



**Moore County Airport Authority**

*Tuesday, August 13<sup>th</sup>, 2019*

**Public Meeting – 10:00 a.m.**

**Minutes**

The Moore County Airport Authority Meeting began at 10:00 a.m. on Tuesday, August 13<sup>th</sup>, 2019 in the Moore County Airport Terminal Conference Room.

**Authority Members Present:** Tom McPherson, Chairman  
Barry Lerman, Vice Chairman  
Mike Jones, Secretary/Treasurer  
Don Delauter, Member  
Pat Corso, Member

**Authority Members Absent:** (None)

**Authority/Staff Present**  
**Participating Electronically:** (None)

**Staff Present:** Ron Maness, Airport Manager  
Bobbie Cox, Operations Director  
Jane Long, Finance Administrator  
Crystal Meyers, Administrative Assistant

**Others Present:** Phil Greene, Total Flight Solutions  
Ken Haenlien, MAG Aerospace  
Keith Davies, Sandhills Community College  
Ryan McCloud, Sandhills Community College  
Ted Owen  
Charles Mirman  
Robert Kroll  
Jim Curlee

**CALLED TO ORDER**

- A. Opened Session**  
1. Airport Authority Chairman, Tom McPherson, opened public session.
- B. Closed Session (9:30 a.m.)**  
(None)

- C. **Pledge of Allegiance was led by Chairman, Tom McPherson.**
- D. **Additional Agenda Items Requested**
- E. **Conflict of Interest Inquiry was made by Chairman, Tom McPherson.**  
(None)
- F. **Approval of Agenda**  
1. Upon motion made by Vice Chairman, Barry Lerman, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the Agenda as presented.
- G. **Approval of Previous Meeting Minutes**  
1. Moore County Airport Authority Meeting Minutes Presented: July 9<sup>th</sup>, 2019.  
    ○ Upon motion made by Secretary, Mike Jones, and seconded by member, Don Delauter, the Authority voted 5 to 0 to approve the July 9<sup>th</sup>, 2019 Authority Meeting Minutes.
- H. **Public comments**  
(None)
- I. **Presentations/Guest Speakers**  
1. Sandhills Community College Aviation Program Coordinator, Keith Davies, provided the Authority with an update on the Aviation Program and indicated the College was deeply invested. Mr. Davies stated he was seeing a lot of interest and growth in enrollments. The Authority, Total Flight Solutions Flight School, and Mr. Davies expressed their willingness to work as partners to benefit students by streamlining the training and by informing the Community of the Program and all it has to offer.  
    ○ Public member, Ted Owens, inquired about any foundations that are in place as a funding source for scholarships to support the Aviation Program. Mr. Davies indicated the Sandhills Foundation is in place for anyone wanting to contribute/donate to the Aviation Program.  
2. Ken Haenlien, former Time Saver Aviation owner, expressed his desire to build a new Hangar, with on-going discussions occurring with McMurray Fabrics to potentially co-own the facility.  
    ○ By consensus, the Authority indicated they are open to the request and would consult with the Airport Engineers, Talbert & Bright, Inc., regarding the requested Hangar Development.  
    ○ Mr. Haenlien stated the proposed timeline to break ground is as early as October 2019. Mr. Haenlien also stated he hoped to have more details available at the next Airport Authority Meeting in September.
- J. **Public Hearing**  
(None)
- K. **Minimum Standards**  
1. Minimum Standards Status Report.

- Airport Manager, Ron Maness, indicated a final version of the Airport Minimum Standards is almost complete.
  - Member, Don Delauter, suggested a process be put in place to implement the updated Minimum Standards to all Base Customers.
  - Vice Chairman, Tom McPherson, also suggested the Policy be placed on the website and on the Airport Authority Agenda for public comment prior to final adoption of the Policy by the Authority.
  - Airport Manager, Ron Maness, suggested the Policy be placed on the website prior to the September Authority Meeting and have a Public Comment Period on the September Agenda, with an expected vote to take place at the October Airport Authority Meeting.

**L. Report Inquiries/Comments/Action Items**

1. The Authority members reviewed/heard the following reports listed below:

- Airport Manager, Ron Maness, reported:
  - the Pilot Surveys received have been outstanding and very positive. Efforts are underway to get the comments on social media and other advertising outlets.
  - the re-appointment of member, Mike Jones, to the Airport Authority.
  - the intent to replace the terminal lobby chairs.
  - his proposal to earmark funds to replace the Airport Truck, the John Deere Gator, Box Hangar rust repair, replacing the Main Hangar Door, and the purchase of a new server.
  - the vote by full-time employees to enroll in Social Security took place prior to the Authority Meeting with a majority vote to proceed.
  - the annual officer elections will take place at the September Authority Meeting.
  - the landscaping along the drive leading into the Airport is underway with assistance being provided by State NCDOT. City water has been restored for irrigation.
- Financial Report was presented and summarized by Airport Manager, Ron Maness.
  - The Authority had no inquiries/comments/action items.
- Operations Report was summarized by Operations Director, Bobbie Cox.
  - The Authority had no inquiries/comments/action items.

**M. Unfinished Business**

1. Requested formal approval of the FY2019/2020 Budget Ordinance Revision.

- Upon motion made by Secretary, Mike Jones, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve the FY2019/2020 Budget Ordinance Revision #1.

**N. New Business**

1. Formal approval requested to submit Project Resolution & Budget Ordinance for the Runway, Taxiway, and Apron Lights/Signage (Design/Bid Phase) Grant Project before the Moore County Board of Commissioners for approval.

- Upon motion made by member, Pat Corso, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve submitting Project Resolution & Budget Ordinance for the Runway, Taxiway, and Apron Lights/Signage (Design/Bid Phase) Grant Project before the Moore County Board of Commissioners for approval.

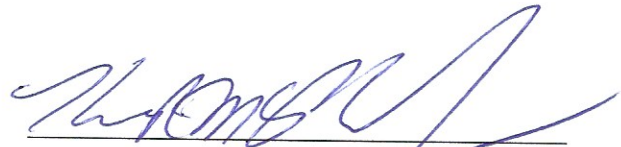
**O. Additional Agenda Items**  
(None)

**P. Announcements/Comments**

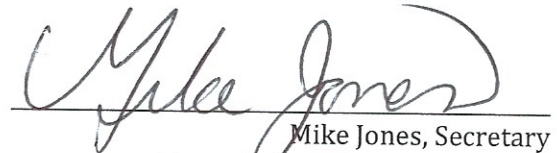
1. The EAA Young Eagles Event is scheduled for Saturday, November 2<sup>nd</sup>, 2019.
2. The Moore County Airport Authority meeting will be held Tuesday, September 10<sup>th</sup>, 2019 10:00 a.m. in the Terminal Conference Room at the Moore County Airport.

**Q. Adjournment**

1. Chairman, Tom McPherson, adjourned Open Session.



Tom McPherson Chairman  
Moore County Airport Authority



Mike Jones, Secretary  
Moore County Airport Authority