



Moore County Airport Authority

Tuesday, June 11th, 2019

Public Meeting – 10:00 a.m.

Minutes

The Moore County Airport Authority Meeting began at 10:00 a.m. on Tuesday, June 11th, 2019 in the Moore County Airport Terminal Conference Room.

Authority Members Present:

Tom McPherson, Chairman
Barry Lerman, Vice Chairman
Don Delauter, Member
Pat Corso, Member
Mike Jones, Secretary/Treasurer

Authority Members Absent:

(None)

Authority/Staff Present

Participating Electronically:

(None)

Staff Present:

Ron Maness, Airport Manager
Bobbie Cox, Operations Director
Jane Long, Finance Administrator
Crystal Meyers, Administrative Assistant

Others Present:

Phil Greene, Total Flight Solutions
Steve Bright, Talbert & Bright, Inc.
Amy McLane, Talbert & Bright, Inc.
Jim Epting
Charles Mirman
Don McGinnis
Jim Truemper
Tom Hempstead
Ken Heinlein

CALLED TO ORDER

A. Opened Session

1. Airport Authority Chairman, Tom McPherson, opened public session.

B. Closed Session (9:30 a.m.)

(None)

- C. Pledge of Allegiance was led by Chairman, Tom McPherson.**
- D. Additional Agenda Items Requested**
(None)
- E. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.**
(None)
- F. Approval of Agenda**
1. By consensus, the Authority approved the Agenda as presented.
- G. Approval of Previous Meeting Minutes**
1. Moore County Airport Authority Meeting Minutes Presented: May 14th, 2019.
 - Upon motion made by Secretary, Mike Jones, and seconded by Vice Chairman Berry Lerman, the Authority voted 5 to 0 to approve the May 14th, 2019 Authority Meeting Minutes.
- H. Public comments**
1. Public member, Charles Mirman, indicated his results for T-Hangar availability & rental rates at other Airports for comparison to the Moore County Airport Hangar rates.
- I. Presentations/Guest Speakers**
1. Amy McLane, Talbert & Bright, Inc. presented a brief overview and forecast of the Master Plan Project to the Airport Authority, indicating inventory and the forecast, steps 1 and 2, have been reviewed and approved by the NCDOT and are now complete, with the next steps expected to be presented in July/August. The next steps are facility requirements, to identify the facilities needed, an alternative to address those facilities, and the implementation plan.
- J. Public Hearing**
(None)
- K. Minimum Standards**
1. Minimum Standards Review Update.
 - Airport Manager, Ron Maness, indicated, at this time, the policy review was on-going, with continued consultation with Attorney, Keith Merritt.
- L. Report Inquiries/Comments/Action Items**
1. The Authority members reviewed/heard the following reports listed below:
 - Airport Manager, Ron Maness, reported:
 - The trees on the Frye property have been removed.
 - Mr. Maness inquired from TBI as to when the survey can be scheduled in order to reduce the current minimums. Amy McLane indicated the Airport can move forward and TBI will provide additional information to assist with the request.
 - Airfield Storm Drain Rehabilitation Project is completed and a wetland survey will be conducted.

- Aviation Drive landscaping is in need of an overhaul and it is now the responsibility of the Airport to maintain. Irrigation system has issues; the well is not adequate to maintain watering, foliage is in poor condition. Estimates for repair and maintenance have been requested.
- The lot at the end of Runway 23 has been purchased and recorded.
- Kudos was given to base customer, Jim Truemper, for his role in bringing the Civil Air Patrol to the Moore County Airport.
- Recapitulated follow-up action items from the 2019 Airport Authority Annual Meeting:
 - Members are being identified for the request Strategic Planning Advisory Committee.
 - The request to determine the status and ownership of the property, referred to as the Cockman Property, was made. There is potential in future purchase options for the property by the Airport Authority.
 - The Frye Property request is completed
 - Obtained a progress report from Attorney, Keith Merritt, on the review of Airport Contracts and Leases.
 - The CD has been moved to the NC Trust Fund.
 - Conversations took place with Ken Heinlein regarding Hangar development.
 - The Solar Panel and/or other energy saving methods are a To-Do item.
 - Funds were included in the FY2020 Budget for the Apron Strength & Conditioning Grant Project.
 - The TIP Project Priority re-organization requests have been put in place with the NCDOA.
 - Analyzed the hangar rental/user fee/fuel pricing index.
 - The Pilot Survey is in place and is being reviewed upon receipt.
- Considerations for the ITRE Survey will take place following the Airport Authority Meeting.
- Ken Heinlein informed the Authority of the Contract to Sale Time Saver Aviation to MAG Aerospace is underway. The tentative date of sale is July 1st, 2019. Mr. Heinlein indicated he may be requesting of the Authority to build another hangar in the future.
- Financial Report was presented and summarized by Financial Administrator.
 - The Authority had no inquiries/comments/action items.
- Operations Report was summarized by Operations Director, Bobbie Cox.
 - The Authority had no inquiries/comments/action items.

M. Unfinished Business

1. Requested formal approval to present the amended Airfield Storm Drain Rehabilitation Project Ordinance to the County Board of Commissioners for approval.
 - Upon motion made by Vice Chairman, Barry Lerman, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the Amended Airfield Storm

Drain Rehabilitation Project Ordinance be sent to the County Board of Commissioners for approval.

2. Discussed funding options for Hangar Construction.

- The Authority indicated the intent to add hangar construction as an option to the bid package with the STI Project for the Hangar Infrastructure that is underway.
- Airport Manager, Ron Maness, informed the Authority of conversations with the Moore County Board of Commissioners for their support with Hangar Development and requested the Authority join him in pursuing further discussions. The Airport Authority, by consensus, agreed.

3. Requested formal approval to utilize 2018 NPE Funds for the purchase of Lot # 00033544.

- Upon motion made by Chairman, Tom McPherson, and seconded by member, Don Delauter, the Authority voted 5 to 0 to approving the utilization of 2018 NPE Funds for the purchase of Lot # 00033544.

N. New Business

(None)

O. Additional Agenda Items

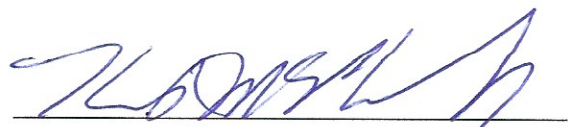
(None)

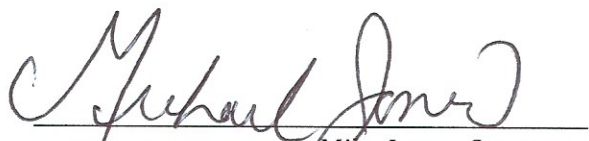
P. Announcements/Comments

1. The Moore County Airport Authority meeting will be held Tuesday, July 9th, 2019 10:00 a.m. in the Terminal Conference Room at the Moore County Airport.

Q. Adjournment

1. Chairman, Tom McPherson adjourned Open Session.


Thomas McPherson, Chairman
Moore County Airport Authority


Mike Jones, Secretary
Moore County Airport Authority