



MOORE COUNTY AIRPORT AUTHORITY MEETING AGENDA

TUESDAY, AUGUST 14TH, 2018

PUBLIC MEETING BEGINS AT **10:00 A.M.**

(TO ATTEND ELECTRONICALLY: CONTACT AIRPORT ADMINISTRATIVE ASSISTANT FOR INSTRUCTIONS)

CLOSED SESSION (IF ANY) BEGINS AT 9:30 A.M.

CALL TO ORDER

A. OPEN SESSION

B. CLOSED SESSION

1. *I hereby move that, pursuant to [N.C.G.S. 143-318.11(a)(5)], the board meet in closed session for the purpose of establishing or instructing the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract.*

C. PLEDGE OF ALLEGIANCE

D. ADDITIONAL AGENDA ITEMS (IF ANY):

1. _____
2. _____

E. CONFLICT OF INTEREST INQUIRY

F. APPROVAL OF AGENDA

G. APPROVAL OF PREVIOUS MEETING MINUTES

1. Moore County Airport Authority Meeting **Minutes, July 10th, 2018.**

H. PUBLIC COMMENTS – (See back page for Procedures)

I. PRESENTATIONS/GUEST SPEAKERS/OATHS OF OFFICE

1. **Oath of Office:** Finance Officer - Airport Authority Secretary/Treasurer, Mike Jones.
2. Status report provided by Airport Engineers, Talbert & Bright Inc.

J. PUBLIC HEARING

(None)

K. REPORT INQUIRIES (IF ANY)

1. Manager's Report
2. **Financial Summary**
3. **Operation's Report**

L. UNFINISHED BUSINESS

1. Sandhills Community College Pilot Program Update/Scholarship Discussion.
2. Consider request to remove provision of the 2006 Harris Teeter Shopping Center **Deed of Easement.**

M. NEW BUSINESS

1. Review and consider the revised 2018/2019 **Budget Ordinance.**
2. Formal request to approve a **Budget Amendment** to carry forward funds previously approved for an Airport Project that began in the last fiscal year and was completed in the current fiscal year.
3. Formal request to reclassify and approve a **Budget Amendment** for the two current Part-Time Customer Service Representative (CSR) Resource positions to Part-Time CSR w/partial benefits.

N. ADDITIONAL AGENDA ITEMS ADDRESSED (IF ANY):

1. _____
2. _____

O. ANNOUNCEMENTS/COMMENTS

1. Announce the Moore County Airport Authority meeting will be held at 10:00 a.m. in the Moore County Airport Terminal Conference Room on Tuesday, September 11th, 2018.

P. ADJOURNMENT

PROCEDURES FOR PUBLIC COMMENTS
MOORE COUNTY AIRPORT AUTHORITY

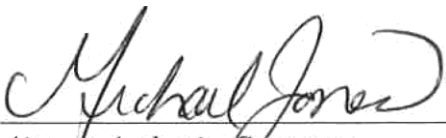
The Moore County Airport Authority is committed to allowing members of the public an opportunity to offer comments and suggestions. All comments and suggestions addressed to the Authority during the Public Comment Period shall be subject to the following procedures:

- 1. The comment period will be limited to items not listed on the current Agenda. Comments related to any current agenda items will be heard at such time the Authority addresses the agenda item during the meeting and prior to any formal vote being held by the Authority.*
- 2. Any individual that wishes to speak will have five (5) minutes to make his/her remarks. Speakers are asked to state their identity for record before beginning remarks.*
- 3. The Authority reserves the right to respond to public comments, but is not required.*
- 4. Speakers will be courteous in their language and presentation. Matters or comments which are harmful, discriminatory or embarrassing to any citizens, official or employee shall not be allowed. Speaker must be respectful and courteous in their remarks and must refrain from personal attacks and the use of profanity.*
- 5. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks and documents with staff*
- 6. Speakers shall not discuss any of the following:*
 - a. Matters which concern the candidacy of any person seeking public office, including the candidacy of the person addressing the Board;*
 - b. Political Issues;*
 - c. Closed Session matters.*

Adopted, this the 8th day of November, 2016



Airport Authority Chairman



Airport Authority Secretary



Moore County Airport Authority
Tuesday, July 10th, 2018
Public Meeting – 10:00 a.m.
Minutes

The Moore County Airport Authority Meeting began at 10:00 a.m. on July 10th, 2018 in the Moore County Airport Terminal Conference Room.

