



Moore County Airport Authority
Tuesday, June 12th, 2018
Public Meeting – 10:00 a.m.
Minutes

The Moore County Airport Authority Meeting began at 10:00 a.m. on June 12th, 2018 in the Moore County Airport Terminal Conference Room.

Authority Members Present: Barry Lerman, Vice Chairman
Mike Jones, Secretary/Treasurer
Pat Corso, Member
Bob Zschoche, Member

Authority Members Absent: Tom McPherson, Chairman

Authority Members Present Participating Electronically: (None)

Staff Present: Ron Maness, Airport Manager
Bobbie Cox, Operations Director
Crystal Meyers, Administrative Assistant
Jane Long, Finance Administrator
Gale Vencill, Financial Assistant

Others Present: Otis Ritter, Moore County Commissioner
Amy McLane, Talbert & Bright, Inc.
Peter Stilwell, Tarheel Communications
Andrew Stilwell, Tarheel Communications
David Droschek
Phil Greene, Total Flight Solutions
Bob Deen, Total Flight Solutions
Jack Stevens
Jim Epting
Charles Mirman
Robert Kroll
Ted Owen
Phillip Thompson
David King
Mark Craig

CALLED TO ORDER

A. Opened Session

1. Airport Authority Vice Chairman, Barry Lerman, opened public session.

B. Closed Session

(None)

C. Pledge of Allegiance was led by Vice Chairman, Barry Lerman.

D. Additional Agenda Items

(None)

E. Conflict of Interest Inquiry was made by Vice Chairman, Barry Lerman.

(None)

F. Approval of Agenda Presented

1. Authority members reviewed the proposed meeting Agenda.
 - By consensus, the four Authority Members present approved the Agenda as presented.

G. Approval of Previous Meeting Minutes

1. Moore County Airport Authority Meeting Minutes Presented: May 8th, 2018.
 - Upon motion made by Secretary, Mike Jones, and seconded by member, Pat Corso, the Authority voted 4 to 0 to approve the May 8th, 2018 Moore County Airport Authority Meeting Minutes.

H. Public comments

(None)

NOTE: Vice Chairman, Barry Lerman, took the liberty to hear the Agenda Items out of order. The following minutes are not consecutive with actual meeting.

I. Presentations/Guest Speakers

1. Peter Stilwell, Festival D'Avion, provided an update of the 2018 Event and requested the Authority's approval for April 12th, 2019 weekend to hold the 2019 Festival D'Avion.
 - Upon motion made by member, Pat Corso, and seconded by member, Bob Zschoche, the Authority voted 4 to 0 to approve the 2019 Festival D'Avion, to be held the weekend of April 12th, 2019.
2. Amy, McLane, Talbert & Bright, provided an update on the bid meeting for the Airfield Storm Drain & Pipe Rehabilitation Project and indicated a recommendation for award would be provided at the July 2018 Airport Authority meeting.
3. Base Customer, Phillip (Slim) Thompson, addressed the Authority requesting consideration to provide Aeronautical Services at the Airport.
 - The Authority asked Mr. Thompson to submit a written request, outlining in detail his intended business model for Aeronautical Services, for consideration by the Authority.

J. Public Hearing

(None)

K. Report Inquiries

1. The Authority members reviewed/heard the following reports listed below:

○ Manager's Report:

- Airport Manager, Ron Maness, informed the Authority of an article in The Pilot Newspaper portraying the Airport in a positive light.
- The Boy Scout Troop is in the process of upgrading our viewing area.
- Bids have been solicited to repair the terminal roof leak.
- A visit to NCDOT Division of Aviation with Talbert and Bright was positive. A favorable outcome to move the STI allocations, for 2022 T-Hangar Taxiways, Airfield Service Road & Hangar Parking, and the Expansion and Improvement of Airport Utilities Projects, to an earlier date with 100% funding. Mr. Jared Penny with DOA has recommended to Amy McLean for the Airport to begin scoping the design & environment for those projects. A grant is expected within approximately four months.
- Airport Employee evaluations are underway.
- The Hertz contract has been finalized and the Airport was assigned a Crew Car for our customers.
- The CVB will be bringing several business representatives to the Airport for a Tour on June 27th, 2018 and a presentation will be given by the Airport Manager.
- Mr. Maness relayed positive customer comments received regarding Airport Operations & Staff.

