



Moore County Airport Authority
Tuesday, May 8th, 2018
Public Meeting – 10:00 a.m.
Minutes

The Moore County Airport Authority Meeting began at 10:00 a.m. on May 8th, 2018 in the Moore County Board of Commissioners Meeting Room.

Authority Members Present: Tom McPherson, Chairman
Mike Jones, Secretary/Treasurer
Pat Corso, Member
Bob Zschoche, Member

Authority Members Absent: Barry Lerman, Vice Chairman

Authority Members Present Participating Electronically: (None)

Staff Present: Ron Maness, Airport Manager
Bobbie Cox, Operations Director
Crystal Meyers, Administrative Assistant
Jane Long, Finance Administrator
Gale Vencill, Financial Assistant

Others Present: Phil Greene, Total Flight Solutions
Jack Cramer
John May
Bob Klug
Charles Mirman
Ted Owen

CALLED TO ORDER

- A. Opened Session**
1. Airport Authority Chairman, Tom McPherson, opened public session.
- B. Closed Session**
(None)

- C. Pledge of Allegiance was led by Chairman, Tom McPherson.**
- D. Additional Agenda Items**
(None)
- E. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.**
(None)

F. Approval of Agenda Presented

- 1. Authority members reviewed the proposed meeting Agenda.
 - Upon motion made by Secretary, Mike Jones, and seconded by member, Pat Corso, the Authority voted 4 to 0 to approve the Agenda.

Note: Authority Chairman, Tom McPherson, took the liberty to hear the Agenda out of order.

G. Presentations/Guest Speakers

- 1. Harris Teeter Fuel Station Project: The Authority was presented the details of an easement request from Harris Teeter.
 - Bob Klug described to the Authority the impact the current easement would have on Harris Teeter moving forward with a Fuel Station.
 - Attorney, John May, defined the legal ramifications of the easement that could pose a risk for Harris Teeter should the easement remain as it is.
 - The Authority discussed their options and determined there are several questions still unanswered and requested Harris Teeter prepare a proposal detailing all aspects of their request before moving forward with presenting the request to the FAA.

H. Unfinished Business

- 1. Sandhills Community College Pilot Program Update/Scholarship Discussion.
 - Airport Manager, Ron Maness, reported a scheduled meeting with Total Flight Solutions, the Airport, & Sandhills Community College. Discussions to continue to move forward with the program. The progress of the 141 Certificate is on track. Planned for discussion are incentives for the Pilot Program and training for Aircraft Mechanics.
 - Chairman, Tom McPherson, requested the Sandhills Community College Aviation Programs be a standing Agenda Item to receive updates.

I. Approval of Previous Meeting Minutes

- 1. Moore County Airport Authority Meeting Minutes Presented: April 10th, 2018.
 - Upon motion made by Secretary, Mike Jones, and seconded by member Bob Zschoche, the Authority voted 4 to 0 to approve the April 10th, 2018 Moore County Airport Authority Meeting Minutes.

J. Public comments

- 1. Member of the Public, Charles Mirman, provided the following comments:
 - Mr. Mirman agreed with the comments regarding non-aeronautical use continuing to encroach around the Airport.

- In his opinion, the FAA was not in favor of a Soccer Field and he believes the FAA will not have any difference of opinion for a Fuel Station.
- Mr. Mirman feels the Fuel Station will impose a greater risk than the Soccer Field
- And, there would be no benefit to the Airport.
 - Secretary, Mike Jones, concurred with Mr. Mirman's comment of a Fuel Station not benefiting the Airport.