Authority Members Present: Tom McPherson, Chairman
Barry Lerman, Vice Chairman
Mike Jones, Secretary/Treasurer
Bob Zschoche, Member

Authority Members Absent: Pat Corso, Member

Authority Members Present Participating Electronically: (None)

Staff Present: Ron Maness, Airport Manager
Bobbie Cox, Operations Director
Crystal Meyers, Administrative Assistant

Others Present: Steve Bright, Talbert & Bright, Inc.
Phil Greene, Total Flight Solutions
Charles Mirman
Robert Kroll
John May, Attorney
Bob Klug, Pinehurst Area Realty, Inc.
Jack Cramer, Pinehurst Area Realty, Inc.
Jim Epting
Ed Waters

CALLED TO ORDER

- A. Opened Session**
 - 1. Airport Authority Chairman, Tom McPherson, opened public session.
- B. Closed Session**
 - (None)
- C. Pledge of Allegiance was led by Chairman, Tom McPherson.**

D. Additional Agenda Items

(None)

E. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.

(None)

F. Approval of Agenda Presented

1. Authority members reviewed the proposed meeting Agenda.

- By consensus, the four Authority Members present approved the Agenda as presented.

G. Approval of Previous Meeting Minutes

1. Moore County Airport Authority Meeting Minutes Presented: June 12th, 2018.

- Upon motion made by Secretary, Mike Jones, and seconded by Vice Chairman, Barry Lerman, the Authority voted 4 to 0 to approve the June 12th, 2018 Moore County Airport Authority Meeting Minutes.

H. Public comments

(None)

I. Presentations/Guest Speakers

1. Attorney, John May, provided an update on the request to move forward with provisions of the 2006 Deed of Easement between Moore County Airport Authority and Pinehurst Area Realty, Inc.

- After consideration, the Authority indicated a review by the Airport Attorney and the Airport Engineers would be conducted and a decision will be made at the August 2018 Airport Authority Meeting.

2. Steve Bright, Talbert & Bright, provided an update on the bid meeting for the Airfield Storm Drain & Pipe Rehabilitation Project and recommended STEP Construction be awarded the project in the amount of \$ 1,203,138.00.

- Upon motion made by Secretary, Mike Jones, and seconded by Vice Chairman, Barry Lerman, the Authority voted 4 to 0 to award the Airfield Storm Drain & Pipe Rehabilitation Project to STEP Construction in the amount of \$1,203,138.00.

J. Public Hearing

(None)

K. Report Inquiries

1. The Authority members reviewed/heard the following reports listed below:

- Financial Report: Airport Manager, Ron Maness, reported:
 - The end of year close out was positive. Expenses were approximately \$33K higher than revenue due to necessary capital expenditures, such as grant matches, repairs, and Airport improvements.
 - A slight decline in Fuel Sales for the year, but an increase of sales for the month of June.

- Manager's Report: Airport Manager, Ron Maness, reported:

- A few concerns have been identified with the Independent Fee Estimate for the Master Plan and discussions are underway with Jared Penny, NCDOA & Talbert & Bright to address those issues. The next scheduled conference call is scheduled for Wednesday, July 11th at 2pm.
- The STI projects projected to begin ahead of schedule have been identified and steps are being made to move forward. An update will be provided following the conference all on Wednesday.
- On an article in the Sunday, June 30, 2018 Pilot Newspaper, authored by Robert "Skip" Gebhardt, and indicated a rebuttal article was drafted by base customer, Charles "Chip" Mirman, and was submitted to The Pilot Newspaper for print.
- The terminal building roof repairs were underway.
- The concrete repair is underway at Hangar #12.
- CSR, Ed Zerbe, has resigned and recruitment to fill the position is in place.
- Grumpkins Hot Dogs has been serving every Monday and Friday at the Airport and has been very successful thus far.
- Steve Merritt, an Aviation Attorney, is hosting A General Aviation Minimum Standards Training Seminar in Charlotte, NC on July 19th that he will be attending and will have recommendations for the Authority at the August 2018 Authority Meeting.
- The re-establishment of the Civil Air Patrol is still underway.
- The Boy Scout Observation Area Project is nearing completion.
- A meeting has been scheduled for August 8th, 2018 with the Moore County Schools Superintendent and Airport Representatives, regarding the STEM Program and integration of Aviation into early Education.

- o Operations Report:
 - (No inquires)

L. Unfinished Business

1. Discussion ensued regarding support for the Sandhills Community College Pilot Program and the options available. Considerations included incentives, discounts, and/or scholarships.
 - o Airport Manager, Mr. Maness, recommended the Authority match Total Flight Solutions in reducing the hourly rate by \$10.00 per hour for the first 10 hours, equaling \$20.00 per hour rate reduction to Sandhills Community College Students. By consensus, the Authority was in favor of the hourly reduction. A final decision was not made at this time.
 - o Total Flight Solutions, Phil Greene, reported a scheduled meeting to be held later today with Sandhills Community College to discuss their commitment to TFS and reiterate the Airport and TFS commitment to the College.

M. New Business

1. The Authority considered hosting an AOPA Fly-In in 2020.
 - o After consideration, the Authority agreed the Moore County Airport does not, or is unable, to meet the minimum requirements to be considered for the Event and will not apply to host the event at this time.

