



Moore County Airport Authority

Tuesday, March 13th, 2018

Public Meeting – 9:30 a.m.

Minutes

The Moore County Airport Authority Meeting began at 9:30 a.m. on March 13th, 2018 in the Moore County Airport Terminal Conference Room.

Authority Members Present:

Tom McPherson, Chairman
Barry Lerman, Vice Chairman
Pat Corso, Member
Bob Zschoche, Member

Authority Members Absent:

(None)

**Authority Members Present
Participating Electronically:**

Mike Jones, Treasurer/Secretary

Staff Present:

Ron Maness, Airport Manager
Bobbie Cox, Operations Director
Crystal Meyers, Administrative Assistant
Jane Long, Finance Administrator

Others Present:

Bobby Walston, NCDOA, Aviation Director
Pat Molamphy, NC Board of Transportation, Division 8
Jared Penny, NCDOA, Airport Project Manager
Jonathan Arnold, NCDOA, Manager of Aviation
Thomas McGinnis, NC Senator
Amy McLean, Talbert & Bright
Ken Wasley, Executive Director, Children of Fallen Heroes
Peter Stilwell, Tarheel Communications
Andrew Stilwell, Tarheel Communications
Dave Droschak, Tarheel Communications
Frank Quis, Moore County Commissioner
Phil Greene, Total Flight Solutions
Mary Kate Murphy, the Pilot Newspaper
Robert Kroll

CALLED TO ORDER

A. Opened Session

1. Airport Authority Chairman, Tom McPherson, opened public session.

B. Closed Session

1. *Pursuant to N.C.G.S. 143-318.11(a)(5) the Authority will meet to establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract. Re: Engineering Contract Review & Auditor Contract.*

- o Staff was excused from Closed Session.

C. Pledge of Allegiance was led by Chairman, Tom McPherson.

- o Chairman, Tom McPherson, welcomed guests to include State Senator, Thomas McGinnis, NCDOT, Pat Molamphy, & County Commissioner, Frank Quis.
- o Chairman, Tom McPherson, informed the public Authority member, Mike Jones, was participating electronically.

D. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.

(None)

E. Approval of Agenda Presented

1. By consensus, all Authority members present were in agreement with the proposed meeting Agenda to include the following additions:

- o Consideration of the proposed Engineering Services Contract.
- o Consideration of the proposed Auditor Services Contract.

F. Approval of Previous Meeting Minutes

1. Moore County Airport Authority Meeting Minutes Presented: February 12th, 2018 & February 13th, 2018.

- o Upon motion made by Vice Chairman, Barry Lerman, and seconded by member, Pat Corso, the Authority voted 5 to 0 to approve the February 12th, 2018 & February 13th, 2018 Moore County Airport Authority Meeting Minutes.

G. Public comments

(None)

H. Presentations/Guest Speakers

1. Ken Wasley, Executive Director of "Children of Fallen Heroes" Skydiving Team provided an overview of his non-profit organization to the Airport Authority members. Mr. Wasley requested an event to jump into the Moore County Airport, possibly with the EAA's Young Eagles event, the first to take place on May 5th, 2018. Member, Bob Zschoche, suggested the organization return to host the event at each of the Young Eagles event bi-annually. Airport Manager, Ron Maness, also suggested the Children of Fallen Heroes participate in the Airport's annual event, Festival D'Avion. Mr. Wasley graciously accepted the offers for consideration.
2. Andrew Stilwell, Tarheel Communications Solutions provided an update to the Authority members on the upcoming Festival D'Avion. The event planning is progressing on schedule and a complete operating plan will be presented at next

month's Airport Authority Meeting.

- Tickets will be provided to all Base Customers, and they will have access to VIP Parking during the event.
- 3. Pat Molamphy, Division 8 RPO, spoke to the Authority on large projects underway in the Charlotte area that could potentially lead to growth for the surrounding area Airports. Mr. Molamphy inquired about the Airport's 2022 project in STI (Strategic Transportation Improvement) for construction of taxiway, hangar, and access roads. Mr. Molamphy explained the options are to move the project forward or to delay the project due to the Women's US Open coming to Pinehurst in 2022. The Authority, by consensus, agreed to move the project forward for completion prior to the Women's US Open. Mr. Molamphy indicated he would move forward with Bobby Walston to request the project be moved forward.
- 4. Bobby Walston, NCDOT, provided a NCDOT Division of Aviation Briefing and presented an overview of the NCDOT, NCDOA STI Program. NC Senator, Thomas McGinnis, spoke to the Authority on future Economic Development across the State and its importance and potential impact for the Moore County Airport.

I. Recess:

1. Airport Chairman, Tom McPherson, recessed open session for a ten (10) minute break.
2. Open Session called back to order by Authority Chairman, Tom McPherson.

Note: Moore County Commissioner, Frank Quis, State Senator, Thomas McGinnis, NCDOT, Bobby Walston, NCDOT, Pat Molamphy, & NCDOA, Jonathan Arnold, departed the meeting.

3. Amy McLane, Talbert & Bright, Inc. provided an update on the current Grant Projects underway for the Airport.
 - The Scope of work for the Airport Master Plan was submitted to the Authority for review & consideration. Ms. McLane advised the Authority to move forward with their Independent Fee Estimate Review.
 - Ms. McLane informed the Authority the two (2) Strategic Planning Groups (Strategic Planning Group & The Boyd Group) agreed to participate in the Strategic Planning/Master Plan process.
 - Ms. McLean indicated the design for the Storm Drain Rehab Project is wrapping up and they will begin the finalization of the project within the next couple of weeks. Ms. McLane indicated 60% of the plan is complete. TBI estimated approximately six weeks to begin advertising for bids.
 - NCDOA, Jared Penny, provided some guidance to the Authority on the Grant Process and how to keep them moving forward.

