Authority Members Present: Bob Zschoche, Chairman
Barry Lerman, Vice Chairman
Pat Corso, Member
Tom McPherson, Member

Authority Members Absent: Mike Jones, Treasurer/Secretary

Staff Present: Greg Hudson, Airport Manager
Bobbie Cox, Operations Director
Crystal Meyers, Administrative Assistant
Jane Long, Finance Administrator

Others Present: Louis Gregory, County Commissioner
Phil Greene, Total Flight Solutions
Jim Curlee
Kent Brannum
Robert Kroll
Sven Schaefer, Tangram Media
Mary Kate Murphy, the Pilot Newspaper

CALLED TO ORDER

- A. Opened Session**
- B. Pledge of Allegiance was led by Chairman, Bob Zschoche**
- C. Announcement of the newly appointed Authority Members.**
 - 1. Chairman, Bob Zschoche, introduced and welcomed newly appointed members, Pat Corso and Tom McPherson to the Airport Authority Board.
- D. Officer Elections**

1. Officer elections were postponed by Chairman, Bob Zschoche, to be heard before the conclusion of this Authority meeting.

E. Conflict of Interest Inquiry was made by Chairman, Bob Zschoche

(None)

F. Approval of Agenda Presented

1. By consensus, all Authority members present were in agreement with the proposed meeting Agenda.

G. Approval of Previous Meeting Minutes

1. Moore County Airport Authority Meeting Minutes: September 12, 2017.
 - o Upon motion made by member, Tom McPherson, and seconded by Vice Chairman, Barry Lerman, the Authority voted 4 to 0 to approve the September 12, 2017 Moore County Airport Authority Meeting Minutes.

H. Public comments

(None)

I. Presentations/Guest Speakers

(None)

J. Public Hearing

(None)

K. Report Inquiries

1. The Authority members had the following questions/comments on the provided reports listed below:
 - o Financial Report - (100LL Comparison) (Jet A Comparison)
 - (No comments/questions)
 - o Director's Report - (Revisited after moving forward with the Agenda)
 - Vice Chairman, Barry Lerman, inquired about the Finance Audit.
 - Finance Administrator, Jane Long, informed the Authority the audit is complete and the Airport was awaiting final results.
 - Vice Chairman, Barry Lerman, inquired on the status of the Security Camera upgrades.
 - Airport Manager, Greg Hudson, informed the Authority the project was underway however; the progress had been delayed due to weather.
 - Vice Chairman, Barry Lerman, inquired about the quarterly Base Customer Meeting, scheduled for October 19th, 2017.
 - Mr. Lerman stated he was unaware of the meeting and asked if based customers had been notified.

- Administrative Assistant, Crystal Meyers, informed the Authority the quarterly meetings are scheduled at the beginning of the calendar year is posted on the website and an email announcement was scheduled to be sent out to all base customers.
 - Vice Chairman, Barry Lerman, inquired about the Hertz contract with the Airport and stated he had heard complaints on the extensive cost for services through Hertz.
 - Airport Manager, Greg Hudson, explained the contract provided exclusivity to Hertz and the Airport's contract with Hertz was recently renewed. Mr. Hudson also stated further negotiations could be had before renewing next year's contract as well as engaging in talks with Enterprise Car Rental, to broker the best service possible for our Aviation customers.
 - Vice Chairman, Barry Lerman, stated, in his opinion, the Airport's fuel prices are too high & he would like to review our fuel pricing model to stay more competitive.
 - Base Customer, Jim Curlee, with Atex, commented on their increased fuel consumption and consideration to purchase fuel at other Airports within their route.
- Operation's Report
 - (No comments/questions)

L. Unfinished Business

1. Discussion took place on Airport Strategic Planning exploration.
 - Member, Pat Corso, recommended moving forward with obtaining an Airport Strategic Planner.
 - Vice Chairman, Barry Lerman, suggested the Airport Manager research qualified & experienced Airport Strategic Planning Agencies and to provide his recommendations to the Authority for consideration prior to the Airport Budget Session in 2018.
 - Member, Tom McPherson, suggested visiting other successful GA Airports to research potential avenues of for strategic planning & economic development.
 - The Authority suggested the Airport Manager, Greg Hudson, and two Authority members visit the Burlington Alamance Airport and Raleigh Executive Jet Port Airports and requested staff to make proper arrangements.