N. Additional Agenda Items

(None)

O. Announcements/Comments

1. The Moore County Airport Authority meeting will be held Tuesday, August 14th, 2018 at 10:00 a.m. in the Terminal Conference Room at the Moore County Airport.

P. Adjournment

1. Chairman, Tom McPherson adjourned Open Session.

Thomas McPherson, Chairman
Moore County Airport Authority

Mike Jones, Secretary
Moore County Airport Authority

Tom,

Mike Jones has to take the oath for his position as finance officer. The LGBFCA stipulates the following:

You can ask that he repeat after you:

“I, Mike Jones, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as finance officer, so help me God.”

Expense and Revenue Comparison

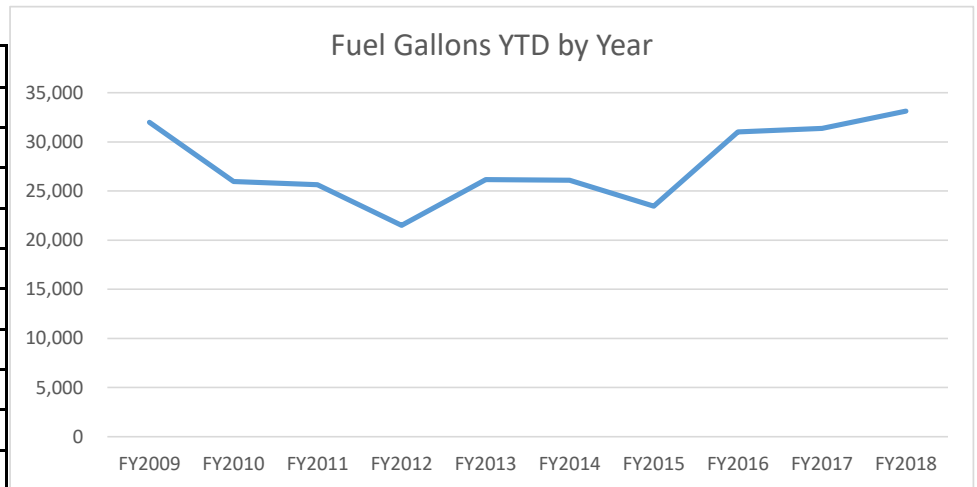
EXPENSES	JULY 2018 JULY 2017	
Operating Expenses - Administration	78,327.49	20,444.43
Operating Expenses - Facility Maintenance	3,494.11	3,142.79
Operating Expenses - Line & Customer Service	113,207.06	86,690.06
Total Expenses	195,028.66	110,277.28
REVENUES		
FUEL: JET-A	102,684.47	86,205.04
FUEL: 100LL	30,305.23	24,969.80
HANGAR & FACILITY RENTAL	39,487.71	36,090.12
AIRPORT SERVICES	5,412.40	4,688.75
SHOP KSOP	109.93	0.00
OTHER	1,479.50	144.24
Total Revenues	179,479.24	152,097.95
NET PROFIT (LOSS)	(15,549.42)	41,820.67

MOORE COUNTY AIRPORT FINANCE MEASURABLES Jul-18

Fuel Gallons Sold	<u>2018</u>	<u>2017</u>	
100LL Gallons July	6,959	5,972	16.5%
Jet A Gallons July	26,162	25,389	3.0%
Total Gallons July	33,121	31,361	5.6%
100LL Gallons YTD (July)	6,959	5,972	16.5%
Jet Gallons YTD (July)	26,162	25,389	3.0%
Total Gallons YTD (July)	33,121	31,361	5.6%

Historical

Fuel Gallons Pumped YTD (July)	
FY2009	31,995
FY2010	25,954
FY2011	25,627
FY2012	21,522
FY2013	26,157
FY2014	26,092
FY2015	23,451
FY2016	31,013
FY2017	31,361
FY2018	33,121

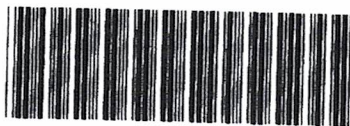


Landings	<u>2018</u>	<u>2017</u>	
Total Landings July	521	588	-11.4%
Total Landings YTD	521	588	-11.4%

August 2018 Operations Report:

1. On July 1^{7th} Roy Birch finished removing and pouring the concrete at T-Hangar # 12.
2. On July 23rd Grimie Roofing fixed all the roof leaks in the administration wing and the one over the Hertz counter. They also resealed the gutters on both buildings.
3. On July 23rd Carl repaired a roof leak around the night light on T-Hangar # 50.
4. On July 24th I ordered a new caster wheel for T-Hangar # 24. One of them had seized up and only rolled part of the time.
5. On July 30th Grimie Roofing was advised that new leaks were discovered and they were asked to come out and fix the new ones.

