



Moore County Airport Authority

Tuesday, July 9th, 2019

Public Meeting – 10:00 a.m.

Minutes

The Moore County Airport Authority Meeting began at 10:00 a.m. on Tuesday, July 9th, 2019 in the Moore County Airport Terminal Conference Room.

Authority Members Present: Barry Lerman, Vice Chairman
Don Delauter, Member
Mike Jones, Secretary/Treasurer

Authority Members Absent: Tom McPherson, Chairman

Authority/Staff Present
Participating Electronically: Pat Corso, Member

Staff Present: Ron Maness, Airport Manager
Bobbie Cox, Operations Director
Jane Long, Finance Administrator
Crystal Meyers, Administrative Assistant

Others Present: Steve Bright, Talbert & Bright, Inc.
Amy McLane, Talbert & Bright, Inc.
Jerry Daeke, County Commissioner
Kaleb Whitby, Airport Project Manager, NCDOA
Robert Jackson, NCDOA
Phil Greene, Total Flight Solutions
Robert Kroll
Ken Haenlein, Time Saver Aviation
Ted Owen
Charles Mirman

CALLED TO ORDER

- A. Opened Session**
1. Airport Authority Vice Chairman, Barry Lerman, opened public session.
- B. Closed Session (9:30 a.m.)**
(None)
- C. Pledge of Allegiance was led by Vice Chairman, Barry Lerman.**

D. Additional Agenda Items Requested

1. Request to consider an extended contract with Peter Stilwell, Festival D'Avion.

E. Conflict of Interest Inquiry was made by Vice Chairman, Barry Lerman.

(None)

F. Approval of Agenda

1. Upon motion made by Secretary, Mike Jones, and seconded by member, Don Delauter, the Authority voted 4 to 0 to approve the Agenda presented to include the additional items listed above it Item D.

G. Approval of Previous Meeting Minutes

1. Moore County Airport Authority Meeting Minutes Presented: June 11th, 2019.
 - Upon motion made by Secretary, Mike Jones, and seconded by member, Don Delauter, the Authority voted 4 to 0 to approve the June 11th, 2019 Authority Meeting Minutes.

H. Public comments

(None)

I. Presentations/Guest Speakers

1. Amy McLane, Talbert & Bright, Inc. updated the Authority on the Master Plan Project, introducing the third stage: Identifying alternative actions and a facility implementation plan.
2. The Authority directed Airport Manager, Ron Maness, and Talbert & Bright, Inc. to work with the Strategic Planning Group to maximize the efforts and material for the Strategic Plan.

J. Public Hearing

(None)

K. Minimum Standards

1. Minimum Standards Status Report.
 - Airport Manager, Ron Maness, provided the Authority with an overview of his meeting with Attorney, Keith Merritt. Mr. Maness stated Mr. Merritt will be providing a draft of the Rules and Regulations, as well as a Lease Agreement, within a few weeks.
 - Mr. Maness requested Authority members, Don Delauter and Mike Jones, to join him in a conference call to Mr. Keith Merritt to review the draft and provide feedback.

L. Report Inquiries/Comments/Action Items

1. The Authority members reviewed/heard the following reports listed below:
 - Airport Manager, Ron Maness, reported:
 - The Frye Property tree removal is complete and a survey is underway that will be provided to the FAA to reduce the thresholds.

- Runway 23 PAPI Lighting is awaiting repairs by the FAA.
- The Airfield Storm Drain & Pipeline Rehabilitation Project is complete with a pending Environmental Review.
- Recommendations and quotes are being solicited for Hangar Door Installation.
- Communication with Base Customers is being addressed and alternatives to communicate more effectively are being considered.
- Heffner Landscaping is assisting with the Aviation Drive irrigation and landscaping. Mr. Maness informed the Authority of re-establishing city water due to inability of the well to sustain proper irrigations.
- The Land Lease Agreement with MAG Aerospace was submitted to Attorney, John May, for review.
 - Upon motion made by Vice Chairman, Barry Lerman, and seconded by Secretary, Mike Jones, the Authority voted 4 to 0 to grant authority to Airport Manager, Ron Maness, to sign the lease with MAG Aerospace upon Attorney review and agreement of terms.
- On July 10th, 2019, the Golf Channel film crew will be shooting at the Moore County Airport for a six (6) minute documentary on Flight Training.
- Financial Report was presented and summarized by Airport Manager, Ron Maness.
 - The Authority had no inquiries/comments/action items.
- Operations Report was summarized by Operations Director, Bobbie Cox.
 - The Authority had no inquiries/comments/action items.

M. Unfinished Business

1. Requested formal approval to follow N.C.G.S. 143-131 purchasing policy thresholds for service contracts.
 - Upon motion made by Secretary, Mike Jones, and seconded by member, Don Delauter, the Authority voted 4 to 0 to approve the request to follow N.C.G.S. 143-131 purchasing policy thresholds for service contracts.

N. New Business

(None)

O. Additional Agenda Items

1. Considered a multi-year contract with Peter Stilwell, Festival D'Avion and to approve the April 17th & 18th, 2020 dates for the next annual Festival D'Avion.
 - Upon motion made by Secretary, Mike Jones, and seconded by member, Pat

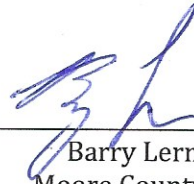
Corso, the Authority agreed to extend a three (3) year contract option to Peter Stilwell, Festival D'Avion, and to approve the April 17th & 18th, 2020 dates.

P. Announcements/Comments

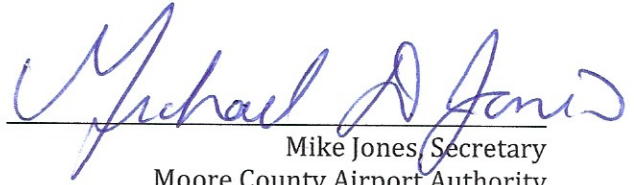
1. The Moore County Airport Authority meeting will be held Tuesday, August 13th, 2019 10:00 a.m. in the Terminal Conference Room at the Moore County Airport.

Q. Adjournment

1. Vice Chairman, Barry Lerman, adjourned Open Session.



Barry Lerman, Vice Chairman
Moore County Airport Authority



Mike Jones, Secretary
Moore County Airport Authority