M. Report Inquiries Continued – (Revisited after *Unfinished Business* discussions)

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N. Additional Agenda Item

1. Member, Pat Corso, requested a status report on Total Flight Solutions Flight School.
 - Phil Greene, with TFS, stated the school was slow to take off and efforts were underway to recruit students, to include marketing projects, Rotor's to Wings Airline Program participation, and the Professional Pilot Program with Sandhills Community College.

O. New Business

1. Status report from Tangram Media was provided to the Airport Authority.
 - Sven Schaefer presented a list of tasks completed and statistics on the marketing efforts made by Tangram Media for the Moore County Airport and welcomed any additional ideas or recommendations.
2. Considered a Budget Amendment for the purchase of sales & revenue for Shop KSOP.
 - Chairman, Bob Zschoche, announced the opening of the KSOP Shop at the Moore County Airport, to include marketing items for customers.
 - Upon motion made by member, Pat Corso, and seconded by Vice Chairman, Barry

Lerman, the Authority voted 4 to 0 to approve the Budget Amendment for the expenditures and revenue by the KSOP Shop.

P. Additional Agenda Items

1. A proposed revision to Flight School Operations at the Moore County Airport in the Airport's Minimum Standards was submitted to the Airport Authority for consideration.
 - Vice Chairman, Barry Lerman, exited the meeting for this particular discussion.
 - By consensus of the three (3) remaining members, the Authority determined further review was needed and requested a draft policy be presented at the next scheduled meeting for consideration.
 - The Authority agreed existing Flight School Operations would continue while the revision was under consideration.
 - Vice Chairman, Barry Lerman, returned to the meeting.
 - Mr. Lerman asked for the Authority's decision on the revision. Chairman, Bob Zschoche, informed Mr. Lerman the matter had been postponed to the next meeting to allow for further review and consideration.
 - Mr. Lerman submitted his resignation in Open Session to Chairman, Bob Zschoche. Mr. Lerman provided an explanation for his decision; expressing his frustration with the delay to the Airport's Minimum Standards.
 - Mr. Zschoche made an effort to explain to Mr. Lerman the reason for the postponement of the revision.
 - Mr. Lerman went on record to express his disapproval of the Airport's handling of the issue on behalf of himself and a base customer, stating no one from the Airport made an attempt to contact the base customer to discuss the issue and the revision was written by the Airport Manager and given to the based customer by the Airport's Attorney for submission.
 - Operations Director, Bobbie Cox, explained the base customer in question approached the previous Airport Executive Director requesting permission to operate in a hangar and was denied however; continued to operate since. Mr. Lerman stated he believed this to be an untrue statement.
 - Administrative Assistant, Crystal Meyers, informed the Authority of a Certified Letter drafted and prepared to be sent to the base customer by certified mail was not delivered, due to the advice of the Airport's Attorney, not to do so at that time. The Airport Manager also stated for record he had not written the revision that was submitted by the base customer.
 - The conversation ensued between the Chairman and Vice Chairman on the process of changing rules & regulations and following procedures to revise or change policy to remain in compliance with laws, rules, &

regulations while effectively meeting the needs of the Airport's customers.

2. Chairman, Bob Zschoche, postponed officer elections to a later date.
 - o Mr. Zschoche explained the postponement was due to the absence of an Authority member and current positions remain in effect until elections can take place.
 - o Vice Chairman, Barry Lerman, recommended further review of the By-Laws relating to Officer Elections.
 - o Further discussion ensued between the Authority members. By consensus, the Authority agreed to consider changes to the By-Laws relating to Authority members & the public participating electronically and officer elections. The Authority requested the Airport Manager draft a revision of the By-Laws that addresses these issues; allowing electronic participation and to re-define officer election protocols to be presented to the Authority for consideration.
3. Moore County Commissioner, Louis Gregory, asked Mr. Lerman if he had withdrawn his resignation.
 - o Mr. Lerman stated, "I guess I did."

Q. Announcements/Comments

1. The Moore County Airport Authority meeting will be held at 10:00 a.m. at the Airport Terminal Conference Room, Carthage, North Carolina, on Tuesday, November 14th, 2017.

R. Chairman, Bob Zschoche, recessed Open Session to enter Closed Session

1. *Pursuant to N.C. Gen. Stat. § 143-318.11(a)(3), the Board will meet in closed session to discuss matters relating to the location or expansion of business in the area served by this body.*
2. *And, to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.*
[N.C.G.S. 143-318.11(a)(6).



Bob Zschoche, Chairman
Moore County Airport Authority



Michael Jones, Secretary
Moore County Airport Authority **BARRY LERMAN,**
VICE CHAIRMAN