FOR REGISTRATION REGISTER OF DEEDS
Judy D. Martin
Moore County, NC
May 09, 2007 02:08:03 PM
Book 3225 Page 406-412
FEE: \$30.00
INSTRUMENT # 2007008741



INSTRUMENT # 2007008741

NORTH CAROLINA
MOORE COUNTY

FOR REGISTRATION REGISTER OF DEEDS
Judy D. Martin
Moore County, NC
November 30, 2006 04:45:04 PM
Book 3138 Page 100-103
FEE: \$23.00
INSTRUMENT # 2006023543



INSTRUMENT # 2006023543

DEED OF EASEMENT

THIS DEED OF EASEMENT, made this 20th day of November, 2006, by and between **County of Moore**, a political subdivision of the State of North Carolina established and operating pursuant to the laws of the State of North Carolina, (hereafter "Grantor"), and **Pinehurst Area Realty, Inc.** a North Carolina corporation of Pinehurst, North Carolina, (hereafter "Grantee");

WITNESSETH:

THAT WHEREAS, Grantor is the owner of the property including and around the Moore County Airport and particularly the property located east of NC Highway 22; south of the current location of Airport Road (SR 1843) and north of the 10.24 acre parcel owned by the Grantee; and whereas, Grantor has agreed to grant to the Grantee a perpetual non-exclusive right and easement for egress, ingress, and regress including the installation and maintenance of utilities across the lands of Grantor as more particularly described herein (the "Easement").

NOW, THEREFORE, Grantor, for a valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby give, grant, bargain, sell and convey to Grantee, a perpetual non-exclusive right and easement for egress, ingress and regress including the installation and maintenance of utilities over, under and upon that certain parcel running across the lands of Grantor and more particularly described on Schedule "A" attached here and herein incorporated by reference.

TO HAVE AND TO HOLD the rights and easements hereby granted to the Grantee forever subject to the conditions herein after set forth; it being agreed that the rights and Easement hereby

MyDocs/Forms/EasementAgreement for access

Prepared by: John M. May, Attorney at Law, Pinehurst, NC 28374

Moore County Administration

R/R
May

JP
CW

granted are for the use of, are appurtenant to and run with the property of the Grantee.

And the Grantor covenants that it is seized of the property burdened by the Easement in fee simple and has the right to convey the Easement; that the Easement is free from encumbrances, and that it will warrant the title to the same against the claims of all persons whatsoever, except others using the Easement as ingress, egress and regress.

The Easement herein granted is subject to the following conditions and in the event any one of such conditions is broken by the Grantee or its successors in interest and such condition remains broken or disregarded after thirty (30) days written notice calling attention to such breach of condition shall have been given to the Grantee or its successors in interest, this Easement shall thereupon become null and void and the Grantor or its successors in interest shall have the right immediately to re-enter upon such Easement and to evict the Grantee or its successors in interest and to take and to hold possession of said Easement without let or hindrance (hereinafter the "Right of Reverter"); the conditions to which this Right of Reverter shall apply are as follows:

1. Beginning twelve (12) months after the opening to traffic of the relocated Airport Road (SR 1843), in the event the Easement ceases to be used by the Grantee or its successors in interest for access to Grantee's property from the relocated Airport Road or ceases to be used by the Grantee or its successors in interest for the installation and maintenance of utilities serving the Grantee's property and such non use condition continues to exist for a period of twelve (12) consecutive months, then, in such event, the provisions of the Right of Reverter set forth above shall apply; or
2. In the event the Federal Aviation Administration ("FAA") regulations change and the Easement becomes a violation of the FAA regulations, unless the Grantee or its successors in interest can bring the violation(s) in to compliance with the FAA regulations in the time required by the FAA, or unless the Grantee or its successors in interest can provide mitigation acceptable to the Moore County Airport (hereinafter the "Airport") and the FAA, or unless the Grantee or its successors in interest can obtain a wavier from the FAA without penalty to the Airport, then, in such event, the provisions of the Right of Reverter set forth above shall apply and in addition, the Grantee or its successors in interest shall be responsible for all costs and expenses associated with the termination of the Easement pursuant to the Right of Reverter; provided, however, that it is agreed and understood that if the violation(s) involves lights, signs, landscaping or other above ground objects or

structures, then the Grantee or its successors in interest may at Grantee or its successors in interest's cost avoid the application of the Right of Reverter by bring^{ing} the violation(s) into compliance within ninety (90) days from the date of the notice of violation(s) at no cost to the Grantor, its successors in interest or to the Airport; and, further provided, if the violation(s) involve a violation like the relocation of Airport Road, then the schedule for remedying such violation(s) shall be the same as the schedule for the resolution of the Airport Road violation unless otherwise directed by the FAA.

