



Moore County Airport Authority
Tuesday, February 14th, 2017
Board Meeting – 10:00 a.m.
Minutes

The Moore County Airport Authority Meeting was held on February 14th, 2017 at 10:00 a.m. in the Conference Room at the Department of Social Services, Carthage, NC.

- Authority Members Present:** Bob Zschoche, Chairman
Barry Lerman, Vice Chairman
Mike Jones, Treasurer/Secretary
George Parker, Member
Pat Corso, Member
- Authority Members Absent:** *(None)*
- Staff Present:** Greg Hudson, Executive Director
Bobbie Cox, Operations Director
Jack Stevens, Chief Flight Instructor
Kristin Klug, Finance Administrator
Crystal Meyers, Administrative Assistant
- Others Present:** Louis Gregory, Moore County Board of Commissioners
Steve Bright, Talbert & Bright, Inc.
Amy McLane, Talbert & Bright, Inc.
Members of the Public

CALLED TO ORDER

- A. Opened Session (10:00 a.m.)**
- B. Pledge of Allegiance was led by Chairman, Bob Zschoche**
- C. Conflict of Interest Inquiry was made by Chairman, Bob Zschoche**
(None)
- D. Approval of Agenda Presented**
1. By consensus, all Authority members were in agreement of the meeting Agenda as presented.
- E. Announcements**
1. Introduced and welcomed the Moore County Airport Authority Appointment, Pat Corso.

2. Introduced and welcomed Sanford Aircraft Services, LLC as the on-site Aircraft Maintenance Service provider.

F. Approval of Previous Meeting Minutes

1. Moore County Airport Authority Meeting Minutes, January 10th, 2017.
 - Upon motion made by Secretary, Mike Jones, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve the Moore County Airport Authority January 10th, 2017 Meeting Minutes.

G. Public comments

1. Dr. Robert Kroll commented on the appointment of Authority member, Pat Corso, welcoming Mr. Corso and his history of outstanding achievements. Dr. Kroll expressed his opinion indicating he believed the Airport has suffered abuses of power in the past from various Moore County Administrations and hopes it is not repeated. Dr. Kroll wished Mr. Corso good fortune and extended his hopes the current Authority will respect their responsibility when serving aviation customers and properties of the State.

H. Presentations/Guest Speakers

1. Amy McLane, with Talbert & Bright, Inc., provided & presented the final report of the Airfield Storm Drain Pipe Inspection and recommended two (2) separate programs of action for the Airport Authority to consider. The Authority will determine further action at the next regularly scheduled Authority meeting.

I. Public Hearing

(None)

J. Report Inquiries – The following reports were provided to the Authority Members.

1. The Authority members had no questions or comments.
 - Financial Report - (100LL Comparison) (Jet A Comparison)
 - Director's Report
 - Operation's Report
 - Flight Center Report
 - Vice Chairman, Barry Lerman, inquired on the status of implementing fuel cards. Financial Administrator, Kris Klug, stated there are three (3) additional fuel cards in place and now being accepted.

K. Unfinished Business

1. Considered upgrades for Flight Center Aircraft.
 - An engine overhaul and Avionics upgrade on N139ME was recommended. The Authority was advised action is necessary within the current budget year. The Aircraft is within 140 hours of the Engine overhaul.
 - The Authority recommended postponing any action until an Airport Consultant has been contacted for further recommendations.
2. Considered an upgrade to the Airport's Telephone System

- The Authority requested staff member, Kris Klug, with the direction of Mike Jones, present a detailed recommendation for consideration at the next regularly scheduled Authority meeting.
- 3. Approved a Budget Amendment for Building Maintenance, Contingency, Salaries, & Telephone System.
 - Upon motion made by Vice Chairman, Barry Lerman, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the Budget Amendment.
- 4. Reviewed the proposed Special Events Policy & Procedure.
 - After review, the Authority requested further research and recommendations to be presented at the next regularly schedule Authority meeting for consideration.
 - The Authority denied the request from the Sandhills Classical Christian School to host the Touch-A-Truck event at the Moore County Airport.
- 5. Considered the proposed Amendments to the Moore County Airport Authority By-Laws.
 - The Authority requested the changes listed below are made in the By-Laws and presented at the next regularly scheduled meeting for approval:
 - The term “Board” when referring to Authority member are corrected to state “Authority.”
 - The proposed changes to the By-Laws were not presented on the most current version. The changes were to be made to the most current version for final review at the next regularly scheduled meeting.

L. New Business

1. Considered a resolution to transfer funds within North Carolina Capital Management Trust to a higher interest bearing account.
 - Upon motion made by Secretary, Mike Jones, and seconded by member, George Parker, the Authority voted 5 to 0 to approve the resolution to transfer funds to a higher interest bearing account.
2. Considered additional funding for Airport Advertising.
 - Mike Jones described the purpose of the Contingency funds for advertising. Mr. Jones proposed advertising “Pilots & Putters” for transients en route and/or departing Florida’s Sun-n-Fun event.
 - Further discussion took place among the Authority on the incentive package the Airport will offer to “Pilots & Putters” customers.
 - By consensus, the Authority agreed to move forward with the advertising and incentive offers for the 2017 “Sun-n-Fun” event.

M. Additional Agenda Items

(None)

N. Announcements

1. The Moore County Airport Authority meeting will be held at 10:00 a.m. at the Airport Terminal Conference Room, Carthage, North Carolina, on Tuesday, March 14th, 2017.

O. Adjournment

1. Chairman, Bob Zschoche, adjourned the meeting.



Bob Zschoche, Chairman
Moore County Airport Authority



Michael Jones, Secretary
Moore County Airport Authority