



Moore County Airport Authority
Tuesday, April 9th, 2019
Public Meeting – 10:00 a.m.
Minutes

The Moore County Airport Authority Meeting began at 10:00 a.m. on Tuesday, April 9th, 2019 in the Moore County Airport Terminal Conference Room.

Authority Members Present:	Tom McPherson, Chairman Barry Lerman, Vice Chairman Mike Jones, Secretary/Treasurer Don Delauter, Member Pat Corso, Member
Authority Members Absent:	(None)
Authority Members Present Participating Electronically:	(None)
Staff Present:	Ron Maness, Airport Manager Bobbie Cox, Operations Director Jane Long, Finance Administrator Crystal Meyers, Administrative Assistant
Others Present:	Steve Bright, Talbert & Bright, Inc. Robert Williams, Talbert & Bright, Inc. Peter Stilwell, Tarheel Communications Andrew Stilwell, Tarheel Communications Phil Greene, Total Flight Solutions Jim O'Malley Andrea Korte, Sandhills Community College Ted Owens Robert Kroll Charles Mirman Ed Waters

CALLED TO ORDER

- A. Opened Session**
1. Airport Authority Chairman, Tom McPherson, opened public session.
- B. Closed Session**
(None)

- C. Pledge of Allegiance was led by Chairman, Tom McPherson.**
- D. Additional Agenda Items Requested**
(None)
- E. Conflict of Interest Inquiry was made by Chairman, Tom McPherson.**
(None)
- F. Approval of Agenda Presented**
1. Upon motion made by Secretary, Mike Jones, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve the Agenda as presented.
- G. Approval of Previous Meeting Minutes**
1. Moore County Airport Authority Meeting Minutes Presented: January 22nd & 23rd, 2019 Annual Meeting, February 12th, 2019, and March 12, 2019.
 - Upon motion made by member, Don Delauter, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the January 22nd & 23rd, 2019 Annual Meeting, February 12th, 2019, and March 12, 2019 Authority Meeting Minutes.
- H. Public comments**
(None)
- I. Presentations/Guest Speakers**
1. Peter Stilwell provided a status report on the Festival D'Avion.
 - Mr. Stilwell offered his thanks to the Authority and the Airport Staff for their time and service in preparing for the event.
 - Mr. Stilwell informed the Authority the weather was being monitored and a weather decision would be made if necessary. Event is expected to proceed as planned otherwise.
 - Mr. Stilwell provided the Authority with details and a diagram for staging the event.
 - Mr. Stilwell informed the Authority of a presentation being made by the Heritage Flag Company presenting a Barrel Flag to the members of the Authority on Friday evening during the Hangar Party.
2. Sandhills Community College Vice President of Continuing Education, Andrea Korte, requested to utilize, on a temporary basis, the Fire House Building, for SCC's Construction Program, once vacated by Moore County EMS.
 - The Authority advised Ms. Korte they would consider the request and make a decision by the next Authority meeting.
3. Mr. Jim O'Malley, requested to remove two groups of trees on Airport property, at his expense, in order for him to prepare for development of a Retail Center.
 - The Authority suggested an Avigation Easement over his property be granted to the Airport by Mr. O'Malley.

- Upon motion made by Chairman, Tom McPherson, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve, upon the execution of an Avigation Easement over Mr. O'Malley's property, Airport Manager, Ron Maness, draft a letter from the Authority supporting Mr. O'Malley's project, and approve Mr. O'Malley's request to remove trees located on Airport property.
4. Talbert & Bright, Inc., Steve Bright, provided the Authority updates on grants currently in process.
- Mr. Bright indicated the introduction and inventory phase of the Master Plan Project is complete and the forecast is expected to be complete within the week. The 18B Survey is underway and expected to be completed by June 2019.
 - The Strategic Plan recommendation from Mr. Robert Gray is expected sometime in May/June 2019.
 - Mr. Bright reported the Airfield Storm Drain Rehabilitation Project is reaching completion. The original scope of work has been completed. A change order will be necessary due to the issue with the pipe lining. The pipe segment is stabilized and options are being explored to line the pipe.
 - Mr. Bright indicated the authorization for the STI Funded Hangar Taxiway & Service Road Project was given and a layout of options was presented for the Authority to consider. By consensus, the Authority agreed for the project to continue to move forward as currently designed.

J. Public Hearing

1. FY2020 Proposed Airport Budget was presented by Airport Manager, Ron Maness.
2. Public Hearing held for FY2020 Proposed Airport Budget:
 - Formal request to approve the proposed Airport FY2020 Budget Ordinance.
 - Upon motion made by Secretary, Mike Jones, and seconded by Vice Chairman, Barry Lerman, the Authority voted 5 to 0 to approve the Airport FY2020 Budget Ordinance.

K. Report Inquiries/Comments/Action Items

1. The Authority members reviewed/heard the following reports listed below:
 - Airport Manager, Ron Maness, reported:
 - Renovations on the old Terminal Building are nearing completion, delays due to unexpected issues. During the renovation other issues were discovered and an amendment to the budget was necessary to address the issues. Mr. Maness indicated a final number will be provided to the Authority at the next meeting.
 - Talbert & Bright, Inc. has given a monetary donation to the Festival D'Avion and Mr. Maness expressed appreciation for the donation.
 - A Based Customer meeting was held and attendance was poor. Communication with the Based Customers is being analyzed and all options to better communicate are being considered, with plans to implement as soon as possible.

- Plans to participate in the Sandhills Community College idea challenge for Middle School Students on April 26th, 2019.
 - A survey was sent out to Base Customers.
 - The lighting damaged during the installation of the golf green is undergoing repairs.
 - A major water leak at the corner of the Main Hangar has been repaired.
 - Chairman, Tom McPherson, requested Airport Manager, Ron Maness, to provide a status report at the next Authority Meeting on the action items taken away from the Annual Authority Meeting.
- Financial Report was presented and summarized by Airport Manager, Ron Maness.
 - The Authority had no inquiries/comments/action items.
 - Operations Report was summarized by Operations Director, Bobbie Cox.
 - The Authority had no inquiries/comments/action items.

L. Unfinished Business

1. Requested formal approval of the Audit Contract Modification with Elliott Davis PLLC, Audit Firm.
 - Due to the Airport having an Airfield Storm Drain Grant Project exceeding \$500K, it is a requirement to have the project audited. This modification reflects the change in contract to include this additional audit.
 - Upon motion made by Vice Chairman, Barry Lerman, and seconded by Secretary, Mike Jones, the Authority voted 5 to 0 to approve the Audit Contract Modification with Elliott Davis PLLC, Audit Firm.

M. New Business

(None)

N. Additional Agenda Items

(None)

O. Announcements/Comments

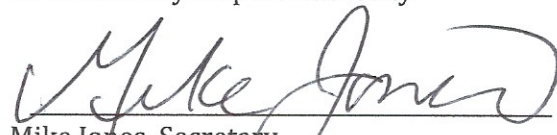
1. The Moore County Airport Authority meeting will be held Tuesday, May 14th, 2019 10:00 a.m. in the Terminal Conference Room at the Moore County Airport.

P. Adjournment

1. Chairman, Tom McPherson adjourned Open Session.



Thomas McPherson, Chairman
Moore County Airport Authority



Mike Jones, Secretary
Moore County Airport Authority