



Moore County Airport Authority
Tuesday, March 12th, 2019
Public Meeting – 10:00 a.m.
Minutes

The Moore County Airport Authority Meeting began at 10:00 a.m. on Tuesday, March 12th, 2019 in the Moore County Airport Terminal Conference Room.

Authority Members Present: Tom McPherson, Chairman
Barry Lerman, Vice Chairman
Mike Jones, Secretary/Treasurer
Don Delauter, Member
Pat Corso, Member (Late arrival)

Authority Members Absent: (None)

**Authority Members Present
Participating Electronically:** (None)

Staff Present: Bobbie Cox, Operations Director
Jane Long, Finance Administrator
Crystal Meyers, Administrative Assistant
Gale Vencill, Finance Assistant

Others Present: Louis Gregory, Moore County Commissioner
Otis Ritter, Moore County Board of Commissioner
Andrew Stilwell, Tarheel Communications
Dave Droschak, Festival D'Avion
Bob Huets, Raleigh Executive Jet Port
Phil Greene, Total Flight Solutions
Robert Kroll
Ted Owen
Charles Mirman

CALLED TO ORDER

A. Opened Session

1. Airport Authority Chairman, Tom McPherson, opened public session.

B. Closed Session

(None)

C. Pledge of Allegiance was led by Chairman, Tom McPherson.

D. Additional Agenda Items Requested

1. The Authority requested the Public Hearing be postponed.
2. Review and Formal Approval request for Construct Hangar Taxiways & Internal Airfield Service Road Grant Application Addendum, Project No. 47208.1.1.

E. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.

(None)

F. Approval of Agenda Presented

1. Authority members reviewed the proposed meeting Agenda.

G. Approval of Previous Meeting Minutes

(None)

H. Public comments

(None)

I. Presentations/Guest Speakers

1. Andrew Stilwell, provided a status report on the Festival D'Avion.
 - Mr. Stilwell, indicated the Event planning is on task and coming along well. A more detailed report will be presented at the April Airport Authority Meeting.
 - Dave Droschak informed the Authority the 5K run has been cancelled due to logistic issues.
2. Bob Huets, Raleigh Executive Jet Port (TTA) Director presented an overview of TTA.
 - Mr. Huets laid out the History of TTA, the current status of the Jet Port, and the future of the Jet Port, including Economic Development.
 - Mr. Huets also described the process and procedures encountered during TTA's recent Master Plan Project.
 - Mr. Huets described the history, challenges, and the outcome of the name change to the Sanford/Lee County Airport to Raleigh Executive Jet Port.
 - Due to the absence of the Airport Manager, Ron Maness, a suggestion was made by the Authority for Mr. Maness and an Authority member schedule a site visit with Mr. Huets upon Mr. Maness' return.
 - Mr. Huets offered his assistance to the Airport Authority.

J. Public Hearing

1. Public Hearing of FY20 Airport Budget:
 - Chairman, Tom McPherson, announced the Public Hearing will not be heard during this session and postponed until the April Authority Meeting.

2. Chairman, Tom McPherson, announced the call to Public Hearing of FY2020 Airport Budget on April 9th, 2019 in the Moore County Airport Terminal Conference Room.

K. Report Inquiries/Comments/Action Items

1. The Authority members reviewed/heard the following reports listed below:
 - Manager's Report
 - 1) Airport Manager, Ron Maness was absent for the session. No report given.
 - Financial Report was presented and summarized by Finance Administrator, Jane Long.
 - 1) The Authority had no inquiries/comments/action items.
 - Operations Report was summarized by Operations Director, Bobbie Cox.
 - 1) Crystal Meyers, provided a status report on the Old Terminal Building Renovations, with an anticipated completion within the next couple of weeks. Contractor has indicated the project will be completed prior to the Festival D'Avion Event scheduled for April 12th & 13th, 2019.

L. Unfinished Business

(None)

M. New Business

(None)

N. Additional Agenda Items

1. Phil Greene, Total Flight Solutions, reported no response from the FAA to reschedule the 141 Certificate Inspection. Mr. Greene also stated there has been a spike in student enrollment, however, due to weather, business is slow.
 - Mr. Greene, informed the Authority, the recently hired mechanic has relocated to the area and will be available as needed and on a more permanent basis as the work increases to a full-time workload.
 - Mr. Greene expressed his intent to make an announcement to the Based Customers introducing the new mechanic and his availability.
2. Requested formal approval of the Construct Hangar Taxiways & Internal Airfield Service Road Grant Application Addendum, Project No. 47208.1.1.
 - Upon motion made by member, Don Delauter, and seconded by member, Pat Corso, the Authority voted 4 to 0 to approve the Construct Hangar Taxiways & Internal Airfield Service Road Grant Application Addendum, Project No. 47208.1.1.

NOTE: Secretary, Mike Jones, stepped out of session prior to vote.

3. The Authority discussed creating action items as a result of Bob Huets presentation and guidance and to include Airport Manager, Ron Maness, in the process.

O. Announcements/Comments

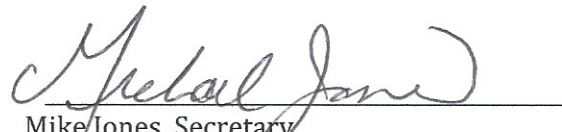
1. The Moore County Airport Authority meeting will be held Tuesday, April 9th, 2019 10:00 a.m. in the Terminal Conference Room at the Moore County Airport.

P. Adjournment

1. Chairman, Tom McPherson adjourned Open Session.



Thomas McPherson, Chairman
Moore County Airport Authority



Mike Jones, Secretary
Moore County Airport Authority