K. Public Hearing
(None)

L. Report Inquiries

1. The Authority members reviewed the following reports listed below:

- Manager's Report - Airport Manager, Ron Maness, reported:
 - A tremendous job well done by Peter Stillwell and his crew on the Festival D'Avion.
 - The Festival D'Avion was a success and the Staff will be meeting with Tarheel Communications to recap the event and begin planning for next year's event.
 - The success the Children of Fall Heroes had during the Festival D'Avion and presented the Video Compilation of the Event that was provided by Ken Wasley, Children of Fallen Heroes.
 - The Children of Fall Heroes & Young Life will receive \$10K in charitable funds collected from this event.
 - Total Flight Solutions reported giving 251 individuals Helicopter rides during the event.
 - The IT & Office Equipment upgrades have been completed
 - Landscaping has been completed which has improved the appearance of the Airport, along with the installation of the Golf Green.
 - Repairs have been made to the roof of Hangar 1, which included skylights. Mr. Maness complemented the Airport Line Staff and Facility Maintenance Technician for a great job on the clean-up of Hangar 1.
 - Findings of needed roof repairs on the Old Terminal Building & a small leak near the Hertz counter and informed the Authority bids have been requested.
 - Department of Aviation awarded the Airport the 1.4 million for the Airfield Storm Drain Rehabilitation Project. The matching funds have been budgeted for this project.
 - The Storm Drain Pre-Bid meeting is scheduled for Thursday, May 10th.
 - Provided an update on the Base Customer meeting which included a Q&A with Total Flight Solutions co-owner, Phil Greene. Details of the Airfield Maintenance Services were provided and well received by the Base Customers.
 - Informed the Authority he would be speaking with the Kiwanis next week.
 - The Young Eagles event went well, flying 164 children, with another event being planned for the Fall.
 - Chairman, Tom McPherson, requested an update on the incident that occurred at the Airport recently. Mr. Maness explained Mr. Dan Hansel's

nose wheel broke and his Aircraft run-off the taxiway. There were no injuries reported with the accident and it was not a reportable incident.

o Financial Report:

- Finance Administrator, Jane Long, reported a good revenue month, with higher expenditures due to unforeseen maintenance and larger one-time expense for Airport Improvements.

o Operation's Report:

- Operations Director, Bobbie Cox, provided a summary of Maintenance & Equipment issues.
- Airport Manager, Ron Maness, acknowledged employees, Wiley Fields & Carl Cameron, for going above and beyond their duties to refurbish the Airport Tug and complemented the overall Airport Staff for providing great service.

M. New Business

1. Reviewed submitted Audit Services RFP for FY 2018/2019.

- o Airport Manager, Ron Maness, presented the bids submitted and indicated discussions were still underway with one of the submittals. Further information and a recommendation will be provided at the next Authority meeting.

N. Additional Agenda Items

(None)

O. Announcements/Comments

1. The Moore County Airport Authority meeting will be held Tuesday, June 12th, 2018 at 10:00 a.m. in the Terminal Conference Room at the Moore County Airport.

Note: Chairman, Tom McPherson, called for a recess for lunch. Authority member, Pat Corso, departed the meeting.

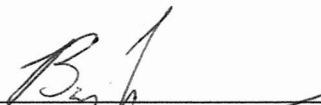
P. Training Session

1. UNC School of Government provided LGBFCA Training Session to Airport Authority & Staff.

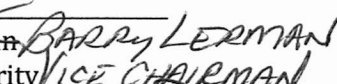
Note: Authority Secretary, Mike Jones, & Authority member, Bob Zschoche, departed the meeting/training.

Q. Adjournment

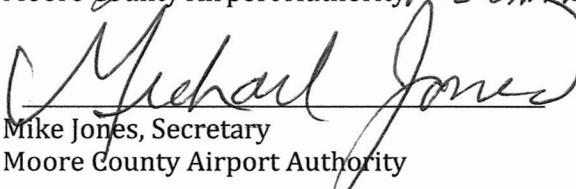
1. Chairman, Tom McPherson adjourned Open Session.



Thomas McPherson, Chairman
Moore County Airport Authority



Barry Lerman
Vice Chairman



Mike Jones, Secretary
Moore County Airport Authority