○ Financial Report:

- Finance Administrator, Jane Long, reported a productive year in Fuel Sales, with positive expenditures & investments to improve the facility.

○ Operation's Report:

- Operations Director, Bobbie Cox, provided a summary of Maintenance & Equipment issues, with no major issues to address at this time. The roof repair to the Hangar is complete and the terminal roof repair is in progress.

L. Unfinished Business

1. Continued discussion ensued regarding support for the Sandhills Community College Pilot Program and the options available. Considerations included incentives, discounts, and/or scholarships.

○ Airport Manager, Mr. Maness, provided an overview of the meeting with Total Flight Solutions, Phil Greene and Sandhills Community College, Kent Brannum.

- Flight Training Incentive options for students were discussed.
- The Authority expressed their desire to include High School Students in the promotion of Flight Training.
- Member, Pat Corso, recommended meeting with the Moore County Schools to begin a promotional campaign to High School Students. Mr. Corso also indicated the potential with the SCC Advanced Career Center & STEM as avenues to reach young students.
- The suggestion to form a committee to begin a campaign to move forward with making the connections with the aforementioned

organizations was proposed. By consensus, the Authority agreed to put the suggestion on the July Agenda to formalize the committee.

2. The Airport Manager's recommendation to utilize Elliott Davis Audit Services for FY 2018/2019 was considered.
 - Upon motion made by member, Bob Zschoche, and seconded by Secretary, Mike Jones, the Authority voted 4 to 0 to accept Elliott Davis Audit Services for FY 2018/2019.
3. Formal approval was requested for the MCA Master Plan Work Authorization 17-02.
 - Upon motion made by Secretary, Mike Jones, and seconded by member, Bob Zschoche, the Authority voted 4 to 0 to approve the MCA Master Plan Work Authorization 17-02.

M. New Business

1. A Budget Officer, a Finance Officer, and a Deputy Finance Officers was appointed by the Airport Authority members in attendance as follows:
 - Upon motion by Secretary, Mike Jones, and seconded by member, Bob Zschoche, the Authority appointed Chairman, Tom McPherson, the Moore County Airport Budget Officer.
 - Upon motion by member, Pat Corso, and seconded by member, Bob Zschoche, the Authority appointed Secretary/Treasurer, Mike Jones, the Moore County Airport Finance Officer.
 - Upon motion by member, Pat Corso, and seconded by member, Bob Zschoche, the Authority appointed Finance Administrator, Jane Long, the Moore County Airport Deputy Finance Officer.
2. A formal request to formally adopt a Resolution Agreement to offer Social Security Coverage to Full Time Airport Employees was considered.
 - Upon motion made by Secretary, Mike Jones, and seconded by Vice Chairman, Barry Lerman, the Authority voted 4 to 0 to approve the Resolution Agreement to offer Social Security Coverage to Full Time Airport Employees.
3. Discussed AOPA Fly-In potential in 2020.
 - After consideration, the Authority agreed to conduct further research of the event and its requirements to be considered. This item was tabled until the July Authority Meeting for continued discussion. Member, Pat Corso, recommended including the CVB for this event if the Authority agrees to move forward for consideration.

N. Additional Agenda Items *(None)*

O. Announcements/Comments

1. The Moore County Airport Authority meeting will be held Tuesday, July 10th, 2018 at 10:00 a.m. in the Terminal Conference Room at the Moore County Airport.

P. Adjournment

1. Vice Chairman, Barry Lerman adjourned Open Session.



Thomas McPherson, Chairman
Moore County Airport Authority



Mike Jones, Secretary
Moore County Airport Authority