The designations "Grantor" and "Grantee" as used herein shall include said parties, their respective employees, invitees, tenants, guests, heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

IN WITNESS WHEREOF, the Grantor and the Grantee have caused this Easement to be executed in their appropriate capacities the day and year first above written.

PINEHURST AREA REALTY, INC.

By: *Alex E. Kramer*
Its: ___ President

COUNTY OF MOORE

David J. Cummings
David J. Cummings,
Chairman, Board of Commissioners



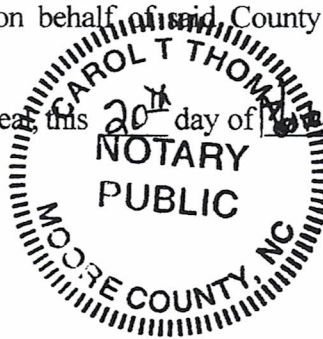
NOTARY'S ACKNOWLEDGMENT

STATE OF North Carolina
COUNTY OF Moore

I, Carol T. Thomas, a Notary Public of the County and State aforesaid, certify that David Cummings, either being personally known to me or proven by satisfactory evidence (said evidence being personally known), personally came before me this day and acknowledged that he is Chairman of the Board of Commissioners of the County of Moore, a political subdivision of the State of North Carolina established and operating pursuant to the laws of the State of North Carolina, and that he, as Chairman of the Moore County Board of Commissioners, being authorized to do so and as the act of the County, voluntarily executed the foregoing on behalf of said County for the purposes stated therein.

Witness my hand and official stamp or seal, this 20th day of November, 2006.
Carol T. Thomas
Notary Public

My Commission Expires: 7/28/07



NOTARY'S ACKNOWLEDGMENT

STATE OF North Carolina
COUNTY OF Moore

I, Joan E. Annis, a Notary Public of the County and State aforesaid, certify that Hebe E. Kramer either being personally known to me or proven by satisfactory evidence (said evidence being _____), personally came before me this day and acknowledged that he/she is the _____ President of Pinehurst Area Realty, Inc., duly organized under the laws of the State of North Carolina, and that he/she, as its President, being authorized to do so, voluntarily executed the foregoing on behalf of said corporation for the purposes stated therein.

Witness my hand and official stamp or seal, this 22nd day of November, 2006.
Joan E. Annis
Notary Public

My Commission Expires: 08/17/2011

MyDocs/Forms/EasementAgreement for access

Prepared by: John M. May, Attorney at Law, Pinehurst, NC 28374



SCHEDULE "A"

That certain easement sixty (60) feet in width for installation of utilities and for ingress, egress and regress to and from the property of Pinehurst Area Realty, Inc. ("PAR" or "GRANTEE") containing 10.24 acres and described in Book 494, Page 250 and Book 436, Page 49 of the Moore County Registry to the southern right of way of the proposed relocated Airport Road (SR 1843) all as shown on a plat entitled "Proposed Roadway and Utility Easement, Moore County to Pinehurst Area Realty, Inc. McNeills Township, Moore County, North Carolina, in or near the Town of Southern Pines" dated September 10-14, 2004 and revised June 29, 2006, drawn from an actual survey by American Surveying & Mapping, reference to which is herewith made and a copy of which is attached hereto as Schedule B and being more particularly described as follows:

BEGINNING at a new iron stake in the southeasterly boundary line of the Moore County 10.24 acre tract condemned from the Pinehurst Area Realty, Inc. property described in Deed Book 494 at Page 250, and Deed Book 436, at Page 49, in the Moore County Registry, said beginning corner being located N46-28-00E 478.62 feet from an existing iron stake in the easterly right of way of the present N.C. Highway 22 (60 foot wide right of way), the southwesterly corner of the aforesaid Moore County 10.24 acres; said beginning corner further described as being located S40-22-31E 491.73 feet, and S34-03-57E 199.26 feet from North Carolina Grid Monument "Runlight", whose grid coordinates are N= 538,847.62 and E= 1,881,069.22 (NAD 1983); running thence from said beginning a new line N34-03-57W 199.26 feet to a new iron stake in the southeasterly line of the proposed relocated Airport Road (80' wide right of way); thence as the southeasterly right of way of the proposed relocated Airport Road, as it curves to the left in a northeasterly direction, having a radius of 3314.04 feet, an arc distance of 60.00 feet (chord = N55-56-03E 60.00 feet to a new iron stake; thence another new line, leaving the proposed relocated Airport Road, S34-03-57E 189.25 feet to a new iron stake in the southeasterly line of the aforesaid Moore County 10.24 acre tract; thence as said line, S46-28-00W 60.83 feet to the beginning, containing 0.267 acres more or less, as computed by the coordinate method, and being a part of the Moore County 10.24 acre tract condemned from the Pinehurst Area Realty, Inc. land described in Deed Book 494 at Page 250, and Deed Book 436, at Page 49, in the Moore County Registry.

