



Moore County Airport Authority
Tuesday, May 10th, 2016
Public Board Meeting – 10:00 a.m.
Minutes

The Moore County Airport Authority met in regular session on May 10th, 2016 at 10:00 a.m. at the Moore County Airport Terminal Conference Room.

- Authority Members Present:** William Bateman, Chairman
Mark Brenner, Treasurer
Michael Jones, Secretary
Bob Zschoche, Member
- Authority Members Absent:** George Parker, Vice Chairman
- Staff Present:** Steve Borden, Executive Director
Bobbie Cox, Operations Director
Kristin Klug, Finance Administrator
Crystal Meyers, Administrative Assistant
- Others Present:** John Taws
Barry Lerman
Charles Mirman
Jim Wiltjer
Jim Epting
Bruce Witkop

CALL TO ORDER

Open Session – Chairman, Bill Bateman, opened session.

A. Closed Session

(None)

B. Open Session: Inquiry made by Chairman: Does any Authority member have a conflict of interest concerning agenda items the Board will address in this meeting?

(None)

C. Approval of previous meeting minutes:

1. Requested formal approval of the Moore County Airport Authority April 12th, 2016 Meeting Minutes.

- Upon motion made by Secretary, Mike Jones, and seconded by Treasurer, Mark Brenner, the Authority voted 3 to 0 to approve the Moore County Airport Authority April 12th, 2016 Meeting Minutes.

Note: Member, Bob Zschoche, arrived.

D. Public Comments – Moderated by Chairman, William Bateman:

1. Barry Lerman stated he was unaware of the costs to land a small jet at KSOP until recently. Mr. Lerman provided the Authority and Staff with the Eclipse Jet Pilots Association an Aircraft Services Fee Schedule from other Airports throughout the Country for comparison to the Aircraft Service Fees at KSOP. Mr. Lerman's opinion is that the KSOP fees are high in comparison and the Authority should review and reconsider the fees in place for light jet.
2. John Taws felt compelled to make a statement on behalf of the Moore County Airport and Staff due to the unfavorable opinion the Airport Community has conveyed since his tenure on the Airport Authority. Mr. Taws addressed Aircraft Owners and Pilots stating they exercise a great privilege and should maintain conduct becoming of Aviators. Mr. Taws also addressed the current Authority Members commenting on the highly qualified Airport Staff that conducts day-to-day operations under strict regulations by multiple organizations and at the behest of the Authority. Mr. Taws stated the Authority has the difficult task of Airport Project fulfillment with the constant transition of Authority members however; should the Authority not be satisfied with the current standards the staff is carrying out, standards should be reviewed and adjusted accordingly by the Authority.

E. Presentations

(None)

F. Public Hearing

(None)

G. Reports

1. *Financial Report* – Kris Klug reviewed the financial activities for April 2016:
 - April fuel sales were \$15K lower than the previous April and \$67K above the prior month. Volume was up by 495 gallons from last April and 18,726 gallons above the prior month. The margin by percent of sales is 6.3% higher than the prior year. Receipts were \$9K higher than last April.
 - A monthly report of surrounding Airport fuel sale prices within 100 nautical miles of KSOP was provided. Base AVGAS is 7th among competitors, Transient AVGAS 13th among competitors. Base Jet is 5th among competitors, and Transient Jet 13th among competitors.
2. *Director's Report* – Executive Director, Steve Borden, reported:
 - Star Aviation, LLC establishing an Aircraft Maintenance FBO and are now open for business at the Airport. The Operation is conducted in offices and

shop in Hangar 1. Contact Mike, Bernie, or Preston at (910) 585-2020 for services.

- Attending the Sandhills Community College Advisory Committee Meeting with Dr. Roush and discussed the program curriculum, which included required courses and the curriculum in general. Mr. Borden informed the Authority applications have been received for the Chief of Flight position.
- Attending the annual NCAA Conference in Wilmington NC. The agenda allowed participants to attend all of the seminar sessions instead of having to choose between sessions running concurrently. There were a total of 8 seminar sessions over the two days and speakers included the NC Secretary of Transportation, Senators Bill Rabon and Rick Gunn, Dennis Roberts FAA Regional Administrator for the Southern Region, and Phillip Braden FAA Memphis Airports District Office.
- Attending the Moore County Transportation Committee meeting on April 20, 2016. A discussion of the NC DOT Prioritization 4.0 Project rankings was held. KSOP hangar development project earned a good score from NC DOT and has a reasonable chance of being funded.
- Hosting the NC DOT Division 8 Engineer, Brandon Jones, for an Airport familiarization tour on April 28, 2016. Discussion included the Airport infrastructure, the review of some upcoming projects, and toured the Airfield for a clearer visual of a few topics discussed.
- Looking at a potential Piper Arrow complex Aircraft for purchase. More details to follow.
- The Airport hosted an EAA Young Eagles day on Saturday May 7, 2016. Approximately 153 children flew in 7 participating Aircraft, and 171 Gallons of Fuel was donated by the Airport.
- Continuing to work with Talbert & Bright on a possible LED upgrade to the ramp lighting. A pending quote is expected for the cost to upgrade the lighting from the contractor that originally installed the ramp lights.
- To everyone with access to the airside of the Airport, via the main gate, to please wait for the gate to close after proceeding through when entering/exiting the Airfield, and to remember, for safety reasons, the speed limit on Airfield ramp is 15 MPH.
- The Blue Pig Catering Truck will begin serving at the Airport on May 19th, 2016, from 11:00 am to 1:00 pm and continue serving the Airport on the 3rd Thursday of every month.

