



Moore County Airport Authority

Monday, December 9th, 2019

Public Meeting – 10:00 a.m.

Minutes

The Moore County Airport Authority Meeting began at 10:00 a.m. on Monday, December 9th, 2019 in the Moore County Airport Terminal Conference Room. Airport Authority quorum was present.

Authority Members Present:

Tom McPherson, Chairman
Barry Lerman, Vice Chairman
Mike Jones, Secretary/Treasurer
Don Delauter, Member
Pat Corso, Member

Authority Members Absent:

(None)

Authority/Staff Present

Participating Electronically:

(None)

Staff Present:

Ron Maness, Airport Manager
Bobbie Cox, Operations Director
Crystal Meyers, Administrative Assistant
Jane Long, Finance Administrator
Paul Puszynski, Line Service Supervisor

Others Present:

Steve Bright, Talbert & Bright, Inc.
Amy McLane, Talbert & Bright, Inc.
Phil Greene, Total Flight Solutions
Michael O'Connor, Exploring/Learning for Life
Dan Benedix, Guardian Aviation
Josh Foster, Guardian Aviation
Peter Stilwell, Festival D'Avion
Dave Droschak, Festival D'Avion
Jim Truemper
Phillip Thompson
Robert Kroll
Charles Mirman
Ken Haenlein
Robert Temme
Michael Cunningham

CALLED TO ORDER

A. Opened Session

1. Airport Authority Chairman, Tom McPherson, opened public session.

B. Closed Session (9:30 a.m.)

1. Pursuant to **[N.C.G.S. 143-318.11(a)(4)]** will meet to discuss matters relating to the location or expansion of business in the area served by this body: Hanger Development/Lease Agreement

C. Pledge of Allegiance was led by Chairman, Tom McPherson.

D. Additional Agenda Items Requested

1. Michael O'Connor requested consideration of an Aviation Explorer Program Post at the Airport.

E. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.

(None)

F. Approval of Agenda

1. Upon motion made by member, Don Delauter, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the Agenda presented, to include Item D1.

G. Approval of Previous Meeting Minutes

1. Moore County Airport Authority Meeting Minutes Presented: November 11, 2019.
 - Upon motion made by Secretary, Mike Jones, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve the November 11, 2019 Airport Authority Meeting Minutes.

H. Public comments

(None)

I. Presentations/Guest Speakers

1. Michael O'Connor with the Boy Scouts Aviation Explorer Program requested use of the Old Firehouse Building as a new post for the Explorer Program.
 - Airport Manager, Ron Maness, recommended supporting the program and offered to work with Mr. O'Connor on the details for the use of the Firehouse Building for this Post.
 - Upon motion made by Chairman, Tom McPherson, the Authority voted 5 to 0 to support the Boy Scouts Aviation Explorer Program and allow the use of the Old Firehouse Building.
2. Talbert & Bright, Inc., Amy McLane presented details on three selected alternatives for the Master Plan, identified some hot spot areas involving taxi lanes, and provided Hangar Development Alternatives (Hard Copies of Alternatives Provided) for the Authority to consider.
 - Ms. McLane requested consideration of the Alternatives presented and feedback from the Authority on the Alternatives to move forward with.
 - Chairman, Tom McPherson, stated the Authority would review the Alternatives presented and continue discussion at the Annual Planning Meeting in January.

3. Guardian Aviation, Dan Benedix, with the Siler City Maintenance Facility, provided some background of their Aircraft Maintenance Organization and expressed interest in operating at the Moore County Airport.

- Chairman, Tom McPherson, express his interest in further discussions on the potential for Guardian Aviation to operate at the Moore County Airport.

J. Public Hearing
(None)

K. Minimum Standards

1. Requested approval of the Moore County Airport Rules and Regulations & Minimum Standards Requirements as presented.
 - Upon motion made by Secretary, Mike Jones, and seconded by member, Don Delauter, the Authority voted 5 to 0 to approve the Moore County Airport Rules and Regulations & Minimum Standards Requirements as presented and to implement the Grace Period.
 - By consensus, the Authority agreed to impose a Grace Period, ending March 31, 2020, to be in compliance with the revised Airport Rules and Regulations & Minimum Standards Requirements

L. Report Inquiries/Comments/Action Items

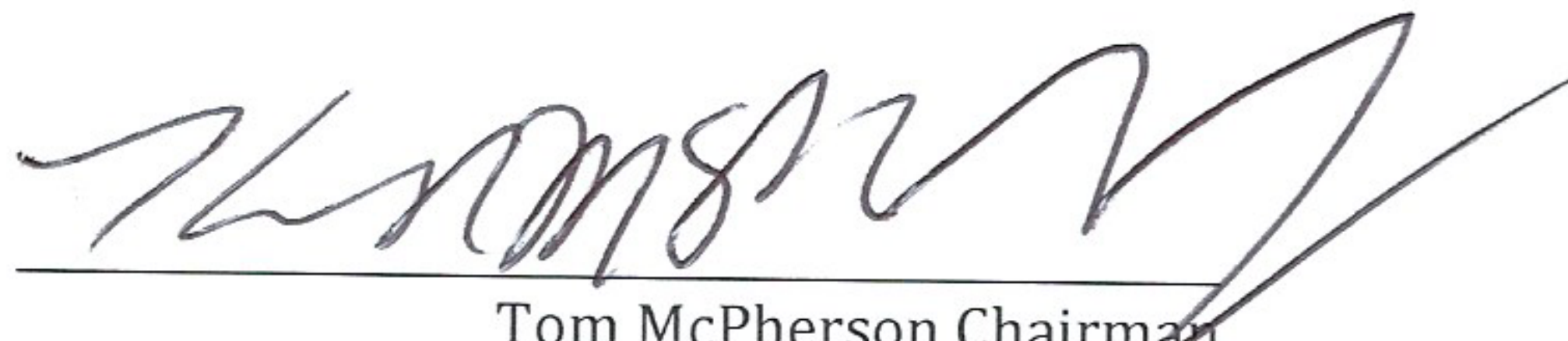
1. The Authority members reviewed/heard the following reports listed below:

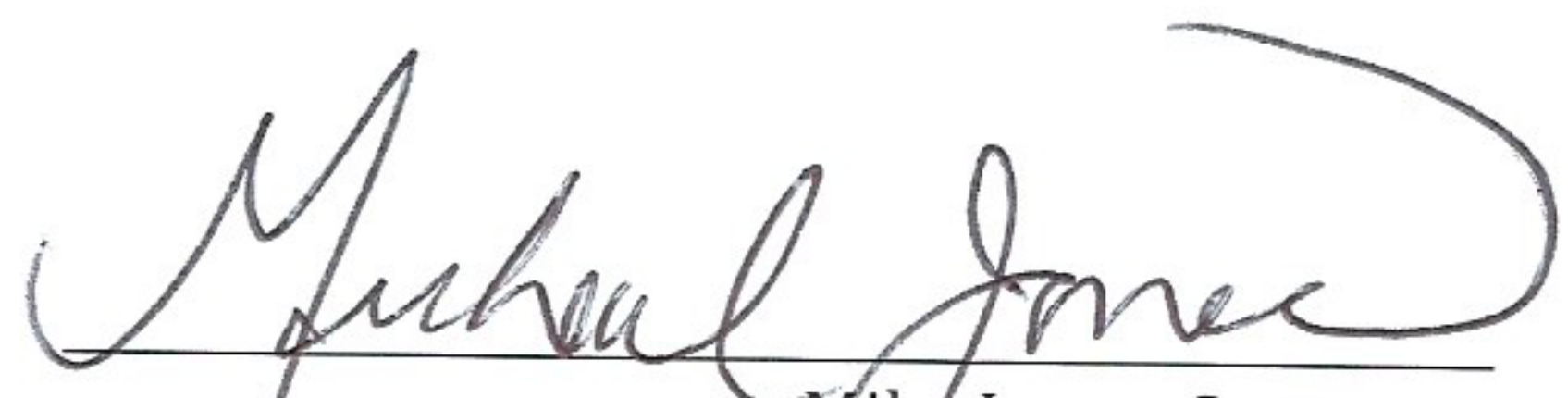
- Airport Manager, Ron Maness Reported:
 - The NCAA Annual Conference to be held in Wilmington, NC in April 20th - 22nd, 2020.
 - The STI Project for Runway Lighting & Signage has been re-instated and granted permission to move forward with the design/bid phase.
 - The Hangar Door Bids and Box Hangar Bids are on-going.
 - Interviews for the Airport Manager Position will be held January 14th & 15th, 2020.
 - The Airport Authority Annual Meeting is scheduled for January 27th & 28th, 2020 and will be held at the Pinehurst Resort, beginning at 10:00 a.m.
 - A Special Meeting will be held later in December to determine the Airport Manager Candidates for Interview in January 2020.
- Financial Report was summarized (hard copy provided) by the Airport Manager, Ron Maness.
 - The Authority had no inquiries/comments/action items.
- Operations Report was summarized (hard copy provided) by Operations Director, Bobbie Cox.
 - The Authority had no inquiries/comments/action items.

M. Unfinished Business

1. Secretary, Mike Jones, requested the Authority to consider his proposal to hire an Architectural Firm, Olive Architects at the cost of \$5600, to determine the possibility and requirements necessary to establish a Restaurant at the Airport.

- Upon motion made by member, Don Delauter, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve hiring Olive Architects at the cost of \$5600.
- 2. Vice Chairman, Tom McPherson, requested Airport Manager, Ron Maness, and Vice Chairman, Barry Lerman, to finalize negotiations on a Land Lease with business, Tango Sierra.
 - Upon motion made by Chairman, Tom McPherson, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the final land lease negotiation with Tango Sierra.
- N. **New Business**
(None)
- O. **Additional Agenda Items**
 - 1. (See above Item I: Presentations/Guest Speakers, No. 1)
- P. **Announcements/Comments**
 - 1. The Moore County Airport Authority meeting will be held Tuesday, January 14th, 2020 at 10:00 a.m. in the Terminal Conference Room at the Moore County Airport.
 - 2. The Moore County Airport Authority will have a Special Meeting on Wednesday, January 15th, 2020 at 10:00 a.m. in the Terminal Conference Room at the Moore County Airport.
- Q. **Adjournment**
 - 1. Chairman, Tom McPherson, announced adjournment at 11:54 a.m.


Tom McPherson Chairman
Moore County Airport Authority


Mike Jones, Secretary
Moore County Airport Authority