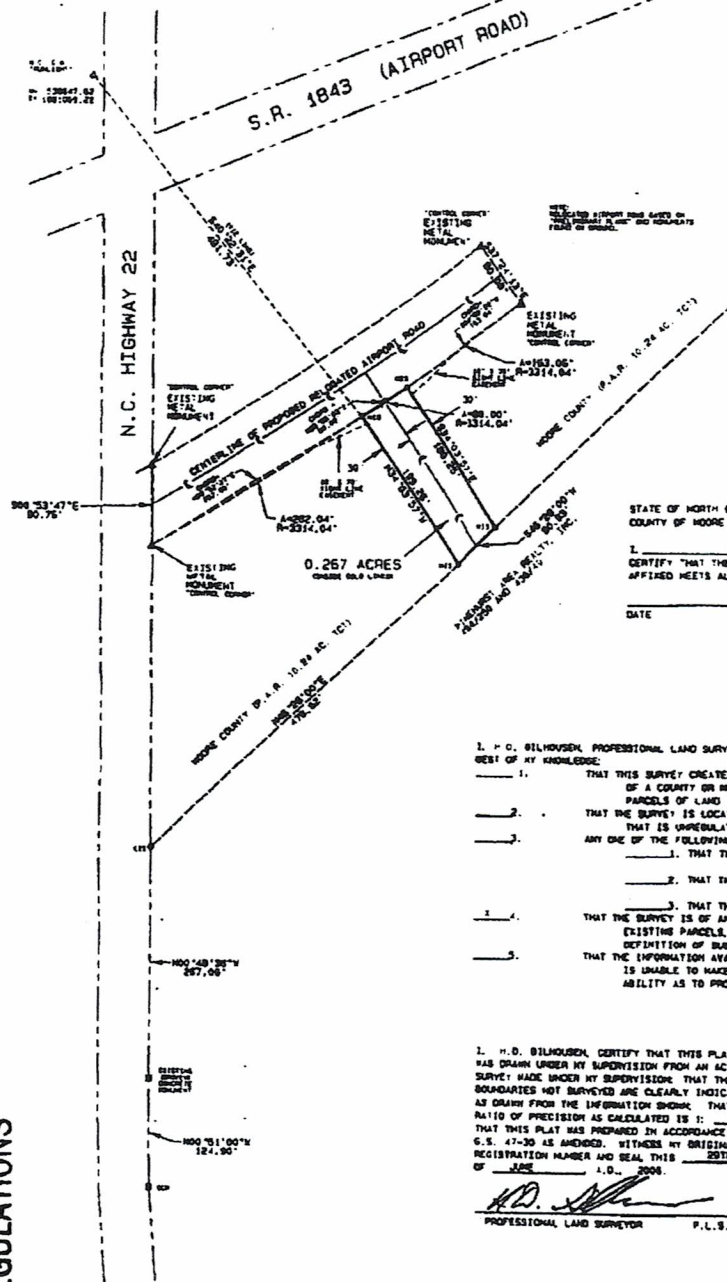
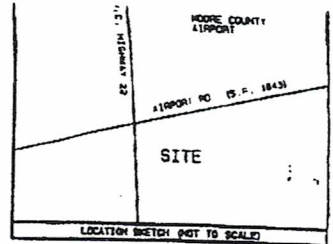
TOGETHER WITH, a site easement on each side of the access easement at its connection with the proposed relocated Airport Road each site easement being a triangle 10 feet by 70 feet as shown on the plat above referenced.

THIS MAP IS NOT A CERTIFIED SURVEY
AND HAS NOT BEEN REVIEWED BY A
LOCAL GOVERNMENT AGENCY FOR COMPLIANCE
WITH ANY APPLICABLE LAND DEVELOPMENT
REGULATIONS

- 1. EXISTING ROAD STATE
- 2. NEW ROAD STATE
- 3. EXISTING CONCRETE ROADWAY
- 4. NEW PAVED ROAD STATE
- 5. EXISTING BUILDING STATE
- 6. EXISTING P.S. WALL
- 7. NEW P.S. WALL
- 8. DEVELOPER
- 9. RIGHT OF WAY
- 10. POWER POLE
- 11. CALCULATED POINT
- 12. NEW CONCRETE ROADWAY

1. DEVELOPER AGREES TO MAINTAIN R/W, NEITHER MOORE COUNTY, NOR NORTH CAROLINA DEPARTMENT OF TRANSPORTATION WILL BE RESPONSIBLE.
2. DEVELOPER AGREES TO PAY THE ROADWAY WITHIN 6 MONTHS OF START OF ROAD DEVELOPMENT WITHIN THE CURRENT PINEHURST AREA REALTY PROJECT, IMMEDIATELY SERVED BY THE NEW ROADWAY.
3. DEVELOPER WILL OBTAIN A DRIVER'S PERMIT FROM THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION PRIOR TO ANY ROAD BUILDING ACTIVITIES.