NOTE: NCDOA, Jared Penny, exited the meeting.

J. Public Hearing

1. A call to Public Hearing was announced for FY18/FY19 Airport Budget to be heard on April 10th, 2018 in the Moore County Airport Terminal Conference Room.

K. Report Inquiries

1. The Authority members reviewed the following reports listed below:

NOTE: Secretary, Mike Jones, disconnected from the meeting.

- Financial Report:

- Finance Administrator, Jane Long, provided an overview of the February Financials, and indicated February was better than anticipated for the off-season.
- The visit of the DASH-8 was a factor in the fuel sales increase.

- Manager's Report:

- Airport Manager, Ron Maness, informed the Authority the Hertz contract was expiring April 30th, 2018 and an RFQ has been drafted, advertised in the newspaper, and distributed to eight (8) Car Rental Agencies;
- explained the contract for web services was renewed with Tangram Media;
- reported the Golf Green Project at the Airport was underway and a continued theme of landscaping at the Airport was being discussed with Dan Maples;
- explained to the Authority a potential issue with the Federally Funded AWOS System having potential interference due to some trees. Mr. Maness indicated the Airport was working with the FAA to clear trees within a 500 foot radius, on the left-hand side down runway 5, around the AWOS system;
- informed the Authority of a scheduled Base Customer meeting scheduled for Thursday, April 19, 2018 at 6: p.m.;
- reported several Schools and/or youth Organizations were scheduled for Airport Tours throughout the next couple of months, and he had several speaking engagements scheduled with Kiwanis and various Rotary Clubs.
- Informed the Authority the seasonal fees will be in place in April.
- reported the Civil Air Patrol was working to establish a group at the Moore County Airport.
- explained the Berlin Airlift Historical Foundation made contact requesting consideration to host an event at the Moore County Airport to help educate youth on the Berlin Airlift Event, its functions, and what was accomplished. A recommendation was made to be included in the Festival D'Avion in 2019 or any other events taking place at the Airport.
- Chairman, Tom McPherson, requested the fee schedule be provided to the Airport Authority members for their review.

- Operation's Report:

- *(None)*

L. Unfinished Business

1. Airport Manager, Ron Maness presented the FY 2018/2019 Budget to the Airport Authority for review and consideration.
 - The Budget Ordinance will be presented at the next Authority meeting following the Public Hearing.
2. Requested close out of Grant Project 36237.67.7.1, 2014 NPE Funds/Phase 1 Airfield Storm Drain Rehabilitation and approval of Project Budget Ordinance & Resolution for Grant Project 36237.67.8.1, remaining 2014 NPE Funds/Airfield Storm Drain Rehabilitation.
 - Upon motion made by Vice Chairman, Barry Lerman, and seconded by member, Pat Corso, the Authority voted 4 to 0 to approve the close out of Grant Project 36237.67.7.1, 2014 NPE Funds/Phase 1 Airfield Storm Drain Rehabilitation and approve the Project Budget Ordinance & Resolution for Grant Project 36237.67.8.1, remaining 2014 NPE Funds/Airfield Storm Drain Rehabilitation.

M. New Business

1. Requested approval for FY2015, FY2016, & FY2017 Non-Primary Entitlement Match.
 - Upon motion made by member, Pat Corso, and seconded by Vice Chairman, Barry Lerman, the Authority voted 4 to 0 to approve the FY2015, FY2016, & FY2017 Non-Primary Entitlement Match.
2. Requested approval for a Budget Transfer of FY2015, FY 2016, & FY2017 Non-Primary Entitlement Match to Fund 461.
 - Upon motion made by Vice Chairman, Barry Lerman, and seconded by member, Pat Corso, the Authority voted 4 to 0 to approve the Budget Transfer of FY2015, FY 2016 & FY 2017 Non-Primary Entitlement Match to Fund 461.
3. Requested approval of Resolution & Agreement for BB&T Deposit Account.
 - Upon motion made by member, Pat Corso, and seconded by Vice Chairman, Barry Lerman, the Authority voted 4 to 0 to approve the Resolution & Agreement for BB&T Deposit Account.

NOTE: Member, Pat Corso, exited the meeting.

4. Requested approval to surplus Gravely Mower & Diesel Tug.
 - Upon motion made by member, Bob Zschoche, and seconded by Vice Chairman, Barry Lerman, the Authority voted 3 to 0 to approve the surplus of the Gravely Mower & Diesel Tug.

N. Additional Agenda Items (if any)

1. The Authority reviewed the proposed Engineering Service Contract
 - Upon motion made by member, Bob Zschoche, and seconded by Vice Chairman, Barry Lerman, the Authority voted 3 to 0 to accept the proposed contract for Engineering Services submitted by Talbert & Bright, Inc.

2. The Authority reviewed the proposed Auditor contract.

- Upon motion made by Vice Chairman, Barry Lerman, and seconded by member, Bob Zschoche, the Authority voted 3 to 0 to accept the proposed contract for Auditor Services submitted by Martin Starnes & Associates, CPAs, P.A.

O. Announcements/Comments

1. The Moore County Airport Authority meeting will be held at 10:00 a.m. at the Airport Terminal Conference Room, Carthage, North Carolina, on Tuesday, April 10th, 2018.

P. Adjournment

1. Chairman, Tom McPherson adjourned Open Session.



Thomas McPherson, Chairman
Moore County Airport Authority

Mike Jones, Secretary
Moore County Airport Authority