3. *Operation's Report* – Director of Operations, Bobbie Cox, reported:

- Matt Johnson with the Pitt Greenville Airport picking up the Fire Truck and all associated gear.
- T-hangar # 30 opened on May 1, 2016 and was rented to base customer, Jim Truemper, who owns a Cirrus and was previously assigned a tie-down.
- T-hangar #64 & #68 having bird wire installed and other minor repairs.
- Recently having planted new flowers throughout the Airport.

4. *Flight Department Report* – Executive Director, Steve Borden, reported:

- Total Flight hours for the month of April was 106.4, down from 114.2 in March 2016.
- This being the 2nd consecutive month with more than 100 flight hours.
- All Aircraft Trainers are in Service.
- The Flight Center Student/Customer Statistics for the Month of **April:**

Current Actively Flying Students:	12
Flight School New Inquiries:	8
Flight School Enrollments:	5
Total Student Flights:	53
Owner Aircraft Instr. Students:	3
Rental Flights:	5
Flight Review/Check-out:	4
Scenic Flights:	4
Gift Certificates Purchased:	0
Gift Certificates Utilized:	2
- Advertisements being placed in the Fayetteville Observer's Saturday Extra and in The Pilot Newspaper to market the Flight Center and Scenic Flights.

H. Additional Agenda Items

1. (None)

I. Unfinished Business

1. Formal approval requested for Chairman to sign the Airfield Storm Drain Pipe Inspection & Rehabilitation Grant Agreement and to adopt the Resolution.
 - Upon motion made by Secretary, Mike Jones, and seconded by member, Bob Zschoche, the Authority voted 4 to 0 to approve Chairman, Bill Bateman, to sign the Airfield Storm Drain Pipe Inspection & Rehabilitation Grant Agreement and to adopt the Resolution.
2. Progress update was given by Chairman, Bill Bateman, of the Professional Pilot's Program with Sandhills Community College. Mr. Bateman informed the Authority members the topic of late was the curriculum for the program. Mr. Bateman also explained he had requested assistance from the Work Force Development Task force, as instructed by the Board of Commissioners, and was turned down for aid.
3. Discussion took place on the potential of a Complex Aircraft and provided guidance to staff. The Aircraft presented was a 1970 Piper Arrow owned by Bob Epting. The Authority rejected the purchase. The Authority has instructed the staff to continue their pursuit for a Complex Aircraft and to provide a monthly update on any findings.
4. Discussed changing the Executive Director's budget approval limit or to amend the Executive Director's staffing protocols. After consideration by the Authority, it was determined no changes would be made at this time.
5. Formal approval requested to implement the Agenda Protocols and Publication as presented.

- Upon motion made by member, Bob Zschoche, and seconded by Treasurer, Mark Brenner, the Authority voted 4 to 0 to approve the Agenda Protocols & Publication as presented.

J. New Business

1. Discussed and determined the Rank Order on the Airport Projects List for NC DOA.
2. Secretary, Mike Jones, talked on information obtained from the seminars attended during the NCAA Conference. Mr. Jones emphasized the Marketing and Sustainability of the Airport as very informative sessions.
3. Member, Bob Zschoche, led a discussion of the recently released FAA Advisory Circular 150/5100-14E Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

K. Announcements/Adjournment

1. Chairman, William Bateman, adjourned the meeting of the Moore County Airport Authority and announced the next regular meeting scheduled for Tuesday, June 14th, 2016, at 10:00 a.m. in the Terminal Conference Room at the Moore County Airport.

L. Adjournment

1. Chairman, Bill Bateman, adjourned the meeting.



William Bateman, Chairman
Moore County Airport Authority



Michael Jones, Secretary
Moore County Airport Authority