SCHEDULE "B"



STATE OF NORTH CAROLINA
COUNTY OF MOORE

I, _____ REVIEW OFFICER OF _____ MOORE COUNTY
CERTIFY THAT THE MAP OR PLAN TO WHICH THIS CERTIFICATION IS
AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

DATE _____ REVIEW OFFICER _____

I, H. D. GILHOUSE, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT TO THE
BEST OF MY KNOWLEDGE:

1. THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA
OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES
PARCELS OF LAND
2. THAT THE SURVEY IS LOCATED IN A PORTION OF A COUNTY OR MUNICIPALITY
THAT IS UNREGULATED AS TO AN ORDINANCE THAT REGULATES PARCELS OF LAND
ANY ONE OF THE FOLLOWING:
1. THAT THE SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND AND
DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET;
2. THAT THE SURVEY IS OF AN EXISTING BUILDING OR OTHER STRUCTURE,
OR NATURAL FEATURE, SUCH AS A WATERCOURSE, OR
3. THAT THE SURVEY IS A CONTROL SURVEY.
4. THAT THE SURVEY IS OF ANOTHER CATEGORY, SUCH AS THE RECONCILIATION OF
EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE
DEFINITION OF SUBDIVISION.
5. THAT THE INFORMATION AVAILABLE TO THE SURVEYOR IS SUCH THAT THE SURVEYOR
IS UNABLE TO MAKE A DETERMINATION TO THE BEST OF THE SURVEYOR'S PROFESSIONAL
ABILITY AS TO PROVISIONS CONTAINED IN (1) THROUGH (4) ABOVE.

I, H. D. GILHOUSE, CERTIFY THAT THIS PLAT
WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL
SURVEY MADE UNDER MY SUPERVISION, THAT THE
BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED
AS DRAWN FROM THE INFORMATION SHOWN, THAT THE
RATIO OF PRECISION AS CALCULATED IS 1: 7,500.
THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH
G.S. 41-30 AS AMENDED, WITHIN MY ORIGINAL SIGNATURE,
REGISTRATION NUMBER AND SEAL, THIS 25TH DAY
OF JUNE, A.D., 2006.

H. D. Gilhouse
PROFESSIONAL LAND SURVEYOR P.L.S. L-2508



I HEREBY CERTIFY THAT THE DIVISION OF PROPERTY SHOWN AND
DESCRIBED HEREON IS EXEMPT FROM THE MOORE COUNTY SUBDIVISION
ORDINANCE 4-02 DEFINITION AND OR ON ORDINANCE.

PROPOSED ROADWAY AND UTILITY EASEMENT

MOORE COUNTY TO PINEHURST AREA REALTY, INC.
MCNEILL'S TOWNSHIP, MOORE COUNTY, NORTH CAROLINA
IN OR NEAR THE TOWN OF SOUTHERN PINES
SURVEYED: 9-10-14, 2004 REVISED: 6-29, 2006
AMERICAN SURVEYOR & MAPPER

MOORE COUNTY AIRPORT AUTHORITY
2018-2019
BUDGET ORDINANCE
AMENDMENT NO. 1

BE IT ORDAINED BY THE MOORE COUNTY AIRPORT AUTHORITY:

SECTION 1. REVENUES. It is estimated that the revenues and fund balances of the Airport Enterprise Fund 640, as listed below, will be available during the fiscal year beginning July 1, 2018, and ending June 30, 2019, to meet the appropriations as set forth in Section 2. All fees, commissions, and sums paid to or collected by any fund by any Moore County Airport Authority official, officer, or agent for any service performed by such official, officer, or agent in his official capacity shall inure to the benefit of the Airport and become Airport funds.

Airport Enterprise Budget Summary

REVENUES

Facility Rental Income	\$	481,863
Line/CSR		2,056,536
Miscellaneous Income		5,500
Interest Income		8,000
Retained Earnings		249,692
Total Revenues	\$	2,801,591

SECTION 2. APPROPRIATIONS. The following Airport Enterprise Fund amounts are appropriated to the Airport Manager for the operations of the Moore County Airport and its departments for the fiscal year beginning July 1, 2018 and ending June 30, 2019. Other fund amounts as set forth in Sections 1 through 2 are also appropriated as presented in this section.

In administering the programs authorized under this Ordinance, the Airport Manager is authorized to make transfers pursuant to Section 3.

The Airport Manager or his designee is hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes:

1. *Leases of normal and routine business equipment.*
2. *Consultant, professional or maintenance service agreements.*
3. *Purchase of apparatus, supplies and materials where formal bids are not required by law.*
4. *Construction or repair work where formal bids are not required by law.*
5. *Routine software maintenance and equipment maintenance agreements.*

The Finance Administrator is hereby designated as the Finance Officer for pre-audit functions pursuant to Chapter 159 of the North Carolina General Statutes.

Airport Enterprise Budget Summary

EXPENDITURES

Administration	503,346
Facilities Maintenance	204,781
Line/CSR	1,768,464
Grant Matches	225,000
Capital Outlay	100,000
Total Expenditures	\$ 2,801,591

SECTION 3. AUTHORIZED TRANSFER OF APPROPRIATION.

The Airport Manager is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

1. The Airport Manager may transfer amounts between objects of expenditures within a fund without limitation and without a report being required.
2. The Airport Manager may sign and approve all expenditures up to \$15,000; all expenditures over \$15,000 must be co-signed by either the Chairman or other appointed Moore County Airport Authority member.

SECTION 4. RESERVES FOR ENCUMBRANCES.

The reserves for encumbrances as of June 30, 2018 and carry-over appropriations representing prior commitments as of that date shall be re-appropriated pursuant to NCGS 159-13 to the Airport within the various funds, unless excluded by the Airport Manager or Airport Authority. Expenditures against these encumbrances may be made during fiscal year 2018-2019 as the previous commitments are satisfied.

SECTION 5. PROCEDURES.

(Reserved for procedure modifications)

SECTION 6. This Ordinance shall become effective July 1, 2018.

Adopted this the 14th day of August, 2018.

Thomas McPherson, Chairman
Moore County Airport Authority

Michael Jones, Secretary/Treasurer
Moore County Airport Authority

CONTRACT AMENDMENT #1

North Carolina
Moore County Airport Authority

This Contract Amendment is made and entered into this 31st day of July, 2018, by and between the **MOORE COUNTY AIRPORT AUTHORITY ("AIRPORT")** and **GRIEME ROOFING COMPANY, INC., ("CONTRACTOR")**.

WHEREAS, Airport and Contractor have previously entered into an agreement the 19th day of June, 2018 for services ("Original Agreement"); and

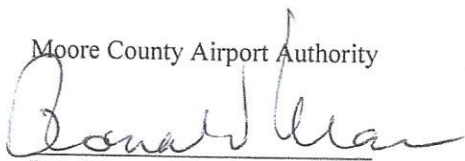
WHEREAS, Airport and Contractor desire to amend that Original Agreement by this written Contract Amendment while keeping in effect the terms and conditions of the Original Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements made herein, the parties agree as follows:


Paragraph 2 is changed to read "The term of this **CONTRACT** for repair of roof leaks in the General Aviation building is from June 1, 2018, through August 31, 2018.

The parties have expressed their agreement to these terms by causing this Contract Amendment to be executed by their duly authorized officers or agents. This agreement shall be effective as of the date herein.

Moore County Airport Authority


Ron Maness, Director

Contractor


Title: Vice President

**This instrument has been preaudited in
the manner required by the Local
Government Budget & Fiscal Control Act.**


Prepared By

Finance Officer

DEPARTMENT: Airport

DEPARTMENT HEAD SIGNATURE: _____

DATE: 07/31/18

LINE ITEM	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	NEW BUDGET
Building Maintenance & Repair	64044080 53500	100,000	11,300	111,300
Appr Fund Balance Encumbrances	64019000 32951	0	(11,300)	(11,300)
		100,000	0	100,000

EXPLANATION:

Extend two contracts and purchase orders so that work can be completed in

FY 2018-19:

PO 18001561 Roy G. Burch, Jr. \$5,500 replace concrete door track in T-Hangar #12

PO 18001655 Grieme Roofing Co. Inc. \$5,800 repair roof leaks in General Aviation building

This instrument has been approved by the
Airport Authority as requested.

Chairman

This instrument has been preaudited in
the manner required by the Local
Government Budget and Fiscal Control Act.


Finance Officer

DEPARTMENT: Airport

DEPARTMENT HEAD SIGNATURE: _____

DATE: 08/14/18

LINE ITEM	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	NEW BUDGET
PART TIME	64044082 51202	0	31,467	31,467
RESOURCE	64044082 51203	92,083	(24,254)	67,829
FICA/MEDICARE	64044082 51810	9,566	536	10,102
RETIREMENT	64044082 51811	11,984	2,368	14,352
401K RET	64044082 51812	4,639	917	5,556
LIFE INSURANCE	64044082 51816	575	230	805
Jet-A Fuel	64044082 52504	1,010,771	(11,264)	999,507
		1,129,618	0	1,129,618

EXPLANATION: Two Customer Service Rep positions are being changed from Resource to
Part Time with Benefits, as they will be needed more than 1,000 hours/year.

Cost of adding benefits: \$4,050

Cost of increasing both positions from 19 to 25 hours/week: \$7,214

Total